

Marlborough Town Council

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COUNCIL OFFICES
5 HIGH STREET
MARLBOROUGH
WILTSHIRE
SN8 1AA

20 May 2020

Dear Councillor

You are summoned to a meeting of the **Planning Committee** to be held on **Tuesday, 26 May 2020** at 7.00 pm via Zoom.

Yours faithfully

A handwritten signature in black ink, appearing to read 'Shelley Parker'.

Mrs S A Parker, PSLCC
Town Clerk

On 4 April 2020, due to the COVID -19 pandemic, the government introduced The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 which allows local councils to meet remotely. These regulations apply to meetings held before 7 May 2021. These Regulations (commonly referred to as Regulations 2020), specifically part 2, regulation 5, until further notice, legally enable the remote attendance of committee meetings and overrule any relevant Standing Orders.

Any member of the public wishing to attend this virtual meeting or ask a question will need to contact the Town Clerk at townclerk@marlborough-tc.gov.uk by midday on Tuesday, 26 May 2020 to arrange access.

Public Question Time – in accordance with Standing Order 3 (f), members of the public may ask questions of the Planning Committee. The time allocated for this should not exceed 10 minutes and be limited to 1 question per person unless directed otherwise by the Chairman. A full response may not be possible without further research and the Chair may direct that a written or oral response be given.

AGENDA

- 1. Apologies**
- 2. Declaration(s) of Interest**
To receive declarations of interest and consider any requests for dispensations
- 3. Chairman's Announcements**
- 4. Minutes**
To confirm as a true record, the minutes of the meeting held on Monday, 16 March 2020
- 5. Planning Decision Notices**
To note the Planning Decision Notices that have been issued by Wiltshire Council.

6. Planning Applications

Councillors and members of the public should contact the Town Clerk by midday on Tuesday, 26 May if they feel any of the following applications need full discussion at the meeting.

To consider the following Planning Application received from Wiltshire Council –

- a) [19/10749/FUL](#) – The erection of a single dwelling; the provision of parking and turning for the existing house at 53 London Road, Marlborough for Mrs J Ward
- b) [20/03748/FUL](#) – Demolition of existing house. Build new house into the gradient of the land. The ground floor to house the bedrooms and be forwards of the living area over at Copelands, Poulton Hill, Marlborough for Miss Deborah Sheppard
- c) [20/02974/LBC](#) – Undertaking external repairs and refurbishment of timber oriel windows to Museum Block, including replacing rotten mouldings where necessary, and decoration at Marlborough College, Museum Block, Bath Road, Marlborough for Mr Kurt Hudson
- d) [20/03251/FUL](#) – Change of use of former Chapel and 2 The Manse from class A1 (retail) and class C3 (residential) to class D2 (cinema and arts centre) incorporating an ancillary café/bar area plus office; the provision of a two storey extension and modifications to the rear of 2 The manse; repairs to the fabric of the building; internal alterations and acoustic mitigation to allow for the building's conversion to a cinema; the provision of air conditioning and kitchen extraction ventilation at The Parade Cinema, The Parade, Marlborough for Image Cinemas Ltd
- e) [20/03730/LBC](#) - Change of use of former Chapel and 2 The Manse from class A1 (retail) and class C3 (residential) to class D2 (cinema and arts centre) incorporating an ancillary café/bar area plus office; the provision of a two storey extension and modifications to the rear of 2 The manse; repairs to the fabric of the building; internal alterations and acoustic mitigation to allow for the building's conversion to a cinema; the provision of air conditioning and kitchen extraction ventilation at The Parade Cinema, The Parade, Marlborough for Image Cinemas Ltd

7. Work to Trees

[20/04023/TPO](#) – Weeping Willow – reduce main stems by 8ft and re-pollard at Meadowlands, London Road, Marlborough for Mr Painter

8. Re-allocation of Road Space

To note the contents of an email from Cllr Mrs Bridget Wayman, Wiltshire Council Cabinet Member (Highways, Transport and Waste) about new statutory guidance issued on 9 May 2020 by the Department for Transport (DfT) in connection with relocating road space under the Traffic Management Act 2004 in response to COVID-19. The Secretary of State for Transport has made the following statement:

The government expects local authorities to make significant changes to their road layouts to give more space to cyclists and pedestrians. Such changes will help embed altered behaviours and demonstrate the positive effects of active travel. I'm pleased to see that many authorities have already begun to do this, and I urge you all to consider how you can begin to make use of the tools in this guidance, to make sure you do what is necessary to ensure transport networks support recovery from the COVID-19 emergency and provide a lasting legacy of greener, safer transport.

Members are also asked to consider what comments or actions to take forward for discussion with Wiltshire Council.

9. Speed Indicator Device (SID)

To note the Town Clerk's report about increased speeding in the town and to consider the re-installation of the Town Council's SID

10. Community Area Transport Group (CATG)

To note a report by the Town Clerk and the minutes of the CATG meeting of 12 March 2020 and to consider a contribution to the proposal for a speed limit review at Frees Avenue.

11. Neighbourhood Planning

To receive a verbal update from Cllrs Hall and Cairns