

Marlborough Town Council



13 August 2024

Dear Councillor

Planning Committee

You are summoned to a meeting of the **Planning Committee** to be held in the **Court Room, Marlborough Town Hall** on **Monday, 19 August 2024** at **7pm**.

Yours sincerely

Richard Spencer-Williams

Richard Spencer-Williams, PSLCC

Town Clerk

If members of the public wish to attend and ask a question they should notify the Town Clerk of this by noon on the Friday prior to the meeting and provide their question in writing at the same time.

If members of the public wish to ask a question, but not attend, they can provide the question in writing to the Town Clerk by noon on the day of the meeting, and a written response will be provided.

PUBLIC QUESTION TIME

In accordance with Standing Order 3(f), members of the public may ask questions of the Planning Committee. The time allocated for this should not exceed 10 minutes and be limited to 1 question per person unless directed otherwise by the Chair. A full response may not be possible without further research, and the Chair may direct that a written or oral response be given.

AGENDA

- 1. Apologies**
- 2. Declaration(s) of Interest**
To receive declarations of interest and consider any requests for dispensation
- 3. Chair's Announcements**
- 4. Minutes**
To confirm the minutes of the meeting held 29 July 2024
- 5. Action Log**
To receive an update on the action log
- 6. Planning Decision Notices**
To note the Planning Decision Notices issued by Wiltshire Council
- 7. Planning Applications**
To consider applications received from Wiltshire Council
- 8. Works to Trees**
To consider applications received from Wiltshire Council
- 9. Housing Crisis**
To consider a proposal by the Town Mayor
- 10. Highway Improvements**
To consider highway improvement requests
- 11. Roadworks in Marlborough**
To consider whether to send a letter of complaint to Wiltshire Council Highways
- 12. Manton Traffic Island**
To consider funding contributions towards A4 safety improvements
- 13. Speed Indicator Devices**
To note the most recent data report and consider the location plan
- 14. Town Centre Working Party**
To receive a verbal update
- 15. Active Travel Improvements**
To note works planned at A346 Salisbury Road
- 16. Temporary Road Closures**
To note Orders issued by Wiltshire Council

To consider **one amendment (135/24: *para in italics added by request for clarification*)** and to **approve** the draft minutes of the meeting held 29 July.

Marlborough Town Council



Planning Committee

Minutes of a meeting of the Planning Committee held Monday, 29 July 2024 in the Court Room, Marlborough Town Hall at 7pm

PRESENT	Councillor Mervyn Hall	Chair
	Councillor Kym-Marie Cleasby	Town Mayor (<i>ex officio</i>)
	Councillor Andrew Ross	
	Councillor Lisa Farrell	
	Councillor Mark Cooper	
	Councillor Kelvyn Shantry	
	Councillor Susannah O'Brien	
	Councillor Emily Trow	
	Councillor Caroline Sadler	
	Councillor Abi Beaumont	
	Richard Spencer-Williams	Town Clerk
	Dawn Whitehall	Corporate Services Officer
ALSO		
PRESENT	Neil Goodwin	Marlborough.News
	Plus 7 members of the public	

PUBLIC QUESTION TIME

Rod Cleasby (resident) asked whether the Town Council would lodge a complaint with Wiltshire Council regarding roadworks, particularly at Salisbury Road. The manner in which these works had been conducted caused significant disruption and raised serious concerns for residents and businesses. Examples included the premature setup and temporary traffic lights 24 hours before anything happened; inadequate safety equipment had caused dangerous conditions for motorists and resulted in premature closure of the road which was a main arterial route through Marlborough and for access to Tesco, the business park and residents. **The Chair** fully sympathised. He explained that it would not be possible to take a decision at this meeting as it was not on the agenda to debate, but he would make sure it was put on a Town Council agenda at the earliest opportunity.

Andrew Degnan (St Johns Close resident) thanked the Town Council for studying the implementation of 20MPH speed limits and asked whether, in addition, the Town Council agreed that a simple programme of education on speed awareness might be effective (using social media, local press etc) and to ask for common sense and courtesy from road users, e.g. to allow people to cross the road safely. He also commented on farm vehicles driving very fast along the 20MPH High Street. **The Chair** agreed that something could be done on social media, although he wasn't sure how effective that would be. The Town Council already had Speed Indicator Devices (SIDs) which it moved around the town, and was progressively implementing 20MPH speed limits, but these were difficult to enforce. SIDs had recorded very high speeds across Marlborough, e.g. over 80MPH in Herd Street. It was a matter for police enforcement: the Town Council does liaise with the police. There had not been much success in the desire to set up a Community Speed Watch scheme: any volunteers willing to come forward would be welcome which would allow Speed Watch to go ahead. **The Town Mayor** suggested the issue of general courtesy could be addressed at the Town Centre Working Party. **Councillor Shantry** welcomed an agenda item later in the meeting when Members would consider adding 5 roads, including St Johns Close and Hyde Lane, to the existing 20MPH zone.

The issue of speeding farm vehicles was debated, particularly when driven by young drivers: Members noted that tractor licences could be obtained at 16 years of age. It was suggested that **Councillor Sheppard** may be able to help pass on the message to farmers via contacts at the NFU, having previously acted as its Chair. **The Town Clerk** agreed that the Town Council could do something to cover both issues (speeding and courtesy) but would need to consider the best approach and whether to do it in partnership with the police. Speaking with Young Farmers groups was also an option to consider. A similar media campaign had been run in 2023 to raise awareness about engine idling, asking drivers to switch off their engines.

Betty Dobson (on behalf of St Johns Close Residents Association) thanked the Town Council for undertaking the 20MPH review and asked whether there was any reason why the Town and/or Wiltshire Council would not implement them. **The Chair** saw no reason to prevent it going ahead: the only issue would be whether it would need to wait until the next financial year due to costs.

Neil Goodwin (Marlborough.News) was pleased to see the Solar Together scheme was once again open, promoting the installation of solar panels. He was concerned that people could incur high costs going through the first few stages of the process only to be denied permission when it came to applying for planning permission if they owned a listed building; he understood that Planning Officers would not ever grant permission for panels on the roof of a listed building even when it was not street facing or particularly visible which was contrary to the guidance from Historic England. He asked whether this could be made clear in the literature to spare people unnecessary costs. **The Chair** wasn't sure a blanket approach would be taken as each planning application was normally considered on its own merits but agreed that enquiries could be made with Wiltshire Council for clarification.

129/24 APOLOGIES

Apologies for absence had been received from **Councillors Fogg, Davies, Sheppard** and **Luson**.

130/24 DECLARATIONS

There were no declarations of interest.

131/24 CHAIR'S ANNOUNCEMENTS

The **Chair** welcomed **Councillor Abi Beaumont** to her first Council meeting.

Notice had been served on the Travellers on the Common to vacate by 6pm on 30 July.

132/24 MINUTES

RESOLVED: that the minutes of the meeting held 15 July 2024 were approved as a true record and signed by the Chair

133/24 ACTION LOG

Members noted the updated action log.

#1: Traffic Survey – the report from Wiltshire Council was overdue and the Town Clerk agreed to chase it up.

#89: Safe crossing point between Port Hill and The Common – Members expressed frustration that after 4 years there was still no progress, with lots of speeding traffic (as evidenced by SID reports), increased volume of traffic and near misses. Many young families and dog walkers needed to cross to the Common which was the only available open space for the area; 4 years was a long time to wait. The **Chair** confirmed the issue was still with the Local Highway and Footway Improvement Group (LHFIG); a crossing wasn't possible because of the proximity to junctions, but the request was still an open action in addition to a scheme presented by the Town Council to create a slowing-down buffer zone with additional white lines and 'slow' signs. **Councillor Shantry**, a member of LHFIG, agreed the length of time was unacceptable and would do his best at the next meeting to ask for it to be addressed as a priority.

#151: Community Speed Watch (CSW) – **Councillors Farrell** and **Trow** questioned whether the lack of volunteers was related to issues such as a reluctance to go through full background checks; delays getting health & safety checks and insurance at locations other than London Road; and whether more people would volunteer if they felt CSW could be conducted in the parts of town where they lived. **Councillor Sheppard** had previously offered to raise the matter with the Police and Crime Commissioner (PCC). **Councillor Trow** was keen to either write to the PCC or invite him to a meeting to talk through the issues such as the 80-90MPH speeds recorded by SIDs. If areas were too dangerous for CSW then police enforcement would help.

134/24 PLANNING DECISIONS

Members noted the planning decisions that had been issued by Wiltshire Council.

PLANNING APPLICATIONS

- a) **PL/2023/10490** – demolition of all buildings on the site and erection of 13 dwellings, a new office building and associated works at Elm Tree Motor Company, Pelham Court, Marlborough for Mark Lovelace Ltd

A proposal of no objection received 3 votes for with 4 against and 2 abstentions, therefore was not carried.

Members expressed disappointment at the lack of affordable homes at this site, noting that adding 1 more dwelling would require the developer to comply with planning rules to provide a percentage as affordable homes.

RESOLVED: that Marlborough Town Council has no objection to this application but wishes to register its disappointment at the lack of any affordable housing within the development in view of the Town Council's declaration of a housing emergency

- b) **PL/2024/04586** – replacement windows within church and church hall at Christchurch Methodist Church, New Road, Marlborough for Mr Bruce Evans, Emmanuel Church Marlborough

RESOLVED: that Marlborough Town Council has no objection to this application

- c) **PL/2024/06118** – internal alterations and refurbishment, alterations to the rear pedestrian access arrangements to facilitate a new dedicated entrance lobby and level access which shall involve the relocation of existing windows and doors. Erection of new lightweight canopy adjacent to new rear lobby area, partial removal of existing low level wall and installation of a new external wheelchair ramp, repairs to existing external paving sets and replacement and proposed block paving to differentiate the existing pedestrian crossing point to the rear of the building and minor refurbishment works to the existing car park area at Castle and Ball, High Street, Marlborough for Greene King

RESOLVED: that Marlborough Town Council has no objection to this application

- d) **PL/2024/06380** - internal alterations and refurbishment, alterations to the rear pedestrian access arrangements to facilitate a new dedicated entrance lobby and level access which shall involve the relocation of existing windows and doors at Castle and Ball, High Street, Marlborough for Greene King

RESOLVED: that Marlborough Town Council has no objection to this application

- e) **PL/2024/06120** – internal alterations – front chimney breast to be removed from front room up to ceiling level. Brick hearth to be replaced with concrete hearth. Kitchen to be relocated to front room, new units to be installed. New utility room to be installed in rear room. New waste pipe to be installed under existing floor at Dome House, 118 London Road, Marlborough for Ms Jules Ward

RESOLVED: that Marlborough Town Council has no objection to this application subject to the satisfaction of the Conservation Officer

- f) **PL/2024/06433** – variation of condition 2 (approved plans) on PL/2024/02293 to allow for design changes at Wakefield House, Cardigan Road, Marlborough for Mr & Mrs Burn

RESOLVED: that Marlborough Town Council has no objection to this application

136/24

WORKS TO TREES

- a) **PL/2024/06488** - TPO ref: 2016/00014/IND Tree ID: Species: Beech Height (m): 15-20 Work: Prune branches away from building to achieve a clearance of 2.5m. TPO ref: 2016/00014/IND Tree ID: T2 Species: Beech Height (m): 15-20 Work: Prune branches away from building to achieve a clearance of 2.5m. TPO ref: E/24 Group ID: G1 Species: Mixed (Lime, sycamore) Height (m): 20-25+ Work: Crown raise to 3m from ground level, remove epicormic/basal growth up to 3m from ground level. TPO ref: E/24 Tree ID: T3 Species: Lime Height: 20-25 Work: Remove deadwood over 50mm diameter at Beechwood, Bath Road, Marlborough for Mr Mitch Higginson

RESOLVED: that Marlborough Town Council has no objection to this application

- b) **PL/2024/06410** – Field Maple tree – fell at Preshute Primary School, High Street, Manton for Mrs Browning, Preshute CE VC Primary School

RESOLVED: that Marlborough Town Council has no objection to this application

137/24

MARLBOROUGH 20MPH REPORT

Members noted the report issued by Wiltshire Council in response to a request to extend the 20MPH zone, where roads suitable for inclusion had been identified as Hyde Lane, Back Lane, Cross Lane, Cardigan Road and St Johns Close, and that the estimated cost to implement the scheme would be in the region of £12,500 to include development, legal fees and installation, for which the Town Council would be expected to contribute a percentage. They were especially disappointed that George Lane had not been found suitable. Discussion points included:

- The **Town Mayor** commended **Councillor Davies** for fighting so hard for residents to pursue 20MPH speed limits
- Whether it was unreasonable to consider George Lane against technical measurements alone; and whether to ask the Highways Engineer to look at it again taking in the unique conditions on this road:
 - Crossing point for students to two schools
 - Crossing point for a large resident population to walk from the south of George Lane to the town centre
 - The town's only doctors' surgery and a pharmacy are located on this road, with elderly and vulnerable pedestrians needing to cross the road
 - Used as a rat run by vehicles avoiding the High Street
 - The road is much busier than the 5 roads approved for 20MPH
 - Whether decision makers lived in Marlborough or visited the town to experience the conditions at George Lane rather than relying on technical data alone
- Whether to ask **Councillor Davies** to pass the Town Council's comments back to the Highways Engineer concerning George Lane

- Whether to ask **Councillor Davies** to appeal to the Cabinet Member for Highways, Street Scene and Flooding to overturn the exclusion of George Lane from the 20MPH scheme

RESOLVED: (i) that Marlborough Town Council supports the implementation of 20MPH speed limits at Hyde Lane, Back Lane, Cross Lane, Cardigan Road and St Johns Close

RESOLVED: (ii) to ask **Councillor Davies** to represent the views of the Town Council to the Highways Engineer in respect of George Lane, asking for it to be reconsidered as a separate case; and to appeal to the Cabinet Member to overturn the decision that George Lane is not suitable for 20MPH

Five members of the public left the meeting

138/24 WILTSHIRE COUNCIL CONSULTATION

Members noted that objections had been received to a Wiltshire Council consultation to extend the 40MPH zone at Bath Road, Manton. Details of all letters of objection or support would be considered in a report placed before the Cabinet Member for Highways, Street Scene and Flooding.

139/24 SPEED INDICATOR DEVICES (SID)

Members noted the most recent data recorded at Poulton Hill between 10-23 July, and that the next rotation would be to Bath Road. Comments included:

- Speeds were much higher outbound, with fewer than 50% of drivers recorded within the 30MPH speed limit
- SID data was routinely shared with Wiltshire Police
- Whether to raise the significant average high speeds with the police and ask for speed checks
- Whether the only effective way to slow drivers was points on their licence and a fine
- Disappointment that Wiltshire Council was not open to conversations about reinstating speed cameras
- A traffic calming measure for the Poulton Hill stretch of road had been submitted for consideration at the October LHFIG meeting

ACTION: check that Wiltshire Police were aware of the high percentage of speeding vehicles

140/24 TOWN CENTRE WORKING PARTY

The working party had not met since the update at the last Planning meeting. Highlights included:

- Lavender had been planted around the trees in the new planters
- Finger posts would be installed by the end of August
- Repainting of the bridges had been removed from the plan as the cost was in the region of £70,000

- Work was ongoing to prepare a brief to commission a study of what else could be done in the town centre

The meeting closed at 8.07 pm

ITEM 5

ACTION LOG

#	Description	Min No	Assigned to	Status	Meeting Date	Notes
1	Traffic survey - gain support from Wiltshire Council	213/21	Town Clerk and Councillor Hall/ Wiltshire Councillors	In progress	4 October 2021	<p>Pending outcome of Area Board 12.10.21. 15/11/2021: 278/21: Officers have agreed to provide an introduction to Atkins.</p> <p>10.01.22: discussed at a meeting with Wiltshire Councillors. Cllr. Davies to chase the Officer (Dave Thomas)</p> <p>07.02.22: a meeting date arranged for 17 Feb at 3pm</p> <p>21.02.22: positive meeting. get a brief from WC to provide a costed proposal to do a survey – will be data collection. Data will allow modelling e.g. to look at junctions etc to improve traffic flow. Cost £5-10K? Will be via cameras at 5 or 6 roads into town, facing different directions</p> <p>15.08.22: Cost amended to £40-45K, WC pay perhaps £15K. If so, are we committed to Atkins? Will WC acknowledge others? CT to follow up</p> <p>05.09.22: CT has followed up</p> <p>13.09.22: response circulated by email - possible, additional cost, tender process would determine best price</p> <p>26.09.22: LHFIG recommendation is to make a substantive bid for funding. 17.10.22: Councillor Thomas questioned whether a comment in Min. 161/22 related to LHFIG advice about a traffic survey was correct. 28 11 22 Traffic Survey to be considered in 2023 24 budget. 12 12 22 Budget agreed.</p> <p>20.03.23 Bradford on Avon confirmed to move forward in parallel. 25 8 23 WC contacted MTC to inform that cost of traffic modelling has increased by £10,029. On FC agenda 11 9 23 to re-agree budget addition of £6017. 12.9.23 FC agreed additional funds on 11 9 23. Cllr CT negotiating with WC.</p> <p>22 9 23 Cllr CT confirmed cost now agreed as £49k, with cost to MTC of £32,666.</p> <p>Initial Project meeting held 22 11 23, Cllr ET, MH and RSW attended on behalf of MTC</p> <p>8.1.24: Modelling in progress. Report expected after 21 February</p> <p>26.2.24 TC to check final cost of the survey</p> <p>25.4.24 Project Group met on 17 4 24 and were presented possible modelling scenarios. Feedback was received by Atkins who will present option/s at next traffic modelling project meeting is on 22 5 24</p> <p>10.6.24 Modelling concluded. Report now expected mid-August.</p>

#	Description	Min No	Assigned to	Status	Meeting Date	Notes
5	To ask the originator of the High Street crossing petition (Mrs Vera Hamblin) for views on the current CATG proposals, and to seek a meeting with a Highways Engineer to clarify the options available, to be reviewed at the next meeting		Town Clerk	In Progress	31 August 2021	<p>Town Clerk spoke to Mrs Hamblin on 25.10.21. Mrs Hamblin's view was that what was needed was a 'proper' crossing that suitably assisted those in particular with 'vulnerabilities' such as impaired vision or mobility to safely cross the large and busy High Street. A 'soft' crossing scheme as proposed she felt was inadequate for the needs of many of Marlborough residents. On 1.11.21 Cllrs Hall, Thomas, Sheppard, & Town Clerk met WC Highways engineer, Martin Cook to discuss ideas/options. MR undertook to see what scheme could be devised to cross High St near where Waitrose is located.</p> <p>10.01.22: Cllr Thomas submitted CATG request to MTC on 14.3.22. MTC support - CATG request forwarded to WC on 15.3.22.</p> <p>06 06 2022: Mrs Hamblin indicated that she was now more willing to accept any location rather than no crossing at all. Request with LHFIG but likely to be subject to a substantive bid once assessed by an engineer. WC Highways engineer to do plan and costing. 28 11 22 Discussed at LHFIG on 24 11 22 - WC Highways to do feasibility plan and costing in readiness for 2023 24 substantive bid in June/July 2023(if feasible). 14.2.23 Plan received from WC Highways on 14.2.23, on agenda 27.2.23 for MTC Planning Committee consideration.</p> <p>27.2.23 Scheme deemed not appropriate/suitable by Planning Committee; referred to Town centre Working Party; LHFIG advised.</p>

#	Description	Min No	Assigned to	Status	Meeting Date	Notes
7	To put the Manton 5-point traffic calming scheme forward for a Substantive Highways Grant		Town Clerk	In Progress	31 August 2021	<p>WC Highways emailed on 1.9.21 with proposal/application requesting advice on feasibility; awaiting response, CATG acknowledge would suit substantive scheme, Scheme needs more work re; costing to prepare for next bid fund. CATG agreed on 3.3.22 to proceed with some actions and retain crossing as larger part of scheme. Manton Residents Association contacted on 9.3.22 to invite to be part of project group. Confirmed wanted to be a part of group on 10.3.22. Confirmed with WC Highways on 10.3.22. Meeting date set for 20.5.22.</p> <p>06.06.22: split into 2 phases - first, calming (road markings etc) plus a survey, £5K + £1.5K. MTC agreed to meet 20%-25% of cost in principle pending detailed report. Second phase more expensive - gates, islands etc.. Awaiting phase 1 plan and costing, and phase 2 plan from WC Highways. 28 11 22 Planning Committee to consider initial Phase 1 and Phase 2 funding contributions on 5 12 22</p> <p>6 12 22 Funding contributions agreed by Planning Committee; email confirmation sent to WC Highways on 7 12 22. 2 3 23 LHFIFG advised topographic survey undertaken. 15 5 23 WC Highways aim to plan traffic island aspect of scheme for July 2023 in readiness for substantial funding bid.</p> <p>2 8 23 Town Clerk emailed WC Highways engineer to confirm MTC £6k commitment to project. Traffic island submitted as substantive bid to WC; await outcome. The substantial bid has been approved - as advised by Cllr Thomas at MTC Planning Committee 20 5 24</p> <p>9.8.24 WC Highways has stated the traffic island will be installed September when the A4 is closed for surfacing works</p>

#	Description	Min No	Assigned to	Status	Meeting Date	Notes
76	CATG: raise highways improvement request seeking safety measures at Frees Avenue	431/21	Town Clerk	In progress	14 March 2022	20.3.23 agreed to share 25% cost with neighbouring parishes to move speed limit to Rockley. 15 3 23 Agreed at LHFIG on 11 3 23 for MTC to pay two thirds' costs of £750.23 3 23 Speed Limit referred back to Planning Committee at request of LHFIG for re-consideration of contribution to cost of Rockley location or speed limit (re Preshute contributing). 24 11 23 Proposed new speed limit out for consultation. 19.12.23 Email Received from WC: notifying that the consultation on the 40MPH speed limit has ended. As objections were received for the same, details of all letters of objection or support will be considered in a report placed before the Cabinet Member for Transport, Waste, Street Scene and Flooding. WC will contact us again when a decision has been made regarding this proposal. WC Highways to advise 40mph limit to be moved just past 'cemetery sign' following consideration of the matter at the LHFIG meeting 2 5 24.

#	Description	Min No	Assigned to	Status	Meeting Date	Notes
89	Safe Crossing Point: Port Hill to The Common.	256/20	Town Clerk	In Progress	2 November 2020	<p>02.11.2020: Written motion presented by Cllr Farrell to support petition presented by Hannah Cartwright. RESOLVED That the Town Council supports this request for a safer crossing point, whether a pedestrian crossing, reduction in the speed limit or by other means. It needs a full and urgent review through CATG and Highways officers. Also, to request a pedestrian count and to seek alternative Wiltshire Council funding options to conduct a whole town transport strategy.</p> <p>Planning Cttee, 15.08.22: TC update - traffic survey had been in wrong location for Police to start risk assessment/enforcement. Too dangerous for Community Speed Watch. Town Clerk in discussions with WC to find way forward. 16 8 22 Cllr CT emailed Police to ask for advice and assistance in progressing this issue.</p> <p>19 8 22 - WC emailed Town Clerk to state traffic survey was done in the best possible location given constraints, and that they had planned meeting to look at how best to collaborate with Police in these situations. 19.8.22 Town Clerk emailed WC to ask for how they would advise to proceed given there is a known speeding issue at this location?</p> <p>05.09.22: JS escalated to PCC/Wilts Police/Wilts Council.28 11 22 Post to be installed by MTC for use of SID on green/ junction with Port Hill/Herd St.</p> <p>7 12 22 MTC reviewed SID guidance, due to distance between proposed location for pole and speed limit post cannot be installed for SID use. 31 3 23 SID guidelines being revisited to reassess if can install pole. RSW re-stated to Police the need for enforcement.</p> <p>15 3 23 Enforcement action taken by Police February & March 2023; no evidence for speeding.</p> <p>12.6.23: Cllr Thomas to follow up with WP. Town Clerk re-requested enforcement action at Police Tasking meeting 20 7 23.</p> <p>LHFIG request for 40mph speed limit buffer-zone and traffic calming on agenda for 13 11 23; referred by TCWP - supported by MTC 13 11 23 for referral to LHFIG. Considered by LHFIG on 25.1.24 – Highways Engineer to check whether 40MPH buffer zone is feasible</p> <p>12.7.24 Discussed at LHFIG 11.7.24; WC Highways Engineer advised was not possible. This was challenged by MTC/WC Councillors, and the engineer undertook to recheck if this is the case; and if so, provide an explanation including the relevant guidance and reasons for this judgement</p>

#	Description	Min No	Assigned to	Status	Meeting Date	Notes
123	Resident Parking Kennet Place		Town Clerk	Complete	5 December 2022	<p>8 12 22 WC has confirmed request has to go to LHFIG.</p> <p>8 12 22 Application sent to WC on 2 3 23 LYFIG did not support request.</p> <p>30 5 23 LHFIG supported resubmission on 11 5 23. 2 8 23 Town Clerk emailed WC Highways to confirm revised proposal as agreed on 24 7 23.</p> <p>WC confirmed proposal and that it will be acceptable to include weekends as suggested within the restricted parking period for the public.</p> <p>Restricted parking times out for consultation – on 5 February 2024 MTC resolved to support the application</p> <p>27 2 24 WC Traffic Order Team contacted MTC to inform us that the consultation has now ended, and ss objections were received details of all letters of objection or support will be considered in a report placed before the Cabinet Member for Transport, Street Scene & Flooding. WC have undertaken to contact MTC again when a decision has been made regarding this proposal.</p> <p>Request has now been approved by WC Cabinet Member for Highways</p>
143	20 MPH Speed Limit review - LHFIG request		Town Clerk	In Progress	6 February 2023	<p>LHFIG request sent 7 2 23. LHFIG supported request on 11 3 23. MTC to provide additional street names for adding to review.</p> <p>30 5 23 MTC WP to meet 8 6 23 to review.</p> <p>13 6 23 WC Highways emailed with preferred review locations; 1. London Road – section from Elcot Lane junction to the double mini roundabout 2. Salisbury Road – Tesco roundabout to the double mini roundabout 3. George Lane – end to end 4. Pewsey Road – St Peter’s roundabout to junction with George Lane 5. Bridewell St – St Peter’ roundabout to junction with College Fields 6. Herd St – Junction St Martins to junction with The Common 7. The Common – junction Herd St to Kingsbury St. 8. Port Hill – junction The Common/Herd St to 50 yards past Golf Club entrance Plus, existing; Kingsbury St, Oxford St, St Martins, High St, New Rd.</p> <p>4 7 23 WC Highways emailed adding request for Hyde Lane/Cross Lane/Back Lane/St Johns Close</p> <p>22.7.24 Report received; on the agenda for the Planning Committee 29.7.24.</p> <p>9.8.24 Town Clerk emailed WC Highways to confirm MTC support implementation in Hyde Lane, Back Lane, Cross Lane, Cardigan Road and St Johns Close as recommended in the report. Also that MTC, via WC Cllr Davies, will be requesting reconsideration of the 20MPH speed limit in George Lane, with unanimous and strong support within the Council</p>

#	Description	Min No	Assigned to	Status	Meeting Date	Notes
145	Liaise to schedule a discussion about a High Street crossing scheme at future TCWP meeting	260/22	Cllr Davies & Town Clerk	In Progress	27 February 2023	TCWP - matter to be fed into process for future agendas.
151	Community Speed Watch	359/22	Town Clerk	In Progress	24 April 2023	15 3 23 Town Council to facilitate the creation of local CSW teams and provide publicity to call for people to take part; 12.6.23 Volunteers being recruited 25 9 23 Cllr Trow expressed interest in becoming involved Needs further consideration and support to progress
184	Submit LHFIG application re: High St short stay parking and loading bay	228/23	Town Clerk	In Progress	25 September 2023	Submitted on 2 10 23. 24 1 24 Prioritised with action for WC Highways engineer to progress.
219	Write to Specsavers and Space NK to ask that illuminated advertisement signs are turned off at night as they disturb residents	PQT	Town Clerk	In progress	18 March 2024	8.4.24 - referred to TCWP to investigate wider implications of High Street lighting to make a recommendation to the Committee
230	Investigate whether there is a suitable SID location in 40MPH zone at A4 Manton	56/24	Town Clerk		10 June 2024	15 6 24 Deputy Town Clerk to investigate.
236	Raise questions about dropped kerbs and accessibility with WC re new High Street car parking spaces	118/24	Town Clerk	Complete	15 July 2024	9.8.24 WC Highways emailed 24.7.24 to confirm support for additional parking bays, and to ask if a dropped kerb can feature in the scheme somewhere to enable access
245	Check that Wiltshire Police are aware of the high percentage of speeding vehicles at Poulton Hill in SID report	139/24	Town Clerk	In progress	29 July 2024	30.7.23 RSW emailed Poulton Hill SID report to Police/SID data team with request for enforcement action

To note Planning Decision Notices issued by Wiltshire Council (WC) between 22 July-11 August 2024:

- a) **PL/2023/06059** – 39 Herd Street, Marlborough
Erection of a rear single storey extension and new boundary fencing (resubmission of PL/2021/11515)
Decision: Approve with conditions **MTC:** No objection
- b) **PL/2023/06488** – 39 Herd Street, Marlborough
Erection of a rear single storey extension (resubmission of PL/2021/11603)
Decision: Approve with conditions **MTC:** Objects on the grounds that aluminium windows are not in keeping with this listed building, and in support of comments already made by the Conservation officer
Officer Report: "... A recent application was approved for the demolition of an existing shed and conservatory with the erection of a replacement, oak framed single storey extension to the host dwelling. The current application initially sought approval for various works including the erection of further two storey extensions to the host dwelling, internal works and replacement windows. Concerns were not only raised from a conservation perspective due to the impacts on the listed building but also in relation to the recently approved and built out oak framed extension not conforming with previously approved plans and documents. Subsequently, the application has been revised removing the internal works, proposed two storey extension, alterations to windows and alternatively seeking approval for the minor changes carried out to the recently built oak framed extension and erection of replacement boundary treatments..."
- c) **PL/2024/02829** – D’Arenberg House, Chandlers Yard, High Street, Marlborough
Erection of open sided veranda attached to house to provide shelter for existing patio and provision of domestic outdoor secure cat pen (retrospective)
Decision: Refuse **MTC:** Objects on the grounds that this is a retrospective application, with due process not being followed, and that it considers it to be an overdevelopment
Reason: The proposed veranda/enclosed cat pen by reason of their location, mass and poor design which fail to reflect local design policies are excessive, dominant and not in keeping with the existing dwellinghouse or the character and appearance of the surrounding Conservation Area. It would result in less than significant harm to the Conservation Area where there are no public benefits arising from the proposed development. As such the proposal would fail to comply with Core Policy 57 and Core Policy 58 of the Wiltshire Core Strategy, the Adopted Wiltshire Design Guide namely Appendix D, the NPPF namely paragraphs 139 and 208 and Section 72 of the Planning (Listed Buildings and Conservation Areas) Act 1990
- d) **PL/2024/04586** – Christchurch, New Road, Marlborough
Replacement windows within church and church hall
Withdrawn by Applicant
- e) **PL/2024/04666** – 10 The Green, Marlborough
To rebuild a retaining wall within the curtilage of a listed building
Decision: Approve with conditions **MTC:** No objection

- f) **PL/2024/05478** – 8 Baywater, Marlborough
Single storey rear extension replacing conservatory
Decision: Approve with conditions **MTC:** No objection

ITEM 7

PLANNING APPLICATIONS

To consider Planning Applications received from Wiltshire Council. Councillors and members of the public should contact the Town Clerk by midday on 19 August if they feel any of the following applications need full discussion at the meeting.

- a) **PL/2024/00905** – Full planning permission
Installation of upgraded cavity wall and loft insulation (to properties that require it), new double-glazed windows and insulated doors, air source heat pumps, and improved ventilation at properties within Rabley Wood View, Marlborough for Mr Adam Masters, Stonewater Limited
- b) **PL/2024/07242** – Householder planning permission
To build an oak framed, brick based porch to the rear of the property at Manton Thatch, Bridge Street, Manton for Mrs Paul Adams, Marlborough Property Services Ltd
- c) **PL/2024/07378** – Listed building consent (Alt/Ext)
To build an oak framed, brick based porch to the rear of the property at Manton Thatch, Bridge Street, Manton for Mrs Paul Adams, Marlborough Property Services Ltd
- d) **PL/2024/07193** – Listed building consent (Alt/Ext)
Alterations to the façade only, the entire shopfront will be repainted and the main signage on the fascia panel will be repainted to contrast against the new shopfront colour. The existing projecting signage will also be repainted, and a new painted contrasting logo applied at 10 High Street, Marlborough for Hilary Palmer, Mint Velvet
- e) **PL/2024/07186** – Consent to display an advertisement
The entire shopfront will be repainted and the main signage on the fascia panel will be repainted to contrast against the new shopfront colour. The existing projecting signage will also be repainted, and a new painted contrasting logo applied at 10 High Street, Marlborough for Hilary Palmer, Mint Velvet

ITEM 8

WORKS TO TREES

To consider applications received from Wiltshire Council. Councillors and members of the public should contact the Town Clerk by midday on 19 August if they believe any of these applications require full discussion at the meeting.

- a) **PL/2024/07384** – Notification of proposed works to trees in a conservation area
Portuguese Laurel – Pollard by 50% at 18 St Martins, Marlborough for Mr Olson

- b) [PL/2024/07406](#) – Consent under Tree Preservation Orders
Willow tree – fell at Meadowlands, London Road, Marlborough for Ms Painter

ITEM 9 **HOUSING CRISIS**

To consider a proposal by the Town Mayor Councillor Cleasby in response to the housing crisis in Marlborough.

Proposal

It is proposed that all planning applications for multiple dwellings will only be supported by Marlborough Town Council if they support the [Marlborough Area Neighbourhood Plan](#) requirement to contribute to the need for more affordable homes in Marlborough.

Consideration

The Committee will need to consider what defines a multiple dwelling for the purposes of this proposal.

Recommendation

Members are asked to consider the proposal and instruct the Town Clerk accordingly.

Town Clerk 09.08.2024

ITEM 10 **HIGHWAY IMPROVEMENTS**

To consider a request for bollards in George Lane.

Highways Improvement Request Form

Name:	CAROLINE GOODFELLOW	Date:	2 AUGUST 2024
Address:	REDACTED		
Telephone No:	REDACTED		
Email Address:	REDACTED		

Issue Details

Location of Issue:	George Lane
Community Area:	Marlborough
Parish or Town Council:	Marlborough
Nature of Issue: Request for road sign improvement	

NO. 1 AND 2 GEORGE LANE ARE 2 STAR LISTED BUILDING, BUILT ABOUT 1570. A VERY SERIOUS ACCIDENT OCCURED WHEN A CAR HIT THE FRONT OF THE HOUSE DESTROYING PART OF THE WALL AND THE FRONT DOOR AREA. THE INSIDE OF THE HOUSE WAS ALSO BADLY DAMAGED. POLICE, FIRE AND RESCUE, AMBULANCE AND THE WILTSHIRE COUNTY STRUCTURAL ENGINEER WERE IN ATTENDANCE. IT HAS BEEN IMPOSSIBLE FOR THE OWNER OF THE HOUSE OF USE THE FRONT DOOR AND HAS HAD TO RELY ON NEIGHBOURS FOR ACCESS THROUGH THEIR GARDEN. THIS ALSO APPLIES TO ANYONE VISITING THE HOUSE. TWO ELDERLY WHEELCHAIR PERSON PLUS A CARER HAD JUST PASSED THE DOOR WHEN THE CAR HIT THE HOUSE.

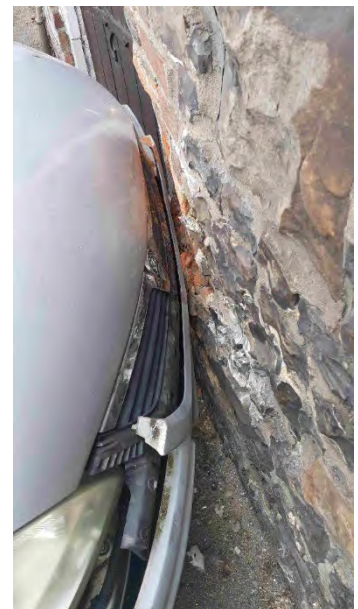
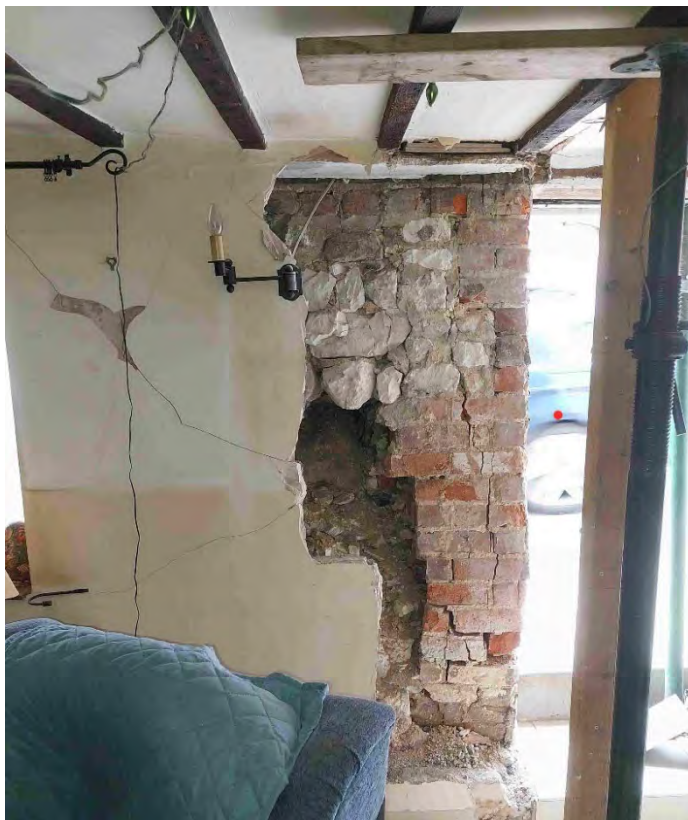
How long has it been an issue?	10 DAYS
---------------------------------------	---------

What would you like done to resolve this issue?

THE PROVISION OF RAILINGS OR BOLLARDS FROM THE CORNER OF THE SALISBURY ROAD AND GEORGE LANE TO EXTEND TO INCLUDE THE FRONT OF BOTH 1 AND 2 GEORGE LANE. RAILINGS ARE USED AROUND THE DIAGONALLY OPPOSITE CORNER OF LONDON ROAD.

BOTH THE ROAD AND THE PAVEMENT ARE WELL USED BY CARS AND PEDESTRIANS

Have you been in touch with your local Wiltshire Councillor? (Yes/No)	NO
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Recommendation

Members are asked to consider the request and whether to support its submission to the Area Board Local Highway and Footway Improvements Group (LHFIG).

Town Clerk 05.08.2024

To consider a Council letter of complaint to Wiltshire Council Highways regarding the way roadworks on the main through roads in Marlborough are both coordinated, managed, implemented, and monitored.

Background

At the Planning Committee meeting on 29 July under public questions Rod Cleasby (resident) asked: “whether the Town Council would lodge a complaint with Wiltshire Council regarding roadworks, particularly at Salisbury Road. The manner in which these works had been conducted caused significant disruption and raised serious concerns for residents and businesses. Examples included the premature setup and temporary traffic lights 24 hours before anything happened; inadequate safety equipment had caused dangerous conditions for motorists and resulted in premature closure of the road, which was a main arterial route through Marlborough and for access to Tesco, the business park, and residents.”

The Chair stated it would be put to the Council as an agenda item, and hence the Committee is asked to consider the request, and what response to Wiltshire Council (or other authorities e.g. Utility companies, Highways England) it may want to give.

Recommendation

Members are asked to consider the matter and instruct the Town Clerk accordingly.

Town Clerk 09.08.2024

To consider requesting the Finance & Policy Committee release Community Infrastructure Levy (CIL) funds for the new traffic island as part of the Manton 5-point Safety scheme.

Background & Status

The Manton 5-point safety scheme was supported by the Planning Committee, with a principal funding commitment on 5 December 2022¹, as a contribution to a ‘substantive bid’ to Wiltshire Council Highways for this phase of the work. The successful substantive bid was confirmed by Wiltshire Council in May 2024. The contributions agreed for the substantive bid, including the traffic island were:

- a. £6k from the Wiltshire Council LHFIG budget.
- b. £6K Marlborough Town Council contribution.

The invoice to Marlborough Town Council will be submitted by Wiltshire Council once the scheme has been implemented and before the end of this financial year.

¹ https://marlborough-tc.gov.uk/images/your-council/Approved_Planning_Mins_5_December_2022.pdf, Min. No. 293/22

On 2 August 2024 WC Highways emailed the Town Clerk to confirm they are planning to construct the traffic island in conjunction with a nighttime [road closure](#) for resurfacing work along the A4 from 6 to 13 September between 19.00 and 6.00.

Considerations

The LHFIG budget currently stands at £7,500, with £5,783 committed as outlined below:

Detail	Total Cost £	MTC Cost £
Frees Avenue Speed Limit	4,700	783
Kennet Place Resident Parking	4,500	1,125
20MPH Speed Limit	12,500	3,125
High Street Parking	3,000	750
Sub Total		5,783
Budget		7,500
Balance		1,717

There are also other LHFIG applications being progressed that may require the remaining funds this financial year.

Proposal

Therefore, it is proposed for this Committee to request the Finance and Policy Committee authorise the use of £6K of CIL funds to cover the exceptional spend for the substantive project.

Recommendation

Members are asked to consider the matter and instruct the Town Clerk accordingly.

Town Clerk 09.08.2024

ITEM 13

SPEED INDICATOR DEVICES (SID)

To note the most recent data downloaded from the Town Council's SID located at Bath Road between 24 July and 6 August (see appendix) and consider the SID rotation plan.

SID Locations

There is a SID permanently situated at Herd Street. A second SID is deployed on rotation to:

- Bath Road
- Chopping Knife Lane
- George Lane
- Kingsbury Street
- London Road (2 locations)
- Poulton Hill
-

The next rotation is to George Lane.

Recommendation

Members are asked to note the data report and consider whether any changes are required to the SID location/rotation plan.

Deputy Town Clerk 07 08 2024

ITEM 14

TOWN CENTRE WORKING PARTY

To receive a verbal update.

ITEM 15

ACTIVE TRAVEL IMPROVEMENTS

To note planned work at A346/Salisbury Road.

Details

On 12 August Wiltshire Council contacted us as follows:

“I wanted to update you about some planned improvements to the walking and cycling network in Marlborough. You may be aware that we are planning to construct a toucan crossing on the A346 Salisbury Road from Marlborough Business Park to the Premier Inn/Marleberg Grange development. Similarly work to create a shared use path from Beechcroft care home towards the A346 toucan crossing is also due to take place in September and October. In terms of disruption to traffic please note the following:

Road space has been booked from Monday 2nd September through until Friday 25th October. This will be the construction period for both the shared use path and the toucan crossing. 4-way temporary traffic signals will be in place on restricted working hours 9.30am-3.30pm Monday to Friday. This will cause significant disruption in and around Marlborough. If we can reduce the signals to 3-way at any point in the construction period we will do so. The signals will be removed outside of these hours with exception of a road crossing essential for the toucan crossing works. This is likely to be carried out overnight for maximum of 2 consecutive nights.

Information of the above will be put into the residents’ newsletter and will be sent out later this week. Both Cllr Thomas and Cllr Davies have been informed”.

Recommendation

Members are asked to note the above.

Town Clerk 13.08.2024

To note three Orders issued by Wiltshire Council under Section 14 of the Road Traffic Regulation Act 1984:

a) TTRN: Urgent Closure of Footpath between Stonebridge Lane and Vicarage Close

WILTSHIRE COUNCIL HEREBY GIVE NOTICE that on 19th August 2024, the following length of road shall be closed to all traffic in the interests of public safety to enable Wiltshire Council to carry out Works are to excavate down footpath for a new electricity connection into a new site at Plot Adjacent to Little Thatch, Stonebridge Lane, that will **reduce width and prevent pedestrian access**.

Footpath between Stonebridge Lane & Vicarage Close; from its junction with Stonebridge Lane to its junction with Vicarage Close.

No alternative route is available; access will be maintained for residents and businesses although delays are likely due to the nature of the works.

The closure will be clearly indicated by traffic signs.

These works will commence on **19th August 2024** and are anticipated to be required **for 12 days**. This Notice will have a maximum duration of 21 days.



For further information regarding these works please contact SSEPD 07778114921

The closure can also be found on one.network here: <https://one.network/?tm=139733695>

b) TTRO 9754: Temporary Closure of A346 (Part), Burbage and Savernake

Notice is hereby given that the Wiltshire Council has made an Order to close temporarily to all traffic:

A346 (Part), Burbage and Savernake; from its junction with Ram Alley Lane to its junction with C199.

To enable: Network Rail Infrastructure Ltd to carry out removal and rebuilding of pilaster, fencing and associated works.

Alternative route: A346 (unaffected length) – B3087 – A325 – B3052 – A346 (unaffected length) and vice versa.

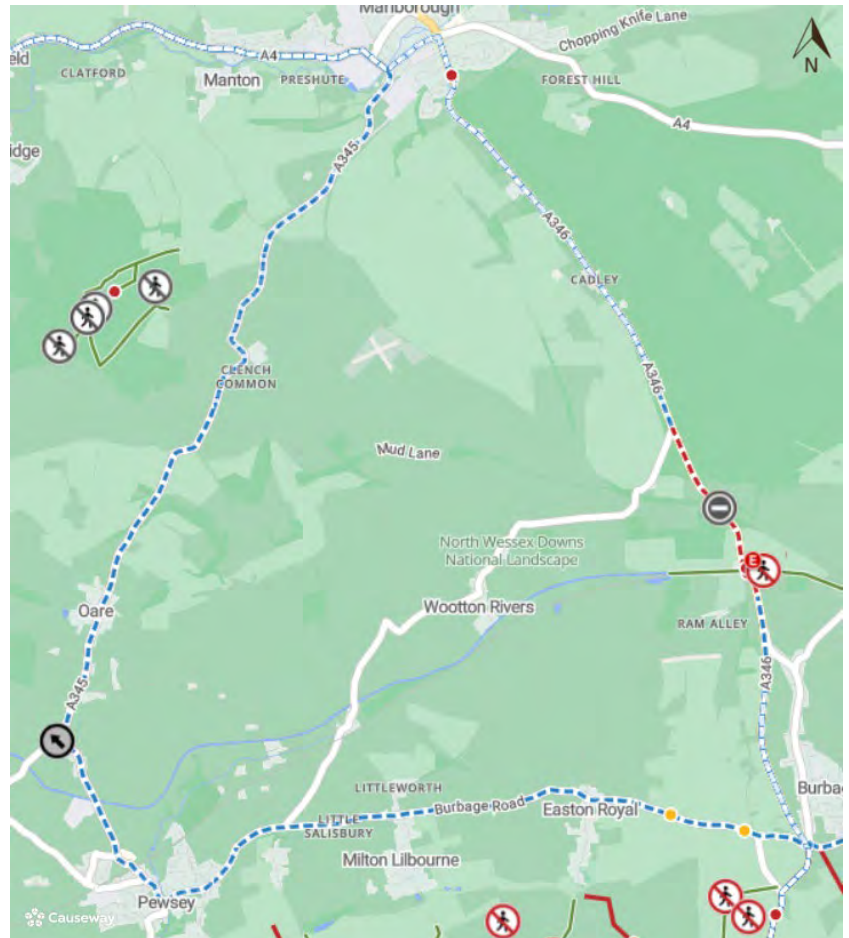
Alternative route HGV: via A346 (unaffected length) – A338 – A342 – A361 – A4 – A346 (unaffected length) and vice versa.

The closure and diversion route will be clearly indicated by traffic signs.

This Order will come into operation on **30 September 2024** and the closure will be required **between the hours of 21:00 and 06:00 until 05 October 2024**. It is anticipated that the works will take the stated duration to complete depending upon weather conditions. Access will be maintained for residents and businesses where possible, although delays are likely due to the nature of the works. The Order will have a maximum duration of 18 months.

For further information please contact Sunbelt Rentals on 0370 050 0792.

The closure can also be found on one.network here: <https://one.network/?tm=139488339>



c) TTRO 9736: Temporary Closure of Various Roads, Various Parishes

THE COUNTY OF WILTSHIRE (VARIOUS ROADS, VARIOUS PARISHES) (TEMPORARY PROHIBITION OF TRAFFIC) ORDER (No.47) 2024 (Ref TTRO 9736)

Notice is hereby given that Wiltshire Council has made an Order to close temporarily, to all vehicles, the lengths of roads specified in the Schedule to this notice.

The order is required to enable carriageway retexturing and associated maintenance works and will be operative from the 16 September 2024 for a maximum period of 18 months. The closures are anticipated to be for up to 5 days but only when traffic signs are in position and only for so long as is necessitated by the works.

It is anticipated that advance signs will be deployed 2 weeks prior to the closure dates.

Access will be maintained where possible although delays are likely due to the nature of the works.

The closures are anticipated to take place between 16 September 2024 and 28 October 2024.

Schedule

B4001 (Part), Chilton Foliat; from its junction with B4192 to its junction with Old Hayward Bottom.

Aldbourne Road (Part), Aldbourne; from a point approximately 1500m west of its junction with Stock Lane for a distance of approximately 300m in a westerly direction.

C74 (Part), Little Bedwyn; from its junction with Knowle Hill to its junction with C192.

C74 (Part), Little Bedwyn and Great Bedwyn; from its junction with C192 to its junction with C30.

C74 (Part), Great Bedwyn; from its junction with Brook Street to its junction with Oxenwood Road.

B4003, Avebury; from its junction with A4361 to its junction with A4.

B4069 (Part), Kington Langley, Langley Burrell Without and Chippenham; from its junction with C154 to its junction with Kilvert's Way.

C414 (Part), Purton and Lydiard Millicent; from its junction with Bagbury Lane to its junction with C28.

C86 (Part), Biddestone; from its junction with A420 to its junction with C164.

Alternative routes (vice versa)

via B4001 (unaffected length) - B4000, - A338 - Gipsy Lane and B4192.

via Aldbourne Road (unaffected length) - B4192 - Newtown Road - Whites Hill - Ramsbury Road - A346 and Copse Drove.

via C192 - A346 - A4 and Knowle Hill.

via C74 (unaffected length) – A338 – C192.

via C74 (unaffected length) - A338 - C192 and C74 (unaffected length).

via A4 and A4361.

via Kilvert's Way - A350 - B4122 and B4069.

via C414 (unaffected length) – B4042 – B4696 – B4040 – B4553 – C414 (unaffected length).

via C86 (unaffected length) – C159 – C185 – C170 – C180 – A420.

All works will be published on Wiltshire Council website <https://one.network/public> when confirmed dates are known.

For further information please contact Atkinsrealis on behalf of Wiltshire Council on 01225 730360.

Notices and indicative plans with confirmed dates of individual closures will be sent to you a minimum of 2 weeks prior to works commencing. Please note that, when in the same area, closures will be in force consecutively.

The closures can also be found on one.network here: <https://one.network/public>

APPENDIX



Élan Cité

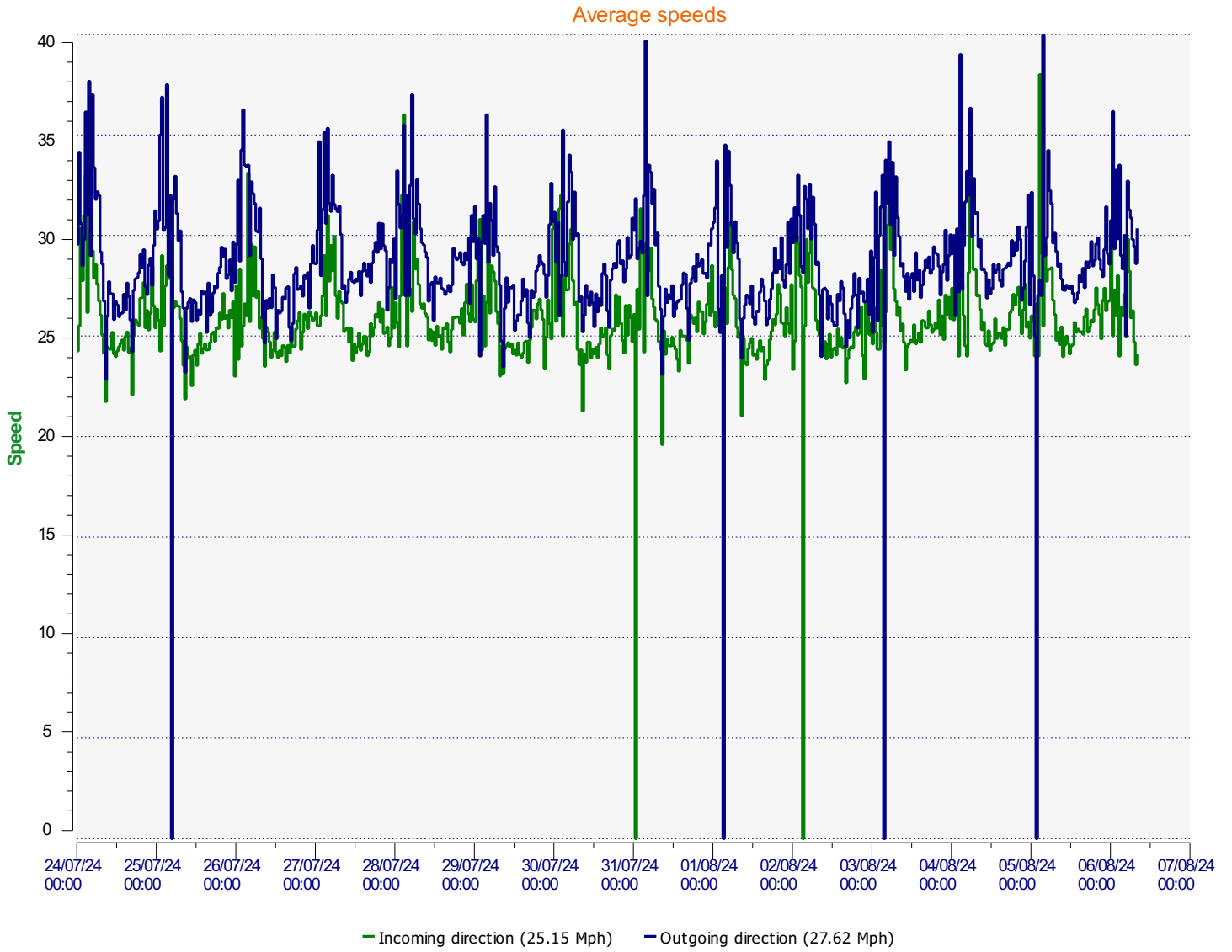


DÉTECTER • INFORMER • SÉCURISER

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End date: Tuesday, August 6, 2024 8:00 AM

Location: Bath Road - 30mph

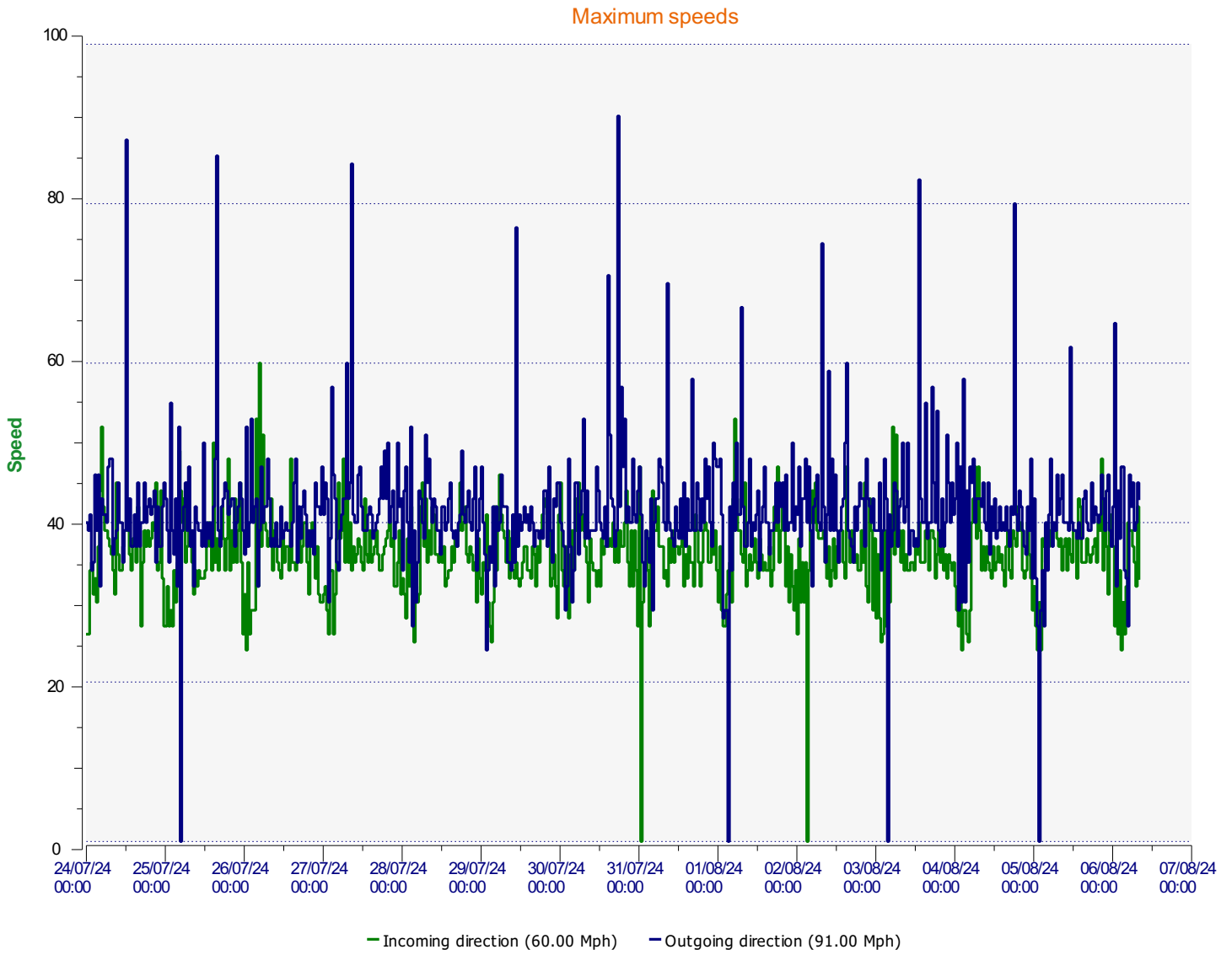
Comments:



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End date: Tuesday, August 6, 2024 8:00 AM

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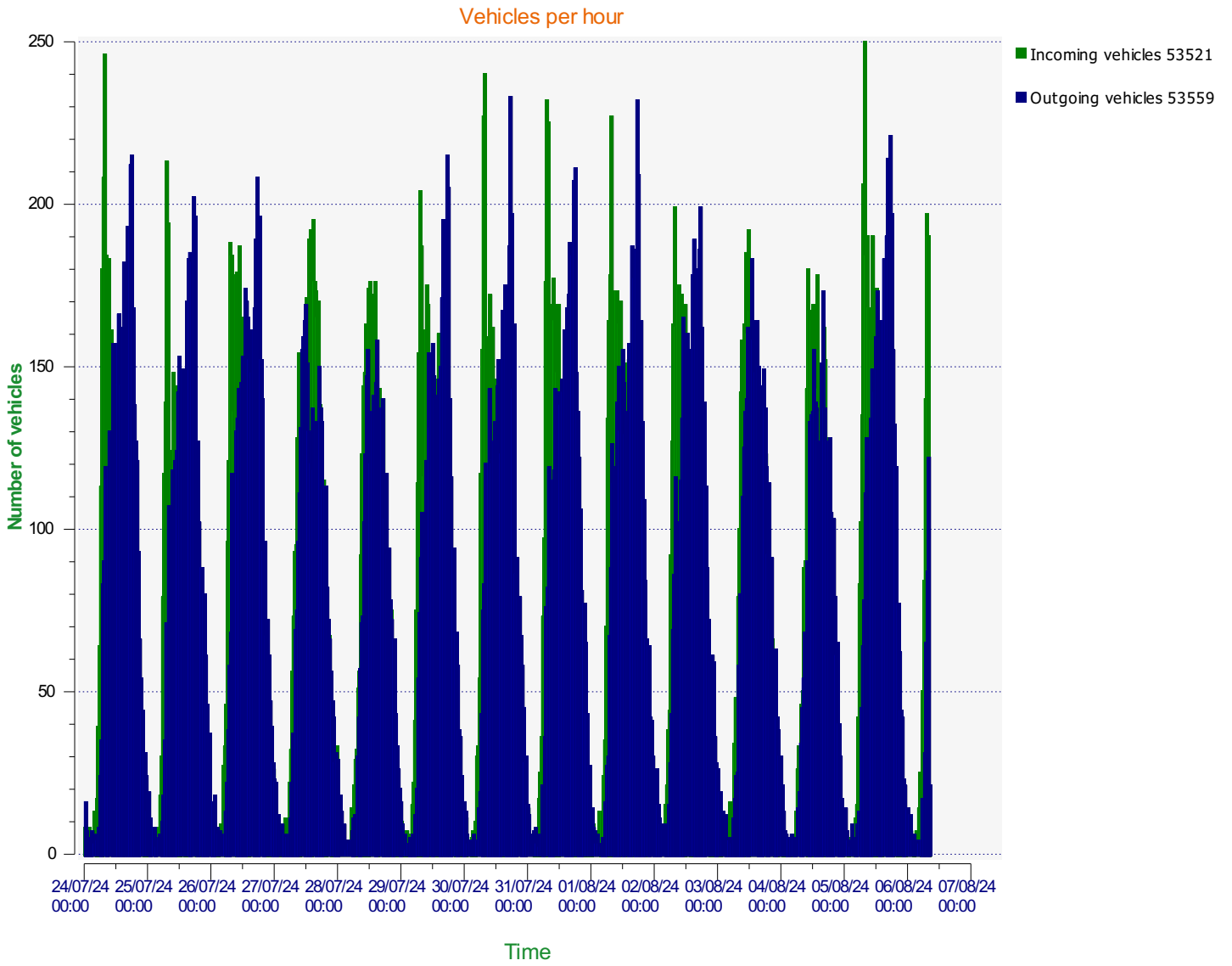
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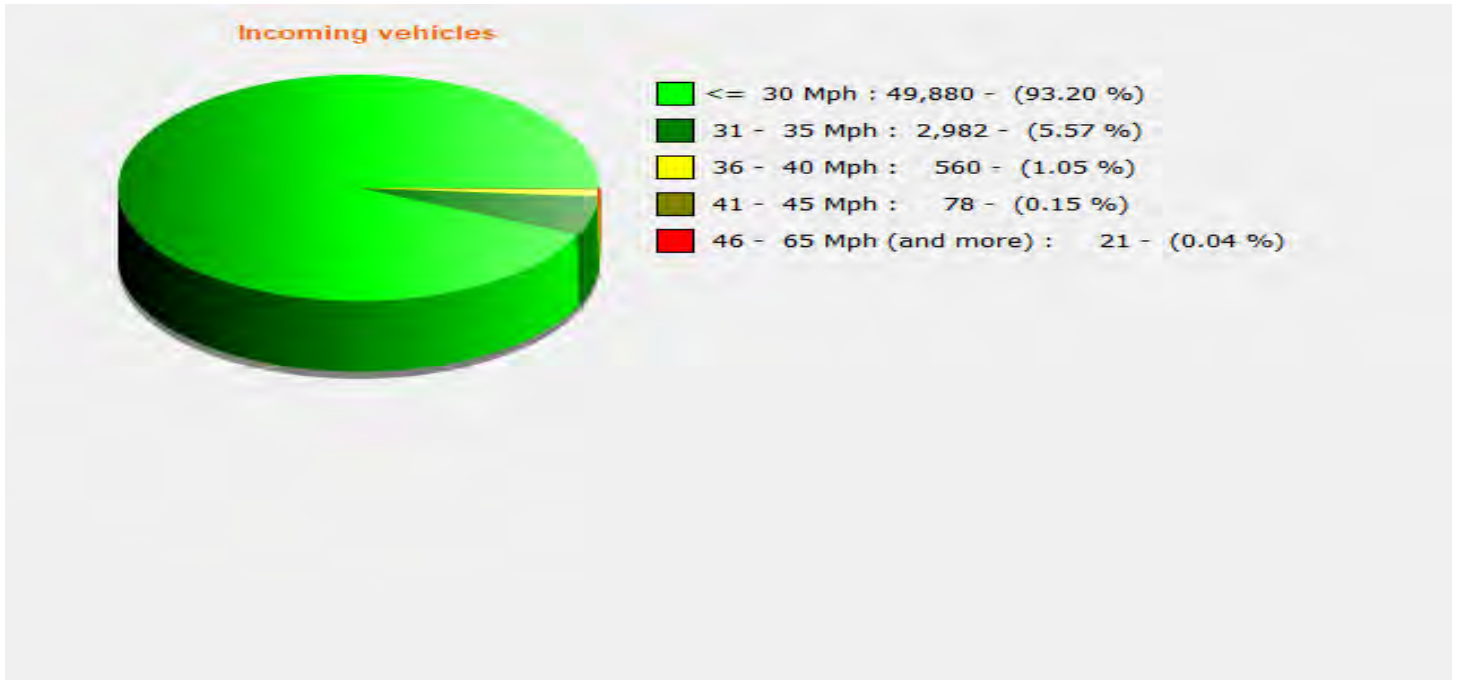
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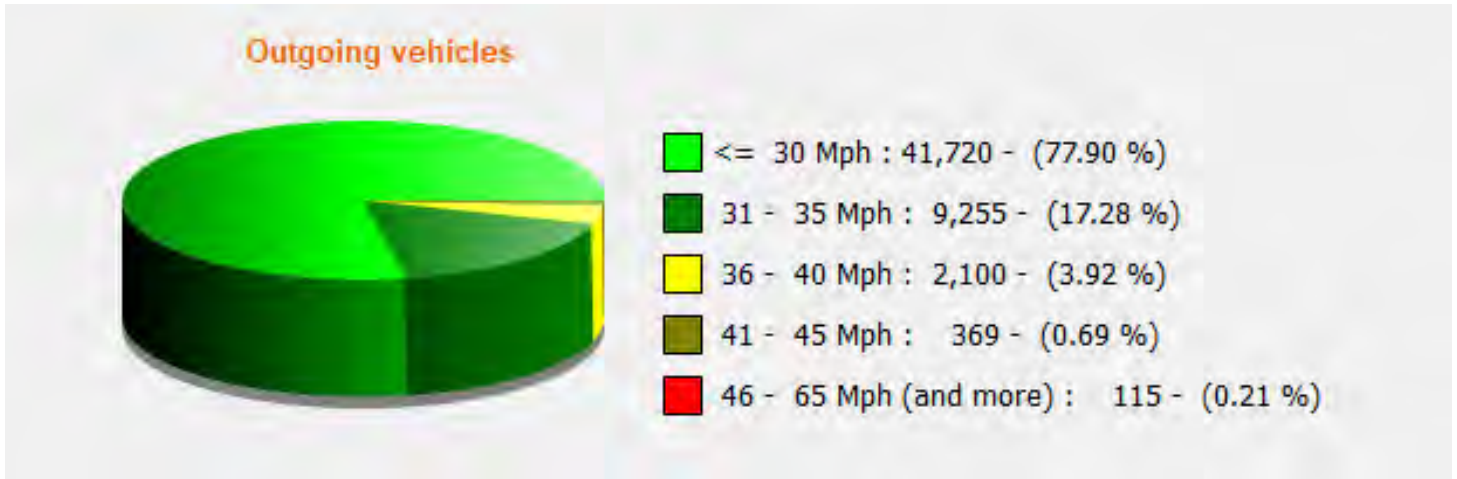
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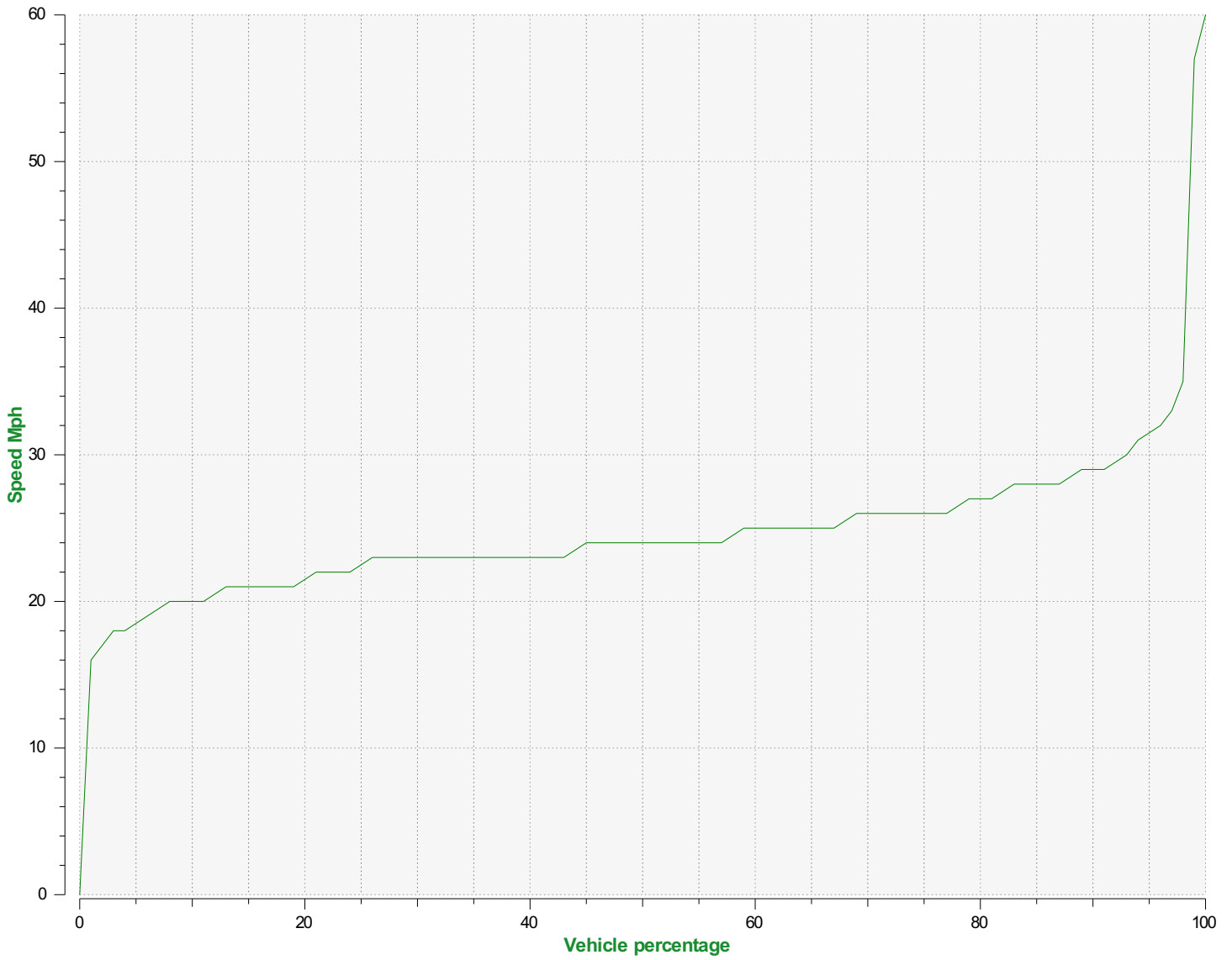
Comments:



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End date: Tuesday, August 6, 2024 8:00 AM

Location:

Comments:



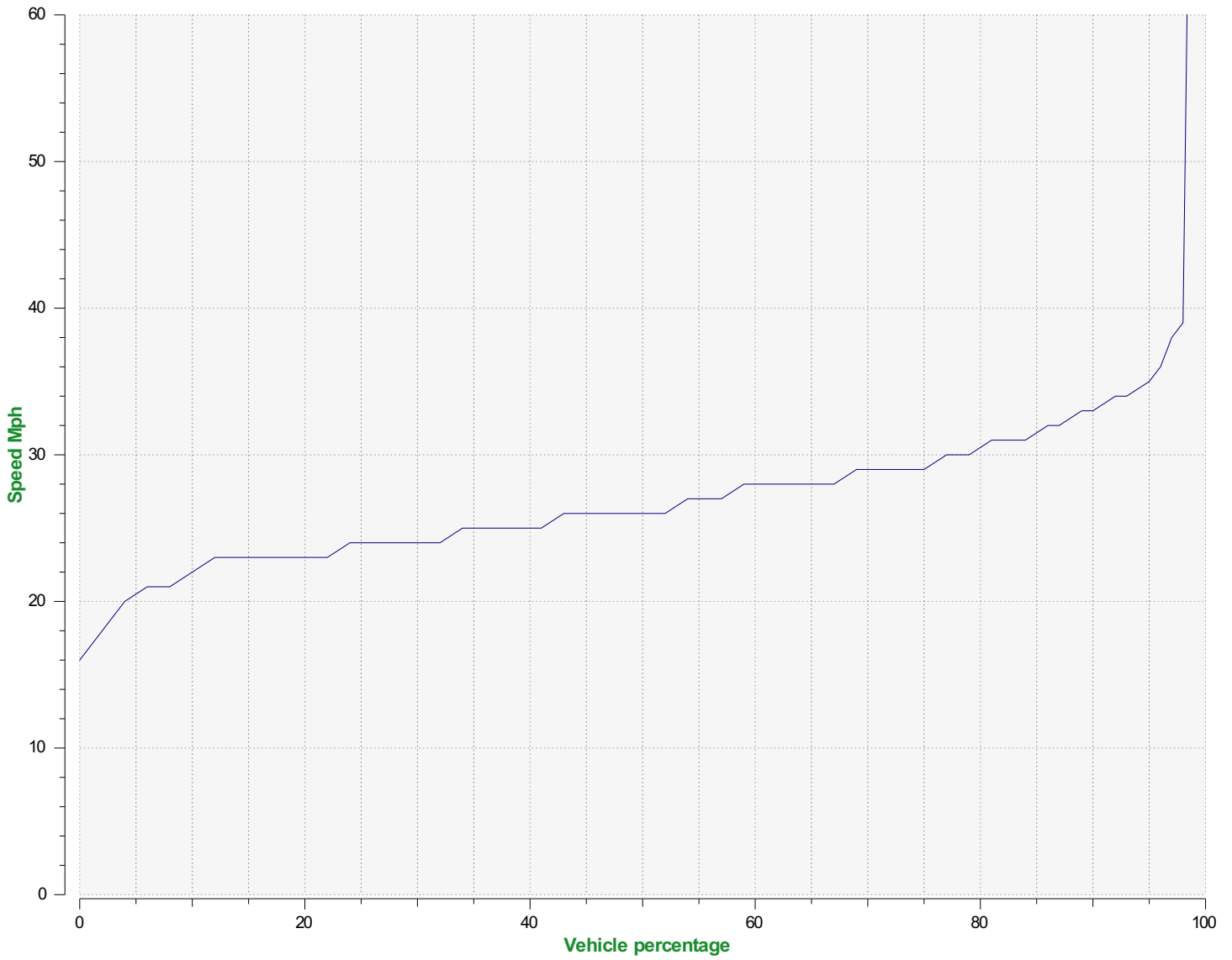
Speed percentiles (incoming)

V30: 23.00Mph **V50:** 24.00Mph **V85:** 28.00Mph

Start date: Wednesday, July 24, 2024 12:00 AM
End date: Tuesday, August 6, 2024 8:00 AM

Location:

Comments:



Speed percentile(outgoing)

V30: 24.00Mph **V50:** 26.00Mph **V85:** 31.00Mph

Start date: Wednesday, July 24, 2024 12:00 AM
End date: Tuesday, August 6, 2024 8:00 AM

Location:

Comments: