

Marlborough Town Council



28 November 2023

Dear Councillor

Planning Committee

You are summoned to a meeting of the **Planning Committee** to be held in the **Court Room, Marlborough Town Hall** on **4 December 2023** at **7.00pm**.

Yours sincerely

Richard Spencer-Williams

Richard Spencer-Williams, PSLCC

Town Clerk

If members of the public wish to attend and ask a question they should notify the Town Clerk of this by noon on the Friday prior to the meeting and provide their question in writing at the same time.

If members of the public wish to ask a question, but not attend, they can provide the question in writing to the Town Clerk by noon on the day of the meeting, and a written response will be provided.

PUBLIC QUESTION TIME

In accordance with Standing Order 3(f), members of the public may ask questions of the Planning Committee. The time allocated for this should not exceed 10 minutes and be limited to 1 question per person unless directed otherwise by the Chair. A full response may not be possible without further research, and the Chair may direct that a written or oral response be given.

AGENDA

- 1. Apologies**
- 2. Declaration(s) of Interest**
To receive declarations of interest and consider any requests for dispensation
- 3. Chair's Announcements**
- 4. Minutes**
To confirm the minutes of the meeting held 13 November 2023
- 5. Action Log**
To receive an update on the action log
- 6. Planning Decision Notices**
To note the Planning Decision Notices issued by Wiltshire Council
- 7. Planning Applications**
To consider applications received from Wiltshire Council
- 8. Work to Trees**
To consider applications received from Wiltshire Council
- 9. Speed Indicator Devices**
To note the most recent data reports and consider location plan
- 10. Town Centre Working Party**
To receive a verbal update and note the action plan
- 11. Traffic Orders and Temporary Road Closures**
To note Orders issued by Wiltshire Council

Marlborough Town Council



Planning Committee

Minutes of a meeting of the Planning Committee held Monday, 13 November 2023
in the Court Room, Marlborough Town Hall at 7pm

PRESENT	Councillor Mervyn Hall	Chair
	Councillor Nicholas Fogg	Town Mayor (<i>ex officio</i>)
	Councillor Andrew Ross	
	Councillor Mark Cooper	
	Councillor Caroline Thomas	
	Councillor Mark Luson	
	Councillor Kelvyn Shantry	
	Councillor Susannah O'Brien	
	Councillor Emily Trow	
	Councillor Bethany Kohrt	
	Richard Spencer-Williams	Town Clerk
	Dawn Whitehall	Corporate Services Officer
ALSO		
PRESENT	Neil Goodwin	Marlborough.News
	Plus 6 members of the public	

PUBLIC QUESTION TIME

A resident of Manton Hollow asked Councillors to maintain their previous objection to the amended plans for a rear extension at 19 Manton Hollow (PL/2023/05917). He believed the revised drawings showed an excessive sized building, out of scale, and an overdevelopment of the site with a higher roof. The **Chair** thanked him – the application would be debated later in the agenda.

324/23 APOLOGIES

Apologies for absence were received from **Councillors Barrett-Morton, Farrell, Cleasby, Davies and Sheppard.**

325/23 DECLARATIONS

There were no declarations of interest.

326/23 CHAIR'S ANNOUNCEMENTS

It was good news that the long-awaited handrail for residents at Cherry Orchard was due to be installed over the next few days. Work had been scheduled w/c 6 November but delayed by poor weather.

Members were asked to note that the Full Town Council meeting scheduled for 11 December had been cancelled, with an extraordinary meeting arranged for 8 January. This was to allow a full debate on the 2024-25 budget and precept, which required information about the tax base which would not be available for the meeting on 11 December.

327/23 MINUTES

RESOLVED: that the minutes of the meeting held 16 October 2023 were approved as a true record and signed by the Chair

328/23 ACTION LOG

Members noted the updated action log.

329/23 PLANNING DECISION NOTICES

Members noted the planning decisions that had been issued by Wiltshire Council.

330/23 PLANNING APPLICATIONS

a) **PL/2023/05917** – First floor rear extension at 19 Manton Hollow, Marlborough for Mr S & Mrs V Crighton

During a suspension of standing orders, a resident laid out objections and the property owner's agent answered the points raised. There were different points of view put forward regarding the roof height and the impact on neighbours and the street scene. Questions from Councillors included:

- Roof height, and height relative to adjacent buildings
- Parking provision
- Number of bedrooms
- Traffic movements
- Lack of reference to Neighbourhood Plan or Local Plan policies

Discussion points included:

- Whether there were grounds for objection in terms of planning policy
- Whether the building would be overbearing, out of character or cause a loss of privacy
- Whether there was any material change in the new plans to warrant a changed resolution (the Town Council had previously objected on the grounds of overdevelopment and out of scale character)
- Other bungalows had already been converted to two storey dwellings
- Whether the application could be called in this late in the process by the Member for Marlborough West Ward, who was out of the country
- Whether a site visit would be helpful

RESOLVED: that Marlborough Town Council objects to this application on the grounds of overdevelopment and out-of-scale visual appearance/design

ACTION: Councillor Thomas to contact Wiltshire Council in the absence of **Councillor Davies** to discuss with the Planning Officer whether there are other options allowing the application to be called in

Mr Goodwin left the meeting

- b) PL/2023/04931** – Conversion of outbuildings to the rear of 134-135 High Street to residential use (Use Class C3) comprising of 1 no. 4-bedroom dwelling and 1 no. 2-bedroom dwelling. Associated internal and external works to include the creation of a series of new window and door openings (utilising existing but bricked up openings where possible), the demolition of the northernmost outbuilding to be replaced with an extension to the rear, works to the internal layout of the outbuildings and the blocking up of the existing connection with the adjacent retail unit (Resubmission of PL/2022/09555) at Outbuildings and Land to the Rear of 134-135 High Street, Marlborough for CPP Marlborough Limited
RESOLVED: that Marlborough Town Council has no objection to this application
- c) PL/2023/05295** – Conversion of outbuildings to the rear of 134-135 High Street to residential use (Use Class C3) comprising of 1 no. 4-bedroom dwelling and 1 no. 2-bedroom dwelling. Associated internal and external works to include the creation of a series of new window and door openings (utilising existing but bricked up openings where possible), the demolition of the northernmost outbuilding to be replaced with an extension to the rear, works to the internal layout of the outbuildings and the blocking up of the existing connection with the adjacent retail unit (Resubmission of PL/2022/09555) at Outbuildings and Land to the Rear of 134-135 High Street, Marlborough for CPP Marlborough Limited
RESOLVED: that Marlborough Town Council has no objection to this application
- d) PL/2023/04863** – Proposed replacement garage (amendment to PL/2022/09739) at Washpool Cottage, Pewsey Road, Marlborough for Mr Guy Saxton
RESOLVED: that Marlborough Town Council has no objection to this application
- e) PL/2023/04765** – Single storey rear extension at 17 St Martins, Marlborough for Ms Emma Sherston
RESOLVED: that Marlborough Town Council has no objection to this application
- f) PL/2023/08440** – Undertaking external repairs and refurbishment of timber oriel windows to Museum Block. Works to include replacing rotten/decayed mouldings where necessary, and decoration at Museum Block, Marlborough College, Bath Road for Marlborough College
RESOLVED: that Marlborough Town Council has no objection to this application
- g) PL/2023/08635** – Conversion of a small brick garden pavilion set in the grounds of Marlborough College into an information facility promoting the history of the Marlborough Mound. Provide a short path resin bonded with alterations to existing access ramp leading to the Western elevation at Rose Garden Pavilion, Marlborough College, Bath Road, Marlborough for Mr Geraint Morgan

RESOLVED: that Marlborough Town Council has no objection to this application

- h) **PL/2023/08690** – Variation of condition 2 relating to PL/2022/08286 to amend drawings to show window in first floor gable end at 55 London Road, Marlborough for Mr Nick Fryer

RESOLVED: that Marlborough Town Council has no objection to this application

331/23

WORKS TO TREES

- a) **PL/2023/08770** – Apple tree (T1) – heavily leaning tree. Concerns about it falling into neighbouring property. Fell to ground level at 5 School Lane, Manton for Mr Whiting

RESOLVED: that Marlborough Town Council has no objection to this application

- b) **PL/2023/08941** – T1 Silver Birch tree – remove to ground level as tree has died and is dead standing; T2 Ash – dismantle to ground level as tree is infected with Ash dieback; T3 Ash – dismantle to ground level as tree is infected with Ash dieback at Peacock Cottage, Preshute Lane, Manton for Maurice

RESOLVED: that Marlborough Town Council has no objection to this application

- c) **PL/2023/09196** – T1 (Hornbeam) – overall canopy reduction of three metres, back to previous pruning points. The lower four branches touching the village hall will be removed. T2 (Cherry) – overall canopy reduction of three to four metres, back to previous pruning points. T3 (Norway Maple) – remove the tree, cutting the stump close to ground level at Manton Thatch, Bridge Street, Manton for Evans

RESOLVED: that Marlborough Town Council has no objection to this application

332/23

SPEED INDICATOR DEVICES

Members noted the most recent data downloaded from the SID at Herd Street between 10 October and 6 November 2023. Discussion points included:

- The SID appeared to be doing its job, as incoming average speeds were acceptable with outgoing speeds higher
- Whether the SID could be turned around to flash towards outgoing drivers, or whether the mobile SID could be positioned lower down Herd Street to flash towards outgoing drivers
- There were technical issues with the newly converted mobile SID
- Whether the reports could be reduced to provide summary data only

ACTION: if possible, turn SID around to face outgoing traffic

333/23

LOCAL HIGHWAY AND FOOTWAY IMPROVEMENTS GROUP (LHFIG)

Members considered whether to support three Highway Improvement Requests being submitted to Wiltshire Council's Area Board LHFIG for consideration and prioritisation:

- a) **The Parade, Marlborough – partial one-way system**

Discussion points included:

- Whether the potential design allowed for emergency service vehicles and/or large delivery vehicles e.g., brewery dray

- Whether businesses had been consulted, and that this would form part of the Traffic Regulation Order (TRO) process when and if the proposal was agreed
- Whether the Town Council had consulted businesses prior to a TRO
- Whether there was good reason or evidence to justify the estimated cost of £14,200 (£3,550 to MTC)
- Safety and traffic flow were the reasons for the proposal - there were regular problems caused by vehicles being unable to pass each other in this part of the Parade and turning out onto the High Street on a blind bend raised safety concerns
- The Town Centre Working Party, which reported to this Committee and comprised residents and Councillors, had made the original proposal
- The proposal under consideration today was a result of a previous submission to LHFIG asking an engineer to identify whether a scheme was feasible (**Min. No. 358/22 (iv), 24 April 2023 - RESOLVED: (v) to support the request for part of The Parade to be restricted to one-way traffic from Old Stables Court to junction with New Road, with no entry from the south of The Parade beyond Old Stables Court being submitted to LHFIG for consideration**)

RESOLVED: (i) to accept the estimated cost of £14,200 with the Town Council contributing £3,550 and to support submission to LHFIG

b) A346 Port Hill – Speed limit review and traffic calming scheme

RESOLVED: (ii) to support the introduction of a 40MPH speed limit between the town entry sign location and the existing 30MPH zone with safety enhancements to the existing crossing point, foliage reduction and SLOW signs on carriageway being submitted to LHFIG

c) Kingsbury Street – 7.5 tonnes weight limit

Discussion points included:

- The proposal resulted from residents' concerns about traffic calming as well as frequent damage to a listed building
- The road was already marked as unsuitable for HGVs but this was often ignored by drivers
- A weight limit should be shown on some sat nav tools
- A weight restriction would allow enforcement: Wiltshire Council hoped that from spring 2024 Automatic Number Plate Recognition (ANPR) technology would be available to them for enforcement; and that the police have powers of enforcement related to weight limits
- Whether there would need to be a change to bus routes, and whether this was feasible via New Road/Barn Street
- Whether this would remove a diversion route should Barn Street/The Green/Herd Street be subject to restrictions
- Whether introducing a one-way system in Silverless Street was an alternative
- That Kingsbury Street was out of scope for the ongoing traffic survey and modelling

- While the issues were recognised, whether a weight limit was the right solution
- RESOLVED: (iii)** not to support submission to LHFIG until more information was available about the implications on traffic flow

334/23 COUNCILLOR REPRESENTATIVE TO LHFIG

RESOLVED: that **Councillor Shantry** is elected to the vacant seat at Wiltshire Council Area Board Local Highway and Footway Improvement Group for the remainder of 2023-24

335/23 TRAFFIC MODELLING PROJECT GROUP

RESOLVED: that **Councillors Hall** and **Trow** be elected to the Traffic Modelling Project Group

336/23 FINANCE REPORT AND 2024-25 BUDGET

Members noted the finance report and considered the budget requirements for the Planning Committee for 2024-25.

RESOLVED: that the 2024-25 budget is approved as stated in the finance report for submission to the annual budgeting process

337/23 PROPOSED TRAFFIC REGULATION ORDER (TRO)

RESOLVED: that Marlborough Town Council welcomes the proposed introduction of a 40MPH speed limit between Frees Avenue and Rockley

338/23 LOCAL PLAN CONSULTATION

Members considered whether to make a corporate response to the Wiltshire Council Local Plan consultation. Comments included:

- Strong objections to the proposed housing site at Chopping Knife Lane, which had been removed from the draft Marlborough Area Neighbourhood Plan (MANP) following many objections from residents. There were concerns about vehicle access, increased traffic on roads already at capacity, lack of safe walking or cycling routes, the setting within the North Wessex Downs AONB, building on a green field site and the threat to the nearby River Kennet, an internationally recognised important chalk stream
- Water: the local plan recognises that Marlborough Treatment Plant's capacity to treat sewage is already inadequate and a wastewater upgrade will be required
- Action for the River Kennet had raised strong objections about the proximity of new homes to the River Kennet and the potential wastewater issues with sewage discharging into the river
- The site at Barton Dean had received many objections from residents and Preshute Parish Council, resulting in the Parish withdrawing from the MANP
- The Marlborough Area Neighbourhood Plan, made in March 2023 after 6 years of consultation and approved by residents, identified an additional 65 homes in 3 locations plus an additional medical facility. The Local Plan increased this to 600 new homes, of which 230 were not already developed, under development or approved/within the planning process. This was an unacceptable number.

- With few employment opportunities within the town, the increase in population would result in the majority of new residents needing to travel elsewhere for employment, impacting already congested roads
- A strong preference to find locations on brown field sites or to extend existing settlements rather than build on greenfield sites
- The Town Council had recently declared a housing emergency, and the 40% allocation to affordable housing was welcomed

RESOLVED: that Marlborough Town Council has strong objections as outlined above to the proposed number of homes and the two locations at Chopping Knife Lane and Barton Dean. It supports in principle 40% of new developments to be affordable homes. The Town Council would prefer to see plans focusing on brownfield sites or extending existing settlements where possible.

339/23 TOWN CENTRE WORKING PARTY

Councillor Shantry gave a verbal update on progress, including:

- Proposals would be submitted to Full Council for approval, for implementation during spring 2024
- Black and gold visitor signage
- Black and gold planters to replace existing planters, including some containing Cherry trees for the High Street. All would be removable for events such as the Mop Fairs
- Town entrance signs would need LHFIG approval
- Future proposals, including changes to Hilliers Yard and the Parade, would be subject to feasibility studies and consultation
- A 'Paint the town black' initiative would see sprucing up of railings on bridges in the town and other street furniture, with volunteers helping
- That IDVerde offered 52 opportunities per year to parishes to support litter picking events – providing people, equipment and removal of litter

340/23 TEMPORARY ROAD CLOSURES

Members noted Temporary Road Closure Orders that had been issued by Wiltshire Council:

a) Christmas Lights Event

Friday 24 November, 16:00-20:00 to close temporarily:

A4 (part) High Street from its junction with A345 Pewsey Road to its junction with New Road

C18 Kingsbury Street (part) from its junction with High Street to its junction with Silverless Street

A4 (part) New Road from its junction with High Street to its junction with London Road

b) Tin Pit (TTRO 9072) from its junction with C6 for its entire length from 4 December until 15 December 2023 to enable Gigaclear to carry out excavation of a narrow

trench to install ducting

- c) **B3087 High Street (part), Pewsey** (TTRO 9079) from its junction with Brunkards Lane for a distance of approximately 75m in a westerly direction on 10 December 2023 between 09:30 and 15:30 to enable Openreach to carry out access to underground structure, cabling for new customer connection and associated work
- d) **Vicarage Close, Marlborough** (TTRO 9113) from its junction with St Martins for its entire length on 12 January between 09:00-16:00 for 4 days to enable Wiltshire Council to carry out carriageway resurfacing and associated maintenance works

The meeting closed at 8.49 pm

#	Description	Min No	Assigned to	Status	Meeting or Start Date	Notes
1	Traffic survey - gain support from Wiltshire Council	213/21	Town Clerk and Councillor Hall/ Wiltshire Councillors	Not Started	4 October 2021	<p>Pending outcome of Area Board 12.10.21. 15/11/2021: 278/21: Officers have agreed to provide an introduction to Atkins.</p> <p>10.01.22: discussed at a meeting with Wiltshire Councillors. Cllr. Davies to chase the Officer (Dave Thomas)</p> <p>07.02.22: a meeting date arranged for 17 Feb at 3pm</p> <p>21.02.22: positive meeting. get a brief from WC to provide a costed proposal to do a survey – will be data collection. Data will allow modelling e.g. look at junctions etc to improve traffic flow. Cost £5-10K? Will be via cameras at 5 or 6 roads into town, facing different directions</p> <p>15.08.22: Cost amended to £40-45K, WC pay perhaps £15K. If so, are we committed to Atkins? Will WC acknowledge others? CT to follow up</p> <p>05.09.22: CT has followed up</p> <p>13.09.22: response circulated by email - possible, additional cost, tender process would determine best price</p> <p>26.09.22: LHFIFG recommendation is to make a substantive bid for funding.</p> <p>17.10.22: Councillor Thomas questioned whether a comment in Min. 161/22 related to LHFIFG advice about a traffic survey was correct. 28 11 22 Traffic Survey to be considered in 2023 24 budget. 12 12 22 Budget agreed.</p> <p>20.03.23 BoA confirmed to move forward in parallel. 25 8 23 WC contacted MTC to inform that cost of traffic modelling has increased by £10,029. On FC agenda 11 9 23 to re-agree budget addition of £6017. 12.9.23 FC agreed additional funds on 11 9 23. Cllr CT negotiating with WC.</p> <p>22 9 23 Cllr CT confirmed cost now agreed as £49k, with cost to MTC of £32,666.</p> <p>Initial Project meeting held 22 11 23, Cllr ET, MH and RSW attended on behalf of MTC</p>

#	Description	Min No	Assigned to	Status	Meeting or Start Date	Notes
5	To ask the originator of the High Street crossing petition (Mrs Vera Hamblin) for views on the current CATG proposals, and to seek a meeting with a Highways Engineer to clarify the options available, to be reviewed at the next meeting		Town Clerk	In Progress	31 August 2021	<p>Town Clerk spoke to Mrs Hamblin on 25.10.21. Mrs Hamblin's view was that what was needed was a 'proper' crossing that suitably assisted those in particular with 'vulnerabilities' such as impaired vision or mobility to safely cross the large and busy High Street. A 'soft' crossing scheme as proposed she felt was inadequate for the needs of many of Marlborough residents. On 1.11.21 Cllrs Hall, Thomas, Sheppard, & Town Clerk met WC Highways engineer, Martin Cook to discuss ideas/options. MR undertook to see what scheme could be devised to cross High St near where Waitrose is located.</p> <p>10.01.22: Cllr Thomas submitted CATG request to MTC on 14.3.22. MTC support - CATG request forwarded to WC on 15.3.22.</p> <p>6 June 2022: Mrs Hamblin had indicated that she was now more willing to accept any location rather than no crossing at all. Request with LHFIG but likely to be subject to a substantive bid once assessed by an engineer. WC Highways engineer to do plan and costing.</p> <p>28 11 22 Discussed at LHFIG on 24 11 22 - WC Highways to do feasibility plan and costing in readiness for 2023 24 substantive bid in June/July 2023(if feasible).</p> <p>14.2.23 Plan received from WC Highways on 14.2.23, on agenda 27.2.23 for MTC Planning Committee consideration.</p> <p>27.2.23 Scheme deemed not appropriate/suitable by Planning Committee; referred to Town centre Working Party; LHFIG advised.</p>

#	Description	Min No	Assigned to	Status	Meeting or Start Date	Notes
7	To put the Manton 5-point traffic calming scheme forward for a Substantive Highways Grant		Town Clerk	In Progress	31 August 2021	<p>WC Highways emailed on 1.9.21 with proposal/application requesting advice on feasibility; awaiting response, CATG acknowledge would suit substantive scheme, Scheme needs more work re; costing to prepare for next bid fund. CATG agreed on 3.3.22 to proceed with some actions and retain crossing as larger part of scheme. Manton Residents Association contacted on 9.3.22 to invite to be part of project group. Confirmed wanted to be a part of group on 10.3.22. Confirmed with WC Highways on 10.3.22. Meeting date set for 20.5.22.</p> <p>06.06.22: split into 2 phases - first, calming (road markings etc) plus a survey, £5K + £1.5K. MTC agreed to meet 20%-25% of cost in principle pending detailed report. Second phase more expensive - gates, islands etc.. Awaiting phase 1 plan and costing, and phase 2 plan from WC Highways. 28 11 22 Planning Committee to consider initial Phase 1 and Phase 2 funding contributions on 5 12 22</p> <p>6 12 22 Funding contributions agreed by Planning Committee; email confirmation sent to WC Highways on 7 12 22.</p> <p>2 3 23 LHFIG advised topographic survey undertaken.</p> <p>15 5 23 WC Highways aim to plan traffic island aspect of scheme for July 2023 in readiness for substantial funding bid.</p> <p>2 8 23 Town Clerk emailed WC Highways engineer to confirm MTC £6k commitment to project.</p>
68	Handrail at Cherry Orchard: rejected by Wiltshire Council. Investigate options to pursue	PQT	Town Clerk	Complete?	7 February 2022	<p>Referred to CATG by Committee on 14.3.22</p> <p>06.06.22: with LHFIG and pending a site inspection before progressing further. 28 11 22 Discussed at LHFIG on the 24 11 22 WC Highways engineer exploring what the options are as requires specialist knowledge. Resolved at Committee meeting 9 1 23- urgent action required – ask Wiltshire Councillors to escalate and Town Clerk to write a letter asking for urgent action; 18 1 23 letter sent to WC head of Highways Asset Management, Dave Thomas.</p> <p>6 3 23 DT confirmed additional resource secured to assist highways engineer in design - but still subject to LHFIG agreement. 2 3 23 Costing received; on agenda for 20 3 23 - agreed to contribute £1K towards £4K cost; 31 3 23 WC Highways notified of MTC £1k contribution. 25 8 23 WC emailed to request update report on progress. Anticipated install date is 6 November</p>

#	Description	Min No	Assigned to	Status	Meeting or Start Date	Notes
76	CATG: raise highways improvement request seeking safety measures at Frees Avenue	431/21	Town Clerk	In progress	14 March 2022	<p>Discussed at LHFIG on 26.5.22. RSW to arrange site meeting with relevant parties to explore options for consideration.</p> <p>06.06.22: Atkins recommended extend 40mph zone to Rockley boundary, but no reduction of speed limit. CT to follow up with cabinet member to check reason for request was taken into account. Preshute parish may need to be contacted. Site meeting held on the 8.7.22 with Cllrs Davies, Thomas, Mark Thomas (MRF), Marting Cook (WC), and the Town Clerk. Agreed a number of ideas aimed at a 'package of 'psychological driver calming measures/signage'; awaiting lining, soft crossing plan from Martin Cook. Plan to be submitted to LHFIG. Grounds team have been asked to paint barrier gates. White/yellow lining request has been submitted to WC for existing signs. 2 3 23 Speed Limit referred back to Planning Committee at request of LHFIG for re-consideration of contribution to cost of Rockley location or speed limit (re Preshute contributing).</p> <p>05.09.22: safety plan agreed: some to be purchased/installed by MTC, remainder requested via LHFIG. 10 10 12: Awaiting final authorisation and clarification from WC Highways for signs and crossing, and for the engineer to offer site visit time to Town Clerk. 28.10.22 ATC and Highways engineer met; engineer advised signs need to be carried out to WC Highways criteria, with exception of 'crossing point; MTC to action. Signs referred back to LHFIG awaiting new costing from WC re approved contractors. 28 11 22 Discussed at LHFIG on the 24 11 22, progressed as priority; needs MTC Planning Committee agreement for Speed Limit review. Await revised costings from WC Highways re: approved contractors to do signs. MTC to install 'white crossing posts' where natural crossing point has been established. 14.2 23 Plans for crossing signs and strips at Frees Avenue received (cost of £2150), Town Clerk agreed to proceed. 'Cemetery' signs may obscure 40mph signs - solution being explored.</p> <p>20.3.23 agreed to share 25% cost with neighbouring parishes to move speed limit to Rockley.</p> <p>15 3 23 Agreed at LHFIG on 11 3 23 for MTC to pay two thirds' costs</p>

#	Description	Min No	Assigned to	Status	Meeting or Start Date	Notes
89	Safe Crossing Point: Port Hill to The Common.	256/20	Town Clerk	In Progress	2 November 2020	<p>02.11.2020: Written motion presented by Cllr Farrell to support petition presented by Hannah Cartwright. RESOLVED That the Town Council supports this request for a safer crossing point, whether a pedestrian crossing, reduction in the speed limit or by other means. It needs a full and urgent review through CATG and Highways officers. Also, to request a pedestrian count and to seek alternative Wiltshire Council funding options to conduct a whole town transport strategy.</p> <p>Planning Cttee, 15.08.22: TC update - traffic survey had been in wrong location for Police to start risk assessment/enforcement. Too dangerous for Community Speed Watch. Town Clerk in discussions with WC to find way forward. 16 8 22 Cllr CT emailed Police to ask for advice and assistance in progressing this issue.</p> <p>19 8 22 - WC emailed Town Clerk to state traffic survey was done in the best possible location given constraints, and that they had planned meeting to look at how best to collaborate with Police in these situations. 19.8.22 Town Clerk emailed WC to ask for how they would advise to proceed given there is a known speeding issue at this location?</p> <p>05.09.22: JS escalated to PCC/Wilts Police/Wilts Council.28 11 22 Post to be installed by MTC for use of SID on green/ junction with Port Hill/Herd St.</p> <p>7 12 22 MTC reviewed SID guidance, due to distance between proposed location for pole and speed limit post cannot be installed for SID use. 31 3 23 SID guidelines being revisited to reassess if can install pole. RSW re-stated to Police the need for enforcement.</p> <p>15 3 23 Enforcement action taken by Police February & March 2023 ; no evidence for speeding.</p> <p>12.6.23: Cllr Thomas to follow up with WP. Town Clerk re-requested enforcement action at Police Tasking meeting 20 7 23.</p> <p>LHFIG request for 40mph speed limit buffer-zone and traffic calming on agenda for 13 11 23; referred by TCWP - supported by MTC 13 11 23 for referral to LHFIG.</p>

#	Description	Min No	Assigned to	Status	Meeting or Start Date	Notes
123	Resident Parking Kennet Place		Town Clerk	In Progress	5 December 2022	8 12 22 WC has confirmed request has to go to LHFIG. 8 12 22 Application sent to WC on 2 3 23 LYFIG did not support request. 30 5 23 LHFIG supported resubmission on 11 5 23. 2 8 23 Town Clerk emailed WC Highways to confirm revised proposal as agreed on 24 7 23. WC confirmed proposal and that it will be acceptable to include weekends as suggested within the restricted parking period for the public.
143	20 MPH Speed Limit review - LHFIG request		Town Clerk	In Progress	6 February 2023	LHFIG request sent 7 2 23. LHFIG supported request on 11 3 23. MTC to provide additional street names for adding to review. 30 5 23 MTC WP to meet 8 6 23 to review. 13 6 23 WC Highways emailed with preferred review locations; 1.London Road – section from Elcot Lane junction to the double mini roundabout 2. Salisbury Road – Tesco roundabout to the double mini roundabout 3.George Lane – end to end 4.Pewsey Road – St Peter’s roundabout to junction with George Lane 5.Bridewell Rd – St Peter’ roundabout to junction with College Fields 6. Herd St – Junction St Martins to junction with The Common 7.The Common – junction Herd St to Kingsbury St 8.Port Hill – junction The Common/Herd St to 50 yards past Golf Club entrance Plus, existing; Kingsbury St, Oxford St, St Martins, High St, New Rd. 4 7 23 WC Highways emailed adding request for Hyde Lane/Cross Lane/ Back Lane/ St Johns Close
145	Liaise to schedule a discussion about a High Street crossing scheme at future TCWP meeting	260/22	Cllr Davies & Town Clerk	In Progress	27 February 2023	TCWP - matter to be fed into process for future agendas.
151	Community Speed Watch	359/22	Town Clerk	In Progress	24 April 2023	15 3 23 Town Council to facilitate the creation of local CSW teams and provide publicity to call for people to take part; 12.6.23 Volunteers being recruited 25 9 23 Cllr Trow expressed interest in becoming involved
184	Submit LHFIG application re: High St short stay parking and loading bay	228/23	Town Clerk	In Progress	25 September 2023	Submitted on 2 10 23

#	Description	Min No	Assigned to	Status	Meeting or Start Date	Notes
204	In the absence of Cllr Davies, discuss call in options with Planning Officer re 19 Manton Hollow	330/23	Cllr Thomas	In progress	13 November 2023	
205	Can Herd Street SID be turned to face uphill traffic?	332/23	Town Clerk	Complete	13 November 2023	Deputy Town Clerk confirmed this is possible; direction to be changed periodically.

To note the Planning Decision Notices issued by Wiltshire Council for the period 6 to 26 November 2023:

a) **PL/2023/02195** – 99 & 99A High Street, Marlborough

Change of use of rear part of building (No 99) from ancillary restaurant accommodation to 3 bedroom dwelling together with associated alterations; removal of external plant room, store, modern chimney and glazed seated alcove; installation of new external staircase to first floor; external landscaping works; change of use of first floor of Listed Building (No 99A) to two self-contained apartments together with associated alterations to the first floor and ground floor commercial floorspace

Decision: Approve with conditions **MTC:** Objects as it is unclear how the historic (former chantry) qualities of the building will be preserved

b) **PL/2023/02706** - 99 & 99A High Street, Marlborough

Change of use of rear part of building (No 99) from ancillary restaurant accommodation to 3 bedroom dwelling together with associated alterations; removal of external plant room, store, modern chimney and glazed seated alcove; installation of new external staircase to first floor; external landscaping works; change of use of first floor of Listed Building (No 99A) to two self-contained apartments together with associated alterations to the first floor and ground floor commercial floorspace

Decision: Approve with conditions **MTC:** Objects as it is unclear how the historic (former chantry) qualities of the building will be preserved

c) **PL/2023/03811** – Upcott Cottage, Bath Road, Marlborough

Retrospective permission to install an electric sliding fence across the drive, and to replace a wooden fence along the front of our property and also a post and wire fence around part of the garden overlooking the junction between the Bath Road and Golding Avenue

Decision: Refuse **MTC:** No objection

Reason: The retention of the close boarded fence and gate, by reason of their non-traditional design and materials, along with height and prominence, detracts from the character of this former lodge building and its setting, diminishing its historic significance, causing it harm. The proposed retention of the closed boarded fence and entrance gate are therefore contrary to Core Policies 57 and 58 of the Wiltshire Core Strategy, and Central Government policy set out in the NPPF, notably paragraphs 199, 201 & 202).

d) **PL/2023/04497** – 17 St Martins

Single storey rear extension

Decision: Approve with conditions **MTC:** No objection

e) **PL/2023/04765** – 17 St Martins

Single storey rear extension

Decision: Approve with conditions **MTC:** No objection

f) **PL/2023/04931** – Outbuildings and land to the rear of 134-135 High Street, Marlborough

Conversion of outbuildings behind 134-135 High Street, Marlborough into residential use (Use Class C3), creating a 4-bedroom and a 2-bedroom dwelling. This includes the addition of new

window and door openings, an extension at the rear (replacing the northernmost outbuilding), internal layout adjustments, and blocking the connection to the adjacent retail unit (Resubmission of PL/2022/09555)

Decision: Approve with conditions **MTC:** No objection

- g) **PL/2023/05295** – Outbuildings and land to the rear of 134-135 High Street, Marlborough
Conversion of outbuildings to the rear of 134-135 High Street, Marlborough to residential use (Use Class C3) comprising of 1 no. 4-bedroom dwelling and 1 no. 2-bedroom dwelling. Associated internal and external works to include the creation of a series of new window and door openings (utilising existing but bricked up openings where possible), the demolition of the northernmost outbuilding to be replaced with an extension to the rear, works to the internal layout of the outbuildings and the blocking up of the existing connection with the adjacent retail unit (resubmission of PL/2022/0966)

Decision: Approve with conditions **MTC:** No objection

- h) **PL/2023/07444** – 19A St Johns Close, Marlborough
Entrance porch (retrospective application)

Decision: Approve with conditions **MTC:** No objection

- i) **PL/2023/08289** – 3 Benson Close, Marlborough
Single-storey rear extension

Decision: Approve with conditions **MTC:** No objection

- j) **PL/2023/08440** – Museum Block, Marlborough College
Undertaking external repairs and refurbishment of timber oriel windows to Museum Block. Works to include replacing rotten/decayed mouldings where necessary, and decoration

Decision: Approve with conditions **MTC:** No objection

- k) **PL/2023/08770** – 4 School Lane, Manton

Apple tree (T1) – heavily leaning tree. Concerns about it falling into neighbouring property. Fell to ground level

Decision: No objection **MTC:** No objection

- l) **PL/2023/08941** – Peacock Cottage, Preshute Lane, Manton

T1 Silver Birch tree removing to ground level as tree has died and is dead standing. T2 Ash dismantle to ground level as tree is infected with Ash dieback. T3 Ash dismantle to ground level as tree is infected with Ash dieback

Decision: No objection **MTC:** No objection

- m) **PL/2023/08489** – Ash Lodge, Chopping Knife Lane, Marlborough

Walnut tree (T3 of TPO E/426) – as works carried out under 16/09879/TPO – overall reduction by 3m; crown thin and lift by 25%

Decision: Refuse **MTC:** No objection

Reason: The amount of works proposed are considered excessive and could have a negative effect on the long-term health of the tree.

ITEM 7

PLANNING APPLICATIONS

Councillors and members of the public should contact the Town Clerk by midday on 4 December if they feel any of the following applications need full discussion at the meeting.

To consider the following Planning Applications received from Wiltshire Council:

- a) [PL/2023/09563](#) – Householder planning permission
Construction of two storey extension, excavation of garden and construction of car port at 9 Ducks Meadow for Emma Rowe
- b) [PL/2023/09788](#) – Householder planning permission
Square off footprint of existing single storey side extension, add second storey extension over. Extend loft conversion with addition of 3 No. dormer windows at Eddison House, Cross Lane, Marlborough for Mr & Mrs Gary Bond
- c) [PL/2023/09831](#) – Listed building consent (Alt/Ext)
Adjustment to the previous LBC application 20/05287/LBC concerning the replacement of the existing steel framed windows with steel framed contemporary equivalents (matching the fenestration and opening functions of the original units) at Science Block, Marlborough College for Mr Phil Eley
- d) A further opportunity to consider whether to add additional comments (the Town Council has already objected on the grounds that there is inadequate parking provision, the lack of social housing provision and lack of construction plan)
[PL/2023/03305](#) – Full planning permission
Demolition of the existing buildings and construction of 28 affordable homes together with associated parking, access and landscaping at York Place, St Martins, Marlborough for Mr P Backhouse, Aster Communities

ITEM 8

WORK TO TREES

To consider the following applications received from Wiltshire Council:

- a) [PL/2023/09749](#) – Notification of proposed works to trees in a conservation area
Sycamore tree – reduce height by 50% at 7 Betjeman Road, Marlborough for Mr Lewis Fackrell
- b) [PL/2023/10052](#) – Notification of proposed works to trees in a conservation area
Group of Birch trees – reduce overhang by 3m at 2 St Peters Place, High Street, Marlborough for Mrs Helen

ITEM 9

SPEED INDICATOR DEVICES

To note the most recent data downloaded from the SID at Herd Street between 7-27 November 2023 (see Appendix).

SID Locations

There is a SID permanently situated at Herd Street. A second SID is deployed on rotation to:

- Bath Road
- Chopping Knife Lane
- George Lane
- Kingsbury Street
- London Road (2 locations)

Technical problems with the software of the rotation SID resulted it in being returned to the manufacturer for repair. It was repaired and delivered to the office on 27 November, and the next rotation will be to Bath Road.

Recommendation

Members are asked to note the data report and consider whether any changes are required to the SID location/rotation plan.

Deputy Town Clerk

27 11 2023

ITEM 10

TOWN CENTRE WORKING PARTY

To receive a verbal update from the TCWP.

Town Clerk

27 11 2023

ITEM 11

TRAFFIC ORDERS AND TEMPORARY ROAD CLOSURES

To note traffic order and urgent road closure notices issued by Wiltshire Council:

Sealed Order – Cardigan Road

THE COUNTY OF WILTSHIRE (MARLBOROUGH) (PROHIBITION AND RESTRICTION OF WAITING, TAXI RANK CLEARWAYS AND ON STREET PARKING) CONSOLIDATION ORDER 2010 (AMENDMENT NO.12) ORDER 2023

The above Order has now been sealed and was implemented on 6th November 2023.

WILTSHIRE COUNCIL

ROAD TRAFFIC REGULATION ACT 1984
TRAFFIC MANAGEMENT ACT 2004

THE COUNTY OF WILTSHIRE (MARLBOROUGH) (PROHIBITION AND RESTRICTION OF WAITING, TAXI RANK CLEARWAYS AND ON STREET PARKING) CONSOLIDATION ORDER 2010 (AMENDMENT NO.12) ORDER 2023

Notice is hereby given that on 25th October 2023 Wiltshire Council made the above mentioned Order under the Road Traffic Regulation Act 1984 and the Traffic Management Act 2004 to amend the following restrictions in the Marlborough Consolidation Order 2010 by revoking Map Schedule No. DH91 dated 27th June 2016 and replacing it with revised Map Schedule No. DH91 dated 6th November 2023 the effect of which will be to remove No Waiting Monday to Friday 8am – 6pm and Saturday 9am – 12.30pm and replace with No Waiting at any time on the following length of road:

Cardigan Road, Marlborough – both sides – from its junction with Cross Lane to a point 30 metres north east of its junction with Hyde Lane

A copy of the Order can be obtained via email request to TrafficOrders@wiltshire.gov.uk

Any person aggrieved by the Order and desiring to question the validity of the Order or of any provision contained in the Order on the grounds that it is not within the powers of the relevant Section of the above Act or on the grounds that any requirement of that Section or of Part III of Schedule 9 of the Act or any regulation made under the said Schedule, has not been complied with in relation to the Order may, within six weeks of the date on which the Order was made, make application for the purpose to the High Court.

The Order will come into operation on 6th November 2023.

Sustainable Transport Group, County Hall, Bythesea Road, Trowbridge BA14 8JN
2nd November 2023

The Map-Based Traffic Regulation Order will be available through the Wiltshire Council website: <http://www.wiltshire.gov.uk/parking-on-off>

Urgent Closure of George Lane (part), Marlborough

The closure can also be found on one.network here: <https://one.network/?tm=136591722>

Section 14 of the Road Traffic Regulation Act 1984

Urgent Closure of: George Lane (Part), Marlborough

WILTSHIRE COUNCIL HEREBY GIVE NOTICE that on 30th November 2023, the following length of road shall be closed to all traffic in the interests of public safety to enable Thames Water to carry out Urgent mains repair.

George Lane (Part), Marlborough; from outside property known as St Thomas Moore Church in a westerly direction for approximately 25 metres.

Alternative route: via London Road, New Road, High Street, Pewsey Road and vice versa.

The closure and diversion route will be clearly indicated by traffic signs. Access will be maintained for residents and businesses where possible, although delays are likely due to the nature of the works.

These works will commence on 30th November 2023 and are anticipated to be required between the hours of 07:30 and 17:30. This Notice will have a maximum duration of 5 days.



For further information regarding these works please contact Thames Water 07759124010



Élan Cité

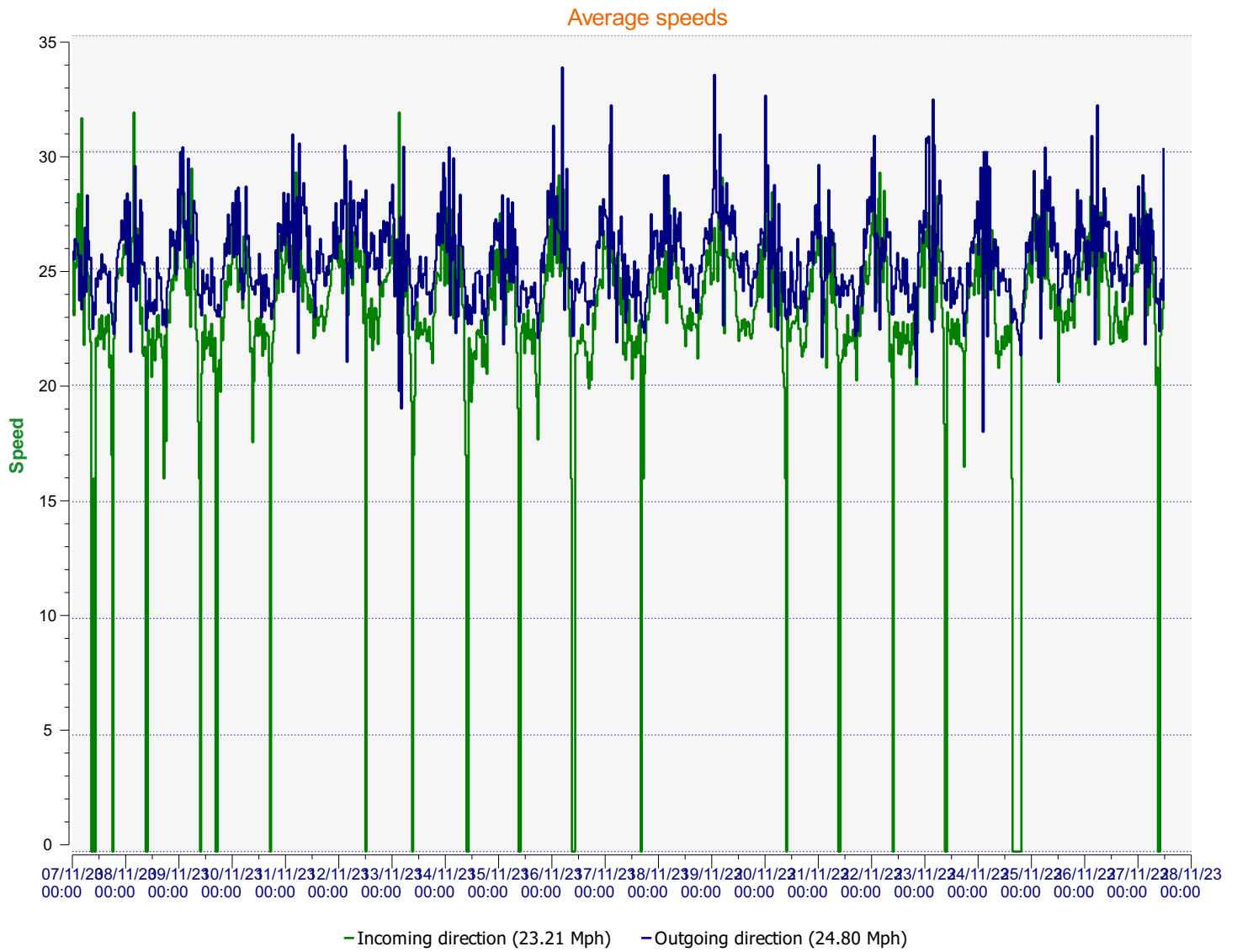


DÉTECTER • INFORMER • SÉCURISER

Start date: Tuesday, November 7, 2023 12:00 AM
End date: Monday, November 27, 2023 11:30 AM

Location: Herd Street 30mph - SOLAR

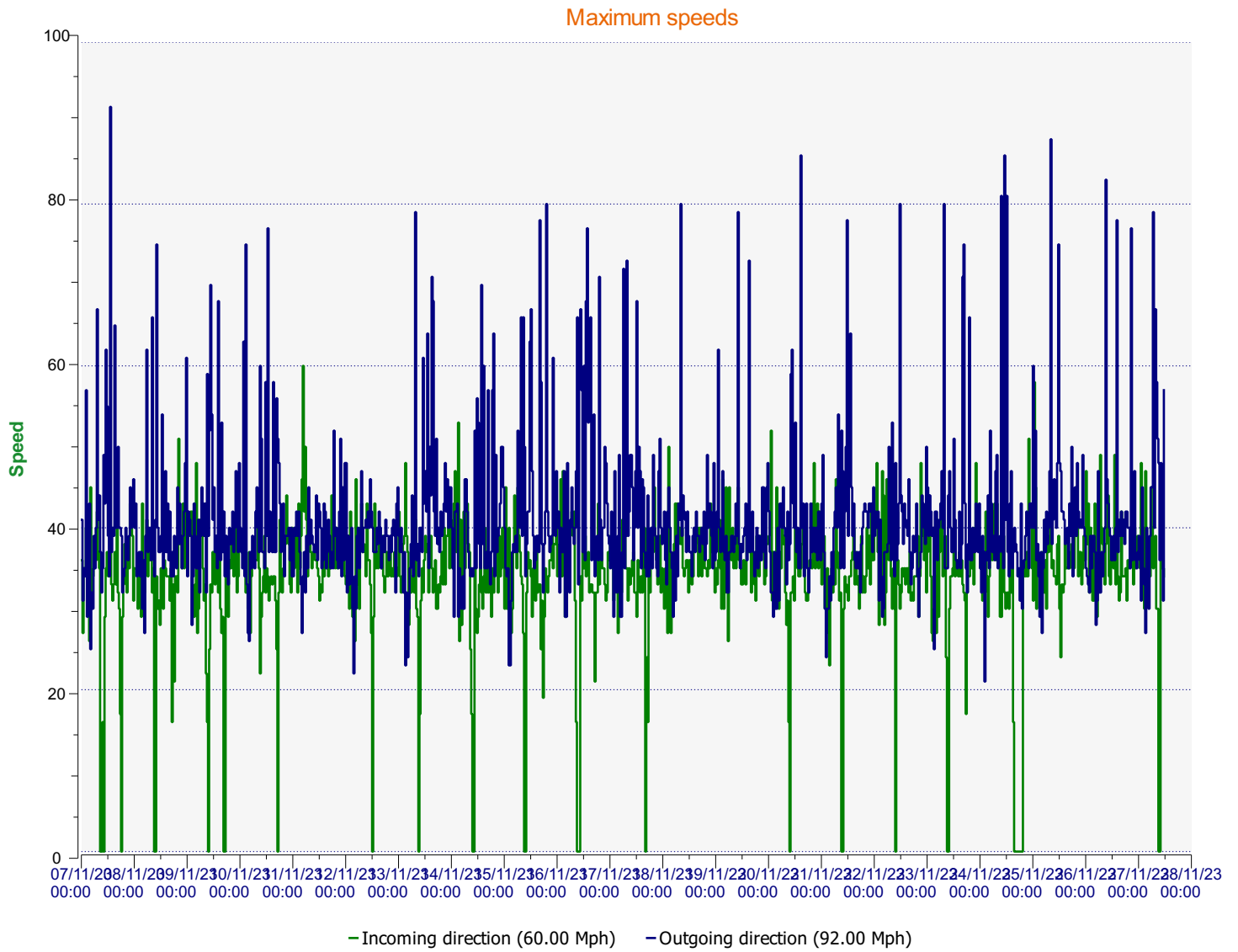
Comments:



Start date: Tuesday, November 7, 2023 12:00 AM
End date: Monday, November 27, 2023 11:30 AM

Location:

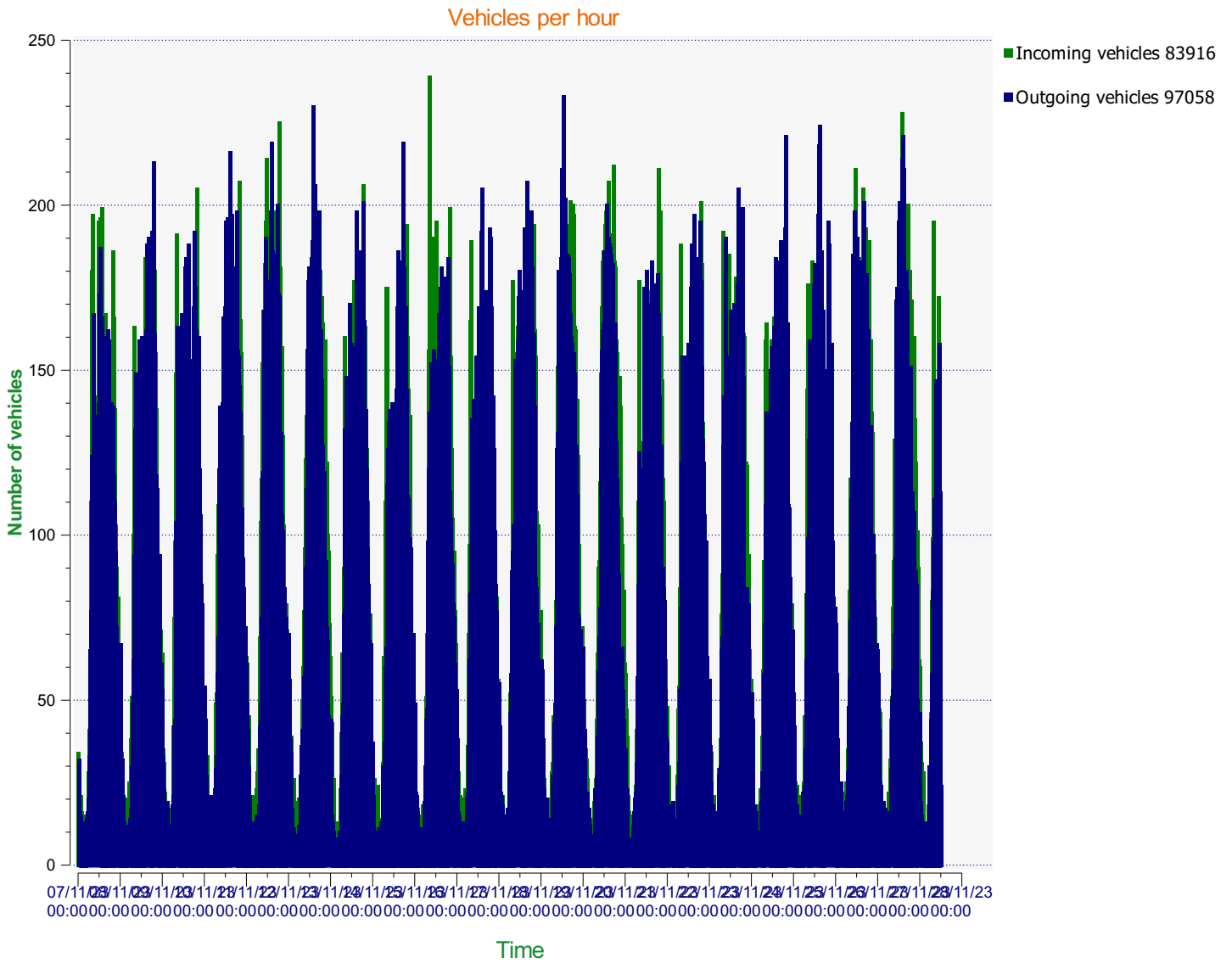
Comments:



Start date: Tuesday, November 7, 2023 12:00 AM
End date: Monday, November 27, 2023 11:30 AM

Location:

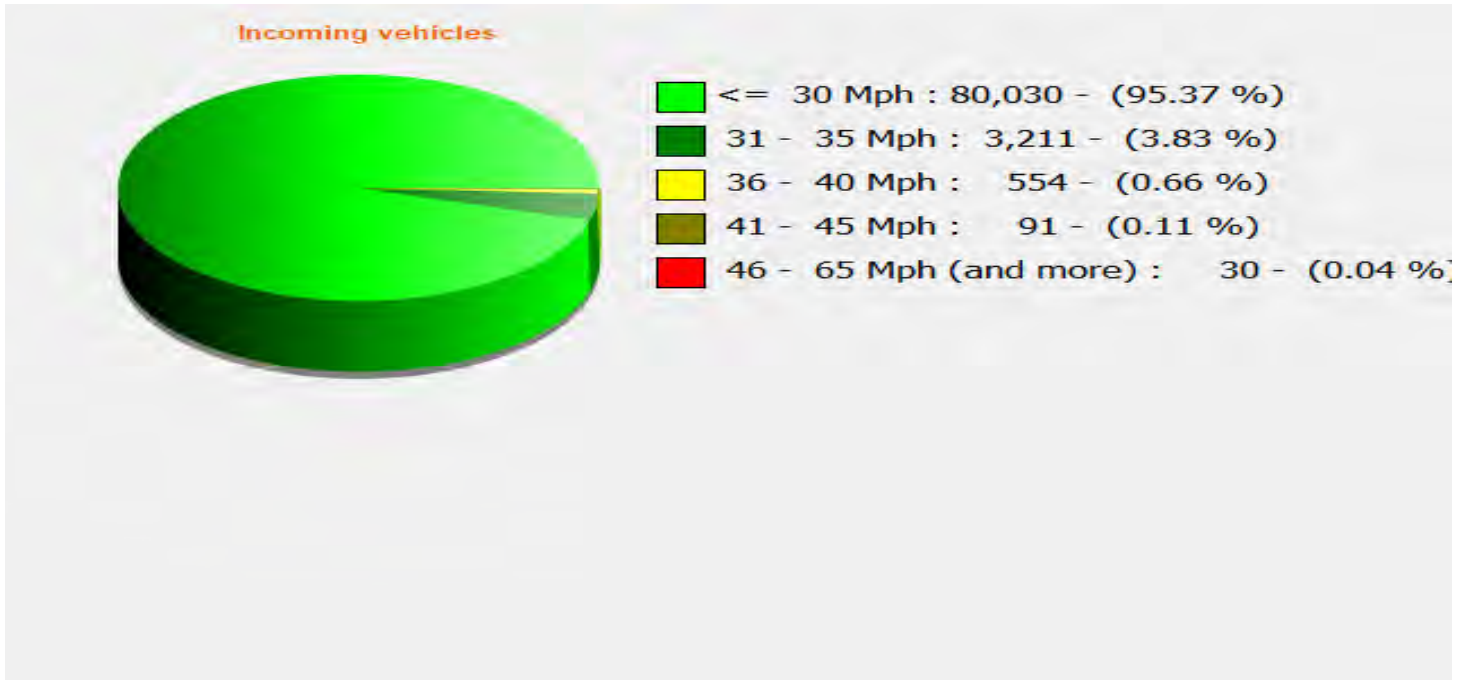
Comments:



Start date: Tuesday, November 7, 2023 12:00 AM
End date: Monday, November 27, 2023 11:30 AM

Location:

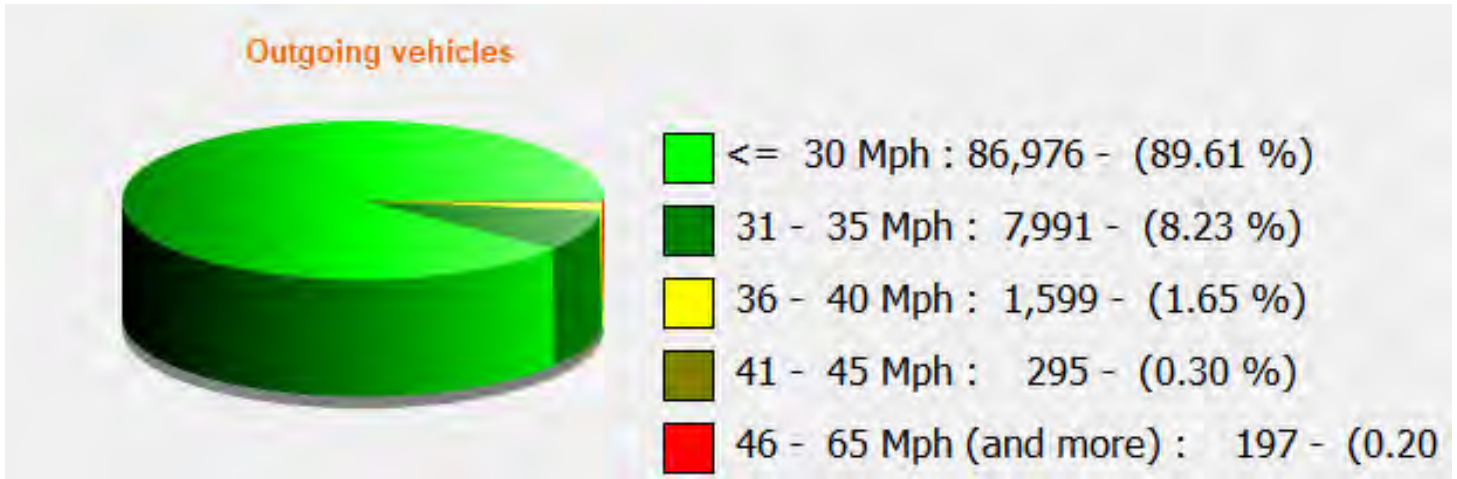
Comments:



Start date: Tuesday, November 7, 2023 12:00 AM
End date: Monday, November 27, 2023 11:30 AM

Location:

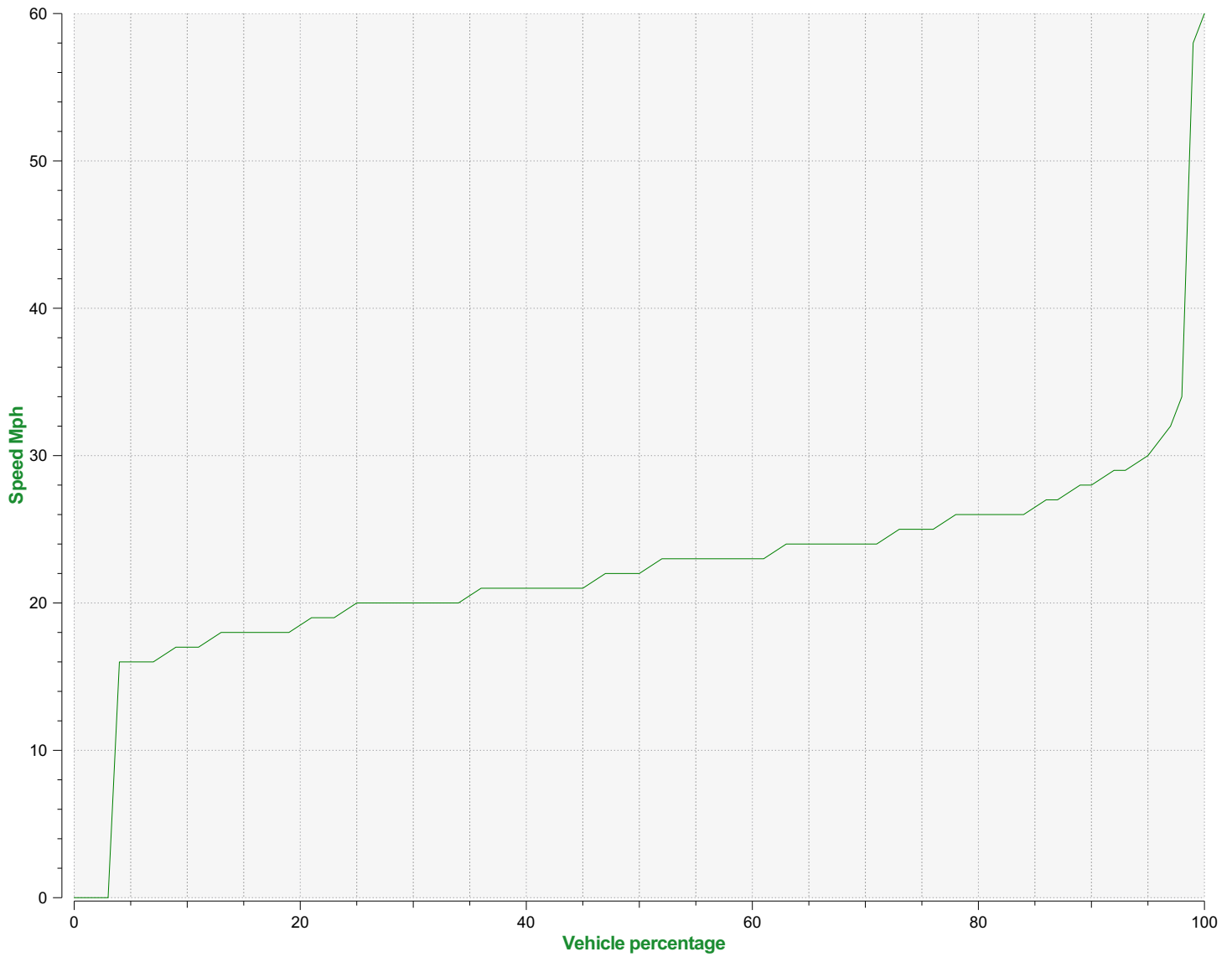
Comments:



Start date: Tuesday, November 7, 2023 12:00 AM
End date: Monday, November 27, 2023 11:30 AM

Location:

Comments:



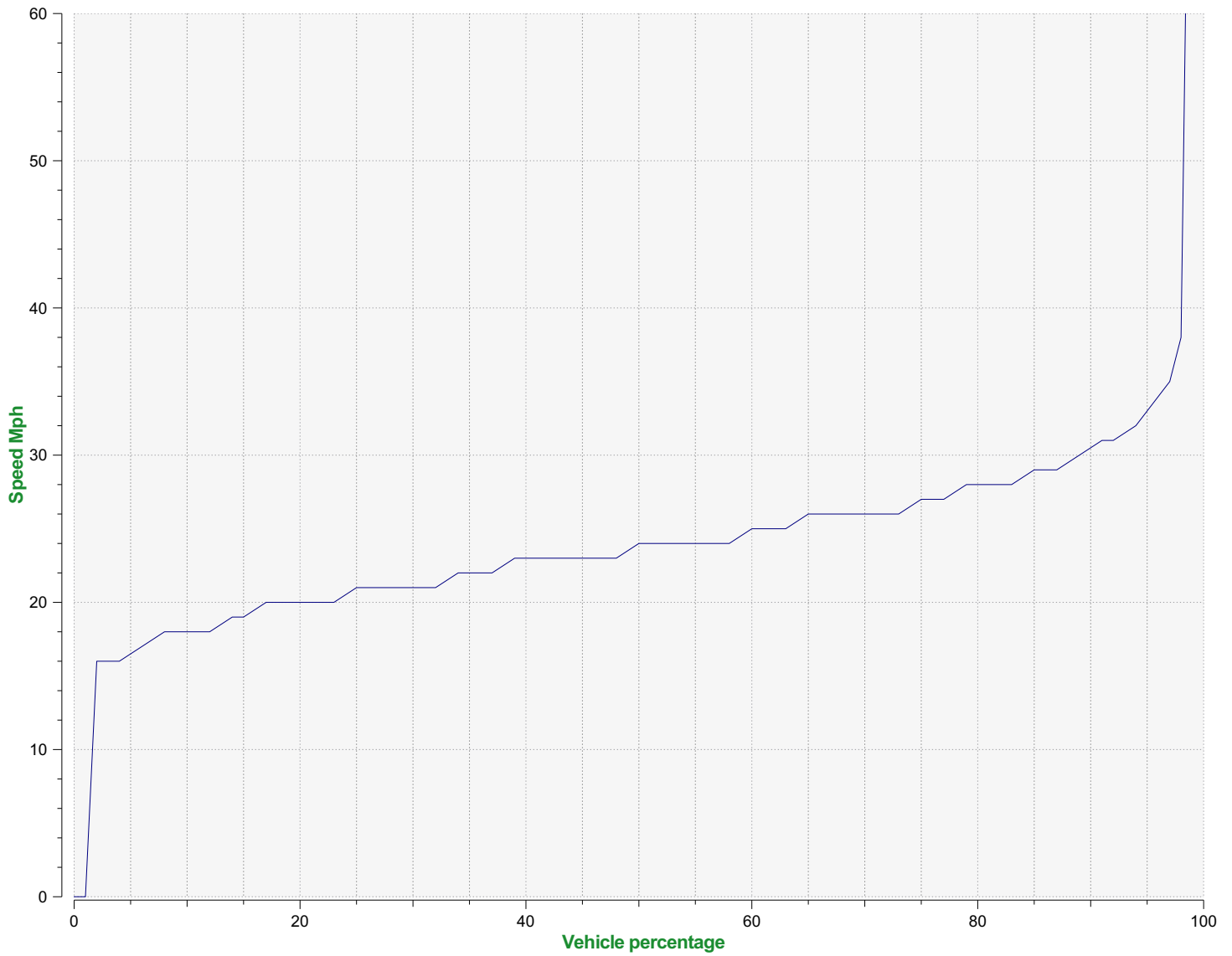
Speed percentiles (incoming)

V30: 20.00Mph **V50:** 22.00Mph **V85:** 26.00Mph

Start date: Tuesday, November 7, 2023 12:00 AM
End date: Monday, November 27, 2023 11:30 AM

Location:

Comments:



Speed percentile(outgoing)

V30: 21.00Mph **V50:** 24.00Mph **V85:** 29.00Mph

Start date: Tuesday, November 7, 2023 12:00 AM
End date: Monday, November 27, 2023 11:30 AM

Location:

Comments: