

**MARLBOROUGH TOWN COUNCIL
PLANNING COMMITTEE**

Minutes of a meeting of the **Planning Committee** which was held on **Monday, 7 December 2020** at 7pm
via videoconference

PRESENT Councillor Susie Price Chair
Councillor Mark Cooper Town Mayor (*ex officio*)
Councillor Bryan Castle
Councillor Mrs Peggy Dow
Councillor Nicholas Fogg
Councillor Andrew Ross
Councillor Alexander Kirk Wilson
Councillor Noel Barrett-Morton
Councillor Mervyn Hall
Councillor Peter Cairns
Councillor Andy Wilson
Councillor Donald Heath

ALSO PRESENT Mrs Shelley Parker Town Clerk
Mrs Dawn Whitehall Administrator
Councillor Stewart Dobson Wiltshire Councillor – Marlborough East
Councillor Jane Davies Wiltshire Councillor – West Selkley
Mrs Susan Round Marlborough.News
Plus 2 members of the public

PUBLIC QUESTION TIME

Councillor Dobson asked whether there was a reason that the hill leading from London Road to Savernake Hospital had not been included in **Councillor Farrell's** list of areas to be included for Metro Counts in preparation for reinstating Marlborough's Community Speed Watch. The **Chair** thanked him for his question, which would be followed up after the meeting as Councillor Farrell was not present.

314/20 APOLOGIES
Apologies for absence were received from **Councillor Waltham**.

315/20 DECLARATIONS
There were no declarations of interest.

316/20 CHAIR'S ANNOUNCEMENTS
The Town Council had discussed concerns about the impact that forthcoming roadworks would have on trade with Thames Water, which had been due to start on Friday 11 December. The urgent works were to rectify issues with sewers, where there was a risk that problems would occur if there was heavy rain. Thames Water had been receptive to the concerns raised and were working hard to try to move the works to the new year although couldn't guarantee this could be achieved. They had confirmed that works would not now start on a Friday.

Following a recent incident, the **Chair** wanted to make it clear that the Town Council would not tolerate abusive behaviour towards its staff. It was unacceptable for anyone to send abusive correspondence to individual officers and this would not be tolerated. She hoped it would not happen again.

The **Chair** drew attention to a free webinar taking place on 16 December for Communities Prepared to draw together volunteers, share lessons learned and thank all those who had been involved in the response to COVID19.

317/20

MINUTES

RESOLVED: that the minutes of the meeting held 16 November 2020 were approved as a true record and signed by the Chair

318/20

PLANNING DECISION NOTICES

Members noted the Planning Decision Notices that had been issued by Wiltshire Council.

319/20

PLANNING APPLICATIONS

- a) **20/08146/FUL** – To install an above ground 6 x 12 metre, 1.4m deep pool and plant room. Add a boiler, shower and changing room, glass doors with signage and air exchange unit at Checkpoint Exhaust Tyre and Battery Centre, George Lane, Marlborough for Mrs J Borthwick
RESOLVED: that Marlborough Town Council has no objection to this application
- b) **20/09855/FUL** – Conversion of part of ground floor and basement to residential use. Insertion of additional staircase to basement at 2-3 Silverless Street, Marlborough for Mr Andrew Bumphrey
RESOLVED: that Marlborough Town Council has no objection to this application
- c) **20/10713/LBC** - Conversion of part of ground floor and basement to residential use. Insertion of additional staircase to basement at 2-3 Silverless Street, Marlborough for Mr Andrew Bumphrey
RESOLVED: that Marlborough Town Council has no objection to this application
- d) **20/09602/FUL** – Material changes to rear elevation. Addition of dormer & Velux windows. Interior remodelling at Twiglees, 9 Bergamot Close, Manton for Mr Simon Lerwill
RESOLVED: that Marlborough Town Council has no objection to this application
- e) **20/09762/FUL** – Side extension to existing boundary wall at 82 White Horse Road, Marlborough for Mrs Dot Kronda
RESOLVED: that Marlborough Town Council has no objection to this application
- f) **20/09862/FUL** – Single storey extension front and rear & double storey extension to side at 22 Queens Way, Marlborough for Mr James Pye
RESOLVED: that Marlborough Town Council has no objection to this application
- g) **20/10043/FUL** – Two storey side extension at 29 Homefields, Marlborough for Mr Gary John Rose
RESOLVED: that Marlborough Town Council has no objection to this application
- h) **20/09823/LBC** – Structural repairs and minor alterations to fabric of gable wall at 40 Kingsbury Street, Marlborough for Ms Tania Harcourt-Cooze
RESOLVED: that Marlborough Town Council has no objection to this application
- i) **20/09804/FUL** – Conversion of existing garage into living accommodation. First floor side extension, replacement porch, new windows/doors, and new materials to improve external appearance. New separate garage building in front garden with a new drive

access, requiring a dropped kerb at 15 West Manton for Karen Carrington

RESOLVED: that Marlborough Town Council has no objection to this application but comments that there is no reference to the trees at the front of the property and asks that these are inspected if they are affected by the proposals

- j) **20/09581/LBC** – Installation of handrail to first floor balcony. Installation of single window in existing opening. Installation of commemorative plaque (already installed) at Marlborough Town Hall, High Street, Marlborough for Marlborough Town Council. This application was noted.

320/20

APPEAL AGAINST PLANNING DECISION (APP/Y3940/W/20/3259845)

Members considered whether to comment on an appeal that had been lodged under the Town and Country Planning Act 1990 by Amcar Homes Ltd against a decision to refuse planning permission 20/00623/FUL for redevelopment and erection of 6 dwellings at Brunel Court, Elcot Lane, Marlborough.

RESOLVED: To write to the Planning Inspectorate to endorse Wiltshire Council's decision to refuse permission on the grounds of overlooking

321/20

STREET NAMING

Members noted a report by the Town Clerk and considered a proposed street name for a new development at St Margaret's Mead, currently proposed as The Rowans by the applicant.

Councillor Ross referred to the historical Gilbertine Priory of St Margarets in the area that had given rise to the current name, and proposed Priory Close.

RESOLVED: that Marlborough Town Council proposed the name 'Priory Close' to maintain links with the history of the area

322/20

SAFE RE-OPENING OF THE HIGH STREET

Members noted a report by the Town Clerk about follow up to agreed social distancing measures in the High Street and considered a request for a further pavement widening area from a hospitality premises as well as the re-allocation of existing barriers no longer needed at another premises.

High Street/Kingsbury Street

A new, temporary road layout had been implemented in the High Street at the north side of the Town Hall running up to its junction with Kingsbury Street. Whilst this had attracted a lot of comment on social media no issues had been reported so far. A one-way scheme had not been implemented due to the likely £15,000 implementation cost. Members felt it was too early to judge whether the new social distancing measures were successful, and to review in a week's time at Full Town Council when it would have been possible to gather feedback from adjacent businesses.

RESOLVED: (i) to seek feedback from adjacent businesses about the temporary road layout between 143 High Street and Kingsbury Street and review whether any changes were necessary at Full Town Council on 14 December 2020

Request for further pavement widening measures

A request had been received from a hospitality outlet for pavement space during lockdown. Since Wiltshire had moved into Tier 2, there was less of a need for this as the business had a large outside seating area to the rear of the premises.

RESOLVED: (ii) not to progress the request for additional pavement space at a further hospitality outlet

Removal of bull barriers

Whilst most hospitality outlets that had taken advantage of additional outside space wished to continue one had indicated that it no longer required the additional space. Wiltshire Council had confirmed that the barriers could be removed at no cost to the Town Council.

RESOLVED: (iii) to ask Wiltshire Council to remove the social distancing barriers from the High Street at Caffe Nero

323/20

COMMUNITY AREA TRANSPORT GROUP (CATG)/HIGHWAYS IMPROVEMENT REQUESTS

Members noted the Town Clerk's update report and the opportunity to raise issues for the Town Council's representative, Councillor Mervyn Hall, to discuss at the next CATG meeting on 10 December. Discussion points included:

Speed Indicator Device (SID)

- Sites were still being pursued for Herd Street and Kingsbury Street
- Until a site in Herd Street itself could be confirmed a suitable post had been identified at The Green which could be used in the interim to provide some deterrent
- Contractors were due to replace a lamp column in Herd Street and it was hoped that this would provide a suitable future mount for the SID
- A quotation for a new post for Kingsbury Street exceeded £2,000 – more than the SID itself. The Assistant Town Clerk was actively pursuing alternative options

RESOLVED: (i) to await further information from the Assistant Town Clerk before taking a decision on purchasing a new post on which to mount a Speed Indicator Device in Kingsbury Street

Transport Strategy

During a suspension of Standing Orders, **Councillor Dobson** confirmed that he had received confirmation that Wiltshire Council was concentrating on strategies for Trowbridge, Chippenham and Salisbury as those were major population zones, and had suggested that the Town Council contact their contractors, Atkins, to ask for a study. One was being considered for Lacock so there may be an opportunity to pool knowledge. It would be important to be clear on scope before commissioning a study that could then be used to apply for funding. **Councillor Davies** endorsed this, and suggested breaking any strategy down into short, medium and long term actions. Discussion points and follow up actions agreed included:

- A consultant's fee was likely to be expensive (perhaps as much as £20-30,000) and this may be a risk with no prior commitment from Wiltshire Council to provide funding and agree implementation
- It made sense to approach Lacock Parish Council to share ideas
- Whether work could be undertaken between Planning Committee meetings to begin research, pull together information from past studies etc, for example for the Climate Emergency Working Party to meet with local interest groups
- Whether the recent declaration of a climate emergency added weight to a desire to improve air quality, and whether the working party could help with research and ideas
- That Wiltshire Council's air quality monitoring only covered NO₂, not particulates and it would be important to see the whole picture to properly rate air quality
- Whether devices could be mounted along major routes to measure particulates

- Whether previous data collected by Transition Marlborough could be made available

324/20

CLIMATE EMERGENCY WORKING GROUP

Members noted the minutes of the Climate Emergency Working Group held 19 November 2020 and that it would be discussing a draft action plan at its next meeting on 9 December.

RESOLVED: to adopt the terms of reference for the Climate Emergency Working Group

325/20

TEMPORARY ROAD CLOSURE

Members noted that Wiltshire Council had issued Order TTRO 6868:

A346 (Part), Burbage, Savernake and Marlborough; from its junction with A338 to its junction with Blenheim Road.

To enable: Wiltshire Council to carry out carriageway resurfacing and associated works.

Alternative route: via A346 (unaffected length) – A4 - A338 and vice versa.

Alternative route for HGV's: via A346 (unaffected length) – A4 – A34 – A303 and vice versa

This Order which previously came into operation on 10 December 2020 will now recommence on 07 January 2021 and the closure will be required between the hours of 19:00 and 06:00 until 09 January 2021

326/20

BUDGET/PRECEPT 2021/2022

RESOLVED: to recommend the 2021/2022 Planning budget to the Finance & Policy Committee

327/20

NEIGHBOURHOOD PLANNING

The plan was now ready for Regulation 14 public consultation, which would be discussed at the Extraordinary Full Town Council meeting following immediately after this meeting.

The meeting closed at 8pm

Signed: Date:
Chair