

# Marlborough Town Council

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12 May 2026

Dear Councillor

## Planning Committee

You are summoned to a meeting of the **Planning Committee** to be held in the **Court Room, Marlborough Town Hall** on **Monday, 18 May 2026** at **7pm**.

The meeting will be preceded by a short presentation from representatives of Wiltshire Council Highways and AtkinsRéalis about forthcoming resurfacing works at Herd Street.

Yours sincerely

*Richard Spencer-Williams*

Richard Spencer-Williams, PSLCC

**Town Clerk**

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If members of the public wish to attend and ask a question they should notify the Town Clerk of this by noon on the Friday prior to the meeting and provide their question in writing at the same time.

If members of the public wish to ask a question, but not attend, they can provide the question in writing to the Town Clerk by noon on the day of the meeting, and a written response will be provided.

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## **FORTHCOMING RESURFACING WORKS TO A346 (HERD STREET)**

Jon Moss (AtkinsRéalis) and Shaun Morris (Wiltshire Council) will give a short explanation and opportunity for Q&A about works provisionally programmed 11–26 June 2026 between the hours of 19:00 - 00:00. The works will be undertaken utilising a full road closure, however the road will be open outside of the working hours. (see Appendix 1)

## **PUBLIC QUESTION TIME**

In accordance with Standing Order 3(f), members of the public may ask questions of the Planning Committee. The time allocated for this should not exceed 10 minutes and be limited to one question per person unless directed otherwise by the Chair. A full response may not be possible without further research, and the Chair may direct that a written or oral response be given.

## **AGENDA**

- 1. Apologies**
- 2. Declaration(s) of Interest**  
To receive declarations of interest and consider any requests for dispensation
- 3. Chair's Announcements**
- 4. Minutes**  
To confirm the minutes of the extraordinary meeting held 5 May 2026
- 5. Action Log**  
To receive an update on the action log
- 6. Planning Decisions**  
To note the planning applications recently determined by Wiltshire Council
- 7. Planning Applications**  
To consider application consultations received from Wiltshire Council
- 8. Works to Trees**  
To consider application consultations received from Wiltshire Council
- 9. Local Highway and Footway Improvements Group (LHFIG)**  
To consider the LHFIG action log
- 10. Speed Indicator Devices**  
To note the most recent data reports and consider the location plan
- 11. Town Centre Working Party**  
To receive a verbal update
- 12. Temporary Road Closures**  
To note and consider orders issued by Wiltshire Council

## Marlborough Town Council



### Planning Committee

Minutes of a meeting of an extraordinary meeting of the Planning Committee held  
Tuesday, 5 May 2026 in the Court Room, Marlborough Town Hall at 7pm

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<b>PRESENT</b>	Councillor Kym-Marie Cleasby	Chair
	Councillor Emily Trow	Town Mayor
	Councillor Nicholas Fogg	
	Councillor Mark Cooper	
	Councillor Kelvyn Shantry	
	Councillor Caroline Sadler	
	Councillor Abi Beaumont	
	Councillor Caroline Wrench	
	Councillor Nicholas Awbery	
	Councillor Kim Wakeham	
	Richard Spencer-Williams	Town Clerk
	Dawn Whitehall	Corporate Services Officer
<b>ALSO</b>		
<b>PRESENT</b>	Neil Goodwin	Marlborough.News
	Five members of the public	

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#### PUBLIC QUESTION TIME

The Chair would take questions relating to Hilliers Yard at the relevant point in the agenda. There were no other questions.

- 513/25 APOLOGIES**  
Apologies for absence had been received from **Councillors Farrell, Hall, Luson, O'Brien and Morgan.**
- 514/25 DECLARATIONS**  
There were no declarations of interest.
- 515/25 CHAIR'S ANNOUNCEMENTS**  
The Chair explained the purpose of this extraordinary meeting. The Town Centre Working party chaired by **Councillor Shantry** commissioned a company (PJA<sup>1</sup>) to

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<sup>1</sup> <https://pja.co.uk/>

create a vision document for the whole town for the Council to consider, and some of those proposals were now on the agenda this evening.

**516/25 MINUTES**

**RESOLVED:** that the minutes of the meeting held 20 April 2026 were confirmed as a true record and signed by the Chair

**517/25 TOWN CENTRE VISION DEVELOPMENT PLAN**

Members were asked to note proposed interventions outlined in the Town Centre Vision Development Plan summary report. Specifically, to consider:

- What interventions they support, if any?
- What the next steps or actions should be, if any?

The **Chair** asked Members to consider the overall idea of each proposal and to try not to drill down into the detail of how they might be implemented or other considerations, which would come at a later date. The purpose of this exercise was a high level view on whether any of the proposals were considered a good idea for Marlborough in the future, and to identify the priorities. She noted there was currently no funding in place to support the interventions.

**Councillor Shantry** explained the 13 items in the agenda report were only short term proposals (0-5 years) put forward by the consultants. There were no medium (5-10 years) or long term proposals to consider this evening.

The consultants had done a considerable amount of work to prepare the report: they had talked to residents and businesses as well as councillors and met with the Town Centre Working Party (TCWP) several times. The resulting short term proposals to consider had been ranked into recommended order by the TCWP. Each was explained, and discussion points included:

1. Improvements to High Street pedestrian crossing points (Ref. S1)
  - This was intended to make the existing informal crossing points more visible to both drivers and pedestrians, creating a safer environment for pedestrians and slowing down traffic
  - Cllr Shantry noted that the consultants had advised that this was the simplest of all their proposed interventions.
  - Concerns about how the changes would be implemented, and any impact on traffic/business, including the Mop Fair, were noted (e.g. overnight working). To reassure Members, Marlborough has been designated as a traffic sensitive area so has priority for overnight/weekend working where possible
  - Improving safety without signals: automatic or light controlled crossings had not been proposed because of the detrimental impact on the historic street scene (*a beautiful, historic, market town*)

2. A safe, inclusive crossing point at the entrance to Patten Alley (Ref. S7)
  - Changes to the carriageway to make it obvious to drivers that pedestrians may be crossing
  - PJA saw this as important – pedestrians have a good view in both directions at this point
  - This is a well-used crossing point by residents to the north of the town as well as people attending St Mary's church
  - Currently the partial solution of a lowered kerb is unsatisfactory, and is difficult for pushchairs, wheelchairs and motorised scooter users
  
3. Reconfigure the junction between Hyde Lane and High Street and improve access to St Peters Church (Ref. S3)
  - Changes to the road layout, retaining all vehicle movements
  - Reducing crossing distances for pedestrians
  - Providing a clear entrance to St Peters
  - Potentially unlocking space for public realm (e.g. seating, planting)
  
4. Footpath MARL30 pedestrian link improvements (Ref. S6)
  - Already in progress by Wiltshire Council – not to be prioritised
  
5. Silverless Street/Herd Street rat run prevention (Ref. S9)
  - It is currently not clear to drivers on the A346 that there is no entry to Silverless Street until they are already committed to the turn
  - The consultants believe this intervention would be the lowest cost to implement
  
6. Pedestrian access to the Town Hall (Ref. S8)
  - There is a zebra crossing on one side but nothing on the other
  - Changes to the High Street junction and introduction of carriageway changes to provide pedestrian crossing point
  - Councillors noted that, combined with S3 (St Peters) making changes at each end of the High Street would potentially support other, longer term proposals set out by the consultants
  
7. Trial time-based closure to motor vehicles to Hilliers Yard (Ref. S13)

The Chair made it clear that this proposal was not on the table for consideration, either as a trial or a permanent change, and Members should not include it within their prioritisation. Neither the Town or Wiltshire Council had any legal rights over the entry point or land, and several people had already made representations about the rights of the Hilliers Yard freeholders. However, should the businesses in Hilliers Yard decide they like the proposals the Town Council could consult on their behalf.

During a suspension of Standing Orders **Janice Pattison** (Ducklings Toy Shop) and **Julian Evans** asked whether the Town Council could help with improving traffic flow and safety by discussing options for improved signage or perhaps clarifying whether the 'no entry' one-way section could be made enforceable (freeholders' documentation clearly shows a right to drive through the archway in either direction).

ACTION: Write to Waitrose to request they review the signage and discuss with the freeholders and WC Highways if or how the 'no entry' could be made enforceable (whilst recognising the rights of the freeholders)?

8. High Street continuous footway (Ref. S2)

(The report incorrectly labelled this as Hyde Lane)

- Creating a pedestrian crossing point to the south, side entrance of St Peters
- The TCWP did not recommend this as a priority: S3 was the preferred option at St Peters

9. Figgins Lane pedestrian and cycle connection (Ref. S4)

- This would join up with the shared cycle/pedestrian path into town from MARL30
- People currently ignore the 'no cycling' signs

10. Cycle parking (Sheffield stands) (Ref. S11)

- More secure type of cycle parking at key points (Library, Town Hall, St Peters, The Parade)
- Whether large groups of cyclists block pedestrian space on the pavement, especially near the Town Hall – perhaps in future consider moving the cycle stands to the side of the carriageway

11. Introduce parklets in selected locations (Ref. S10)

- Permanent, or semi-permanent public space, to provide seating and greenery
- Four locations had been identified
- This could be temporary to allow for testing the concept

12. River Park to Figgins Lane cycle access (Ref. S5)

- Would provide a cycle route for people approaching from the Pewsey road
- Cyclists could already use George Lane and Figgins Lane/car parks
- Not recommended by TCWP

13. Virtual parking digital signage (Ref. S12)

- The lowest ranking by the TCWP
- Digital signage is not compatible with a historic street scene

- Likely to be superseded by driver technology in the future

*One member of the public left the meeting*

Members were given score sheets listing all 13 interventions and asked to select up to five, in priority order. The sheets were collated and the results discussed. There was a three-way tie for Priority 1:

Priority 1: S1 – High Street crossing improvements

Priority 1: S7 – Patten Alley crossing

Priority 1: S8 – Town Hall pedestrian access

Priority 4: S3 – Hyde Lane junction/St Peters Church access

Priority 5: S9 – Silverless Street rat run

Members then voted by a show of hands to rank the tied priority 1 options and

**RESOLVED:** (i) that the priority order is S7, S8, S1, S3, S9

**RESOLVED:** (ii) to ask the Town Centre Working Party to consider the next steps to progress the priority interventions

Members noted that PJA had experience of implementing similar schemes in other towns – Torquay was given as an example.

The Chair extended her thanks to the Town Clerk and officers, as well as the members of the Working Party and its Chair, Councillor Shantry, for their hard work in getting to this point.

The meeting closed at 8.30 pm

To note and consider outstanding actions. For Highways actions please see agenda item 9.

Min #	Owner	Status & Mtg Date	Notes
<b>#151 COMMUNITY SPEED WATCH</b>			
359/22	Town Clerk	24/04/23  In progress	<p>15.3.23 Town Council to facilitate the creation of local CSW teams and provide publicity to call for people to take part</p> <p>12.6.23 Volunteers being recruited</p> <p>25.9.23 Cllr Trow expressed interest in becoming involved</p> <p>Needs further consideration and support to progress</p> <p>9.6.25 Mayor has arranged a meeting with a Devizes Councillor to share ideas</p> <p>26.8.25 Meeting with Devizes not possible. More volunteers are coming forward</p> <p><b>17.11.25 Revisit in one month</b></p>
<b>#297 PROVIDE UPDATE ON PLAY AREA AT HAWTHORN MEADOWS</b>			
PQT	Town Clerk/Cllr Cleasby	14/07/25  In progress	<p>21.7.25 Town Clerk and Grounds Manager did site visit. TC then emailed GreensquareAccord with list of concerns re: landscaping, site management, timeline etc.</p> <p>23.7.25 GreensquareAccord stated that they have engaged a landscape company to carry out maintenance to the play area; their remit is to conclude the remediation of the play area and to clear the site of any debris. Their remit will be to replace anything which has failed within the landscaping design, but trees will not be replaced until planting season (Oct if weather permits) to give them the best chance. Work programmed to begin 4<sup>th</sup> August. The ROSPA sign off will then follow. MTC comms on latest position has been issued<sup>2</sup>.</p> <p>26.8.25 Ask for a further update and circulate photographs</p> <p>Email set to Cllrs 2 9 25</p> <p>12.1.26 TC &amp; Grounds Manager have offered to keep pathways/area behind play area clear prior to formal handover.</p> <p>24.9.25 Town Clerk contacted GreenSquareAccord, pressing urgency for conclusion. GreenSquareAccord stated: 'The ROSPA Report has been commissioned and waiting for a date for their survey. Also, the planting conclusion and replacement is also commissioned, the seeding will happen during Oct and planting November. Will then call out the Wiltshire Council officer and yourself to sign off and then we should be able to transfer.'</p> <p>17 10 25 Town Clerk emailed GreensSquare Accord for update on ROSPA report.</p> <p>Following consideration at AOS Committee Town Clerk met Council's solicitor 23.10.25 to discuss legal position of council and the transfer agreement.</p>

<sup>2</sup> <https://www.marlbrough-tc.gov.uk/news/news-articles/3153-update-on-play-area>

Min #	Owner	Status & Mtg Date	Notes
			<p>6 11 25 MTC legal Services have written to GreenSquareAccord's legal team with proposal to expedite the transfer (with amended terms and commuted sum to mitigate any risk).</p> <p>17.11.25 informal discussion with officer but no formal reply from legal team. WC inspection likely early December upon expected completion</p> <p>12.1.26 Landscape sign off meeting scheduled 6 February</p> <p>19 2 26 Completion plan agreed with WC and GreenSquare</p> <p>18 3 26 MTC have started to help tend the grassed areas. 17 3 26 email sent to GreenSquareAccord re: fencing insecure and offered to secure. Also, that newly grassed areas need clearing of stones and requested they ask their landscape services to do this in a timely way. Awaiting confirmation from GreenSquareAccord's landscapers. 30 3 26 Comprehensive email sent to GSA and WC outlining issues ( seeding, turf, stones, drain covers, trees, contact person?); consequent site meeting on 16 4 26 to assess if Hawthorn Meadow can be transferred to MTC. Verbal update to be given at Committee meeting of outcome/s.</p> <p><b>8 5 26 Agreed to transfer Hawthorn Meadow. Legal services notified. GSA confirmed meeting with their landscaping services 14 5 26 to commission agreed works. Also chasing ROSPA (RSW has suggested 4-way site meeting with ROSPA, WC, GSA, and MTC).</b></p>
<b>#363 DISABLED PARKING BAY AT LOWER PROSPECT</b>			
PQT	Town Clerk	30/03/2026 Complete	<p><b>31.3.26: emailed WC Parking Services to clarify enforcement position of disabled parking bay.</b></p> <p><b>WC Parking Services replied to state "as the bay is discretionary it is not legally enforceable under the TRO"</b></p>
<b>#365 ONE WAY SECTION OF HILLIERS YARD (HIGH STREET TO CAR PARKS)</b>			
517/25	Town Clerk	05/05/2026 In progress	Write to Waitrose to request they review the signage at Hilliers Yard and discuss with the freeholders and WC Highways if or how the 'no entry' could be made enforceable (whilst recognising the rights of the freeholders)

## ITEM 6

## PLANNING DECISIONS

To note planning applications determined by Wiltshire Council between 13 April and 8 May 2026:

- a) **PL/2026/00476** and **PL/2025/09265** – Wye House, Barn Street, Marlborough  
Like for like replacement of nine single glazed timber sash windows  
**Decision:** Approve with conditions **MTC:** No objection

- b) PL/2026/01040** – 5 Elcot Close, Marlborough  
Change of use back to private residential (C3) from Class C2 (residential care home)  
**Decision:** Approve with conditions **MTC:** No objection
- c) PL/2026/01277** – 3 Five Alls Court, London Road, Marlborough  
Retention of kitchen window within modern extension  
**Decision:** Approve **MTC:** No objection subject to the satisfaction of the Conservation Officer
- d) PL/2026/01439** – Merlin Court, Hyde Lane, Marlborough  
T8 – Lime tree – crown raise to 2.5m over car park. Works to 2 x Wild Cherry trees – exempt  
**Decision:** Approve with conditions **MTC:** Not considered (time expired; mentioned in Chair’s announcements to enable individual comment)
- e) PL/2026/01494** – 3 St Martins, Marlborough  
Replace three external wooden doors  
**Decision:** Approve with conditions **MTC:** No objection
- f) PL/2026/01515** – 2 Stanbrook Close, Manton  
Walnut tree – fell  
**Decision:** Refuse **MTC:** Objects on the grounds that the submitted documents do not include a technical statement in support of the application to fell a tree subject to a TPO and therefore do not meet the requirements  
*Reason: The mature Walnut tree is considered to be of significant amenity value which contributes to the special amenity value of the area. The proposal to fell the tree is considered to be inappropriate and excessive and would have a detrimental impact on the amenity value and character of the local area.*
- g) PL/2026/01608** – Avalon, Elcot Lane, Marlborough  
Ground floor & first floor extensions to rear of an existing dwelling with minor internal alterations  
**Decision:** Approve with Conditions **MTC:** No objection
- h) PL/2026/01765** – Graham House, New Road, Marlborough  
Silver Birch tree – fell  
**Decision:** No objection **MTC:** No objection
- i) PL/2026/02405** – Dancy House, Marlborough College, Bath Road, Marlborough  
Veteran Beech tree – remedial works including removal of two limbs and overall reduction  
**Decision:** Dead or Dangerous Tree **MTC:** Not consulted  
*Decision notice: I can confirm that the above Tree is classified as Dead and Dangerous (DD). The tree can be removed under the Town and Country Planning (Tree Preservation) (England) Regulations 2012. This allows the removal of any protected tree, which is dead or imminently dangerous, without the need to make a formal Tree Work Application to the Council. Section*

*213 of the Town and Country Planning Act places a duty on landowners to plant another tree of an appropriate size and species, in the same or nearby place. The new tree/s should be planted within the first available planting season following the removal of the DD tree. The replacement tree/s should be a suitable species and of similar stature (at maturity).*

## ITEM 7

## PLANNING APPLICATIONS

To consider consultations received from Wiltshire Council. Councillors and members of the public should contact the Town Clerk by midday on 18 May if they feel the following application needs full discussion at the meeting.

- a) [PL/2026/02313](#) – Removal/variation of conditions  
Vary Condition 2 on PL/2023/03305 – Demolition of the existing buildings and construction of 28 affordable homes together with associated parking, access and landscaping at York Place, St Martins, Marlborough for Mr P Backhouse, Aster Communities
- b) [PL/2026/02749](#) – Listed building consent (Alt/Ext)  
Erection of a self-build dwelling; with associated landscaping, private amenity space and access arrangements to include new opening and timber gate and blocking up the existing opening at Four Candles House, Chandlers Yard, High Street, Marlborough for Mr & Mrs M Brown
- c) [PL/2026/02747](#) – Full planning permission  
Erection of a self-build dwelling; with associated landscaping, private amenity space and access arrangements to include new opening and timber gate and blocking up the existing opening at Four Candles House, Chandlers Yard, High Street, Marlborough for Mr & Mrs M Brown
- d) [PL/2026/02456](#) – Listed building consent (Alt/Ext)  
Like for like roof coverings repairs, and repointing repairs to chimney of house no 2. Windows repairs throughout houses no 2, 3 & 4 with replacement of window on house no 2 top left southern elevation. Front door replacement to no 2 and 3. Proposed resin injection stabilization system to mitigate structural movement believed to be associated with subsidence at 2 Pewsey Road, Marlborough for Marlborough College
- e) [PL/2026/02430](#) – Full planning permission  
Resubmission of application for construction of garage/workshop previously approved under PL/2022/00548 and PL/2023/01359 at 13b London Road, Marlborough for Mr John Black
- f) [PL/2026/02305](#) – Householder planning permission  
Proposed garden shed to replace smaller existing shed at 76a High Street, Marlborough for Mr Hugh Cullum

- g) [PL/2026/02540](#) – Householder planning permission  
Single storey front extension, partial conversion of garage. Single storey rear extensions at 20 River Park, Marlborough for Mr & Mrs Mary Buzzing
  
- h) [PL/2026/02660](#) – Householder planning permission  
Off street parking area and EV charging point to front garden at 5 St Johns Close, Marlborough for Mr David Clift

## ITEM 8

## WORKS TO TREES

To consider a consultation received from Wiltshire Council.

[PL/2026/02853](#) – Notification of proposed works to trees in a conservation area  
T1 Silver Birch – crown reduction, completed to 35% of the crown, reducing branches to growth points, deadwood cleans at 7 Kingsbury Terrace, Kingsbury Street, Marlborough for Mrs Caroline Hayward

## ITEM 9

## HIGHWAY AND FOOTWAY IMPROVEMENTS GROUP (LHFIG)

To receive an update on the Wiltshire Council Area Board Local Highway and Footway Improvements Group and actions log. No highway improvement requests have been received since the last meeting.

## LHFIG Action Log

To note and consider the updated action log:

MTC Ref & Min #	Owner	MTC Status & Mtg Date	MTC Notes	LHFIG Ref, Status & Notes
<b>#89 SAFE CROSSING POINT PORT HILL TO THE COMMON</b>				
256/20	Town Clerk	02/11/20  In progress	<p>02.11.20: Written motion presented by Cllr Farrell to support petition presented by Hannah Cartwright. RESOLVED That the Town Council supports this request for a safer crossing point, whether a pedestrian crossing, reduction in the speed limit or by other means. It needs a full and urgent review through CATG and Highways officers. Also, to request a pedestrian count and to seek alternative Wiltshire Council funding options to conduct a whole town transport strategy.</p> <p>15.08.22: TC update – traffic survey had been in wrong location for Police to start risk assessment/enforcement. Too dangerous for Community Speed Watch. Town Clerk in discussions with WC to find way forward.</p> <p>16.8.22 Cllr CT emailed Police to ask for advice and assistance in progressing this issue.</p> <p>19.8.22 – WC emailed Town Clerk to state traffic survey was done in the best possible location given constraints, and that they had planned meeting to look at how best to collaborate with Police in these situations.</p> <p>19.8.22 Town Clerk emailed WC to ask for how they would advise to proceed given there is a known speeding issue at this location?</p> <p>05.09.22: JS escalated to PCC/Wilts Police/Wilts Council.</p>	<p>LHFIG Ref: 8-23-20, List no 1 LHFIG status: 25/26 Prioritised Schemes</p> <p>Notes: Request for signage and road markings to reduce speeds to 30MPH at the existing signs.</p> <ol style="list-style-type: none"> <li>1. Suggestion to consider a 40mph limit in advance.</li> <li>2. Enhancements to existing crossing point to include 'Pedestrians in road' signage.</li> <li>3. Bar markings</li> <li>4. 'SLOW' on both sides of carriageway on approach to crossing.</li> <li>5. Highways maintenance to cut back foliage along the side of the highway.</li> </ol> <p>SH to check DfT guidance. SH to provide clarity on why 40mph buffer zones are not used in Wiltshire. SH reiterated idea that Wiltshire don't use buffer zones as 'no evidence that they work'. CT flagged that they are cited in the Dft guidelines and WC policy is to adopt the guidelines (not cherry pick based on local views). Metro count 2-3 years ago flagged a significant % speeding, high enough to warrant police enforcement. But police H&amp;S review suggested it was not safe enough for police to undertake the enforcement as the appropriate distance from the Speed Limit point is on the junction with The Acres, the turn along the Common and Herd St bend/hill. Would help if the 30mph signs were visible - flagged before</p>

MTC Ref & Min #	Owner	MTC Status & Mtg Date	MTC Notes	LHFIG Ref, Status & Notes
			<p>28.11.22 Post to be installed by MTC for use of SID on green/ junction with Port Hill/Herd St.</p> <p>7.12.22 MTC reviewed SID guidance, due to distance between proposed location for pole and speed limit post cannot be installed for SID use.</p> <p>31.3.23 SID guidelines being revisited to reassess if can install pole. RSW re-stated to Police the need for enforcement.</p> <p>15.3.23 Enforcement action taken by Police February &amp; March 2023; no evidence for speeding.</p> <p>12.6.23: Cllr Thomas to follow up with WP. Town Clerk re-requested enforcement action at Police Tasking meeting 20.7.23.</p> <p>LHFIG request for 40mph speed limit buffer-zone and traffic calming on agenda for 13.11.23; referred by TCWP – supported by MTC 13.11.23 for referral to LHFIG.</p> <p>Considered by LHFIG on 25.1.24 – Highways Engineer to check whether 40MPH buffer zone is feasible</p> <p>12.7.24 Discussed at LHFIG</p> <p>11.7.24 WC Highways Engineer advised was not possible. This was challenged by MTC/WC Councillors, and the engineer undertook to recheck if this is the case; and if so, provide an explanation including the relevant guidance and reasons for this judgement</p> <p>2.12.24 LHFIG reps still pushing for response on slowing down buffer zone. Cllr Farrell asked whether police could provide evidence of ‘no speeding’?</p>	<p>but not yet actioned - and the rumble bars improved. Delegated to Signage Team for consideration of a solution. MC to pursue hedge cutting.</p> <p>CT to write to Dave Thomas with evidence of buffer zones on the network.</p> <p>SID being implemented and hedge trimming undertaken. Traffic calming requested. SH/RSW to discuss.</p> <hr/> <p>Group to consider having an assessment for a formal signalised pedestrian crossing.</p> <p>Concern that the pedestrian count would not be representative as it is understood that pedestrians from the housing to the east of the A346 would not use the current crossing of the A346 at Port Hill.</p> <p>SH to query whether consultation with residents would be a viable way forward.</p> <hr/> <p><b>7 5 26 Pedestrian count required.</b></p>

MTC Ref & Min #	Owner	MTC Status & Mtg Date	MTC Notes	LHFIG Ref, Status & Notes
			<p>Advised Area Board on 3.12.24 is “all things policing” and to ask in person</p> <p>3.4.25 RE Possible new pole for SID – Land parcel has substation and x2 BT boxes on it; Grounds Manager booked to do CAT and GENNY training 4.4.25 to enable to Grounds Manager to locate if or where underground cables are and assess if it is safe to install a pole. Survey to be carried out 6.4.25.</p> <p>23.4.25 Survey clear. Indicative plan submitted to WC for permission to install.</p> <p>7.5.25 Preliminary permission granted by WC Highways; currently in the process of agreeing a date to do the works.</p> <p>4.7.25 Pole installed, on portable SID rota.</p> <p>At the LHFIG meeting on 9.10.25 the members pressed the importance of this application to WC Highways.</p> <p>12.1.26: resolved to write mayoral letter to Chief Executive. Response to letter received on 4 2 26 - refer to agenda report. At the LHFIG meeting on 5.2.26 the Highway’s engineer advised the only intervention that could be explored is to install an actual pedestrian crossing, and undertook to investigate the options for assessing its feasibility (i.e. footfall data, plus community consultation of need?)</p> <p>16.2.26: check whether original petition is still on file</p> <p>16.2.26: Cllrs Cleasby &amp; Shantry to press for meeting with Cabinet Member for Highways to demonstrate</p>	

MTC Ref & Min #	Owner	MTC Status & Mtg Date	MTC Notes	LHFIG Ref, Status & Notes
			<p>the issue and seek a resolution with a matter of urgency.</p> <p>19.2.26: No petition can be located on file</p> <p>30.3.26: Councillor Shantry would discuss this with the Cabinet Member for Highways at a meeting the following day</p> <p>Cabinet Member has confirmed that MTC must pursue this request via LHFIG.</p> <p><b>At LHFIG 7 5 26 WC Highways agreed for MTC to carry out local consultation first, to help inform how and where to implement a pedestrian count.</b></p>	
<b>#325 – RESIDENTS PARKING SCHEME AT LOWER PROSPECT</b>				
179/23 240/25 464/25	LHFIG	<p>Meeting date 14.08.23</p> <p>Status: Passed to LHFIG</p>	<p>HIR supported by MTC at Planning Committee meeting on 14 August 2023. Reconsidered twice, supported each time.</p> <p><b>30.3.26: RESOLVED that Marlborough Town Council supports the request for a residents parking scheme at Lower Prospect similar to the successful scheme at Kennet Place (suggested as “residents only” between 17:00-07:00) and WC notified. Discussed at LHFIG meeting 7 5 26; WC Highways to consider options.</b></p>	<p>LHFIG Ref 8-23-5, List no. 7</p> <p>LHFIG status: Open</p> <p>Notes:</p> <p>Request for overnight residents parking (same basis as Kennet Place).</p> <p>Further to the concerns at Kennet Place, MTC to establish the way forward for residents parking requests.</p> <p>To be reviewed once the scheme at Kennet Place has been implemented.</p> <p>Need to review how Kennet Place has progressed. Discuss at a MTC Planning meeting (6th Jan) with local residents, before next LHFIG (30th Jan).</p> <p>It was agreed that the results from the Kennet Place residents parking scheme were generally positive. The TC will continue to monitor any issues.</p> <p>The group agreed that a scheme for residents parking at Lower Prospect should be progressed.</p> <p>SH to investigate proposal and liaise with RSW where</p>

MTC Ref & Min #	Owner	MTC Status & Mtg Date	MTC Notes	LHFIG Ref, Status & Notes
				<p>necessary.            Not discussed at the May (2025) LHFIG meeting.            Timed waiting restrictions may be more appropriate.            Discussion and clarification required.            This will require prioritisation for further development and advert for changes due to current LHFIG budget being fully committed.            Timed waiting restrictions may be more appropriate.            Discussion and clarification required.            MTC to discuss at their Planning meeting.            MTC still agree this is relevant. However, feedback to Kennet Place has still not been obtained by MTC. Further discussion with MTC required.  <b>7 5 26 - options to be considered</b></p>
<b>#326 – RESIDENTS PARKING AT ORCHARD ROAD</b>				
42/23 240/25 464/25	LHFIG	Meeting date 22.05.23  Status: Passed to LHFIG	HIR supported by MTC Planning Committee on 22 May 2023. Reconsidered 27.10.25, supported  <b>30.3.26: RESOLVED: to write to LHFIG to confirm this request is still relevant and is supported by the Director of Sixth Form at St Johns School</b>	LHFIG Ref 8-23-7, List no 8 LHFIG Status 25/26 Prioritised Schemes Notes: Request for residents parking. To be reviewed once the scheme at Kennet Place has been implemented and then MTC can establish an overall view on residents parking in the town. Need to review how Kennet Place has progressed. Discuss at an MTC Planning meeting (6th Jan) with local residents, before next LHFIG (30th Jan). Further to the positive results at Kennet Place, the group agreed that a scheme at Orchard Road should be progressed. SH to investigate proposal and liaise with RSW where necessary. Not discussed at the May LHFIG meeting.

MTC Ref & Min #	Owner	MTC Status & Mtg Date	MTC Notes	LHFIG Ref, Status & Notes
				<p>Timed waiting restrictions may be more appropriate. Discussion required.</p> <p>This will require prioritisation for further development and advert for changes due to current LHFIG budget being fully committed. Timed waiting restrictions may be more appropriate. Discussion and clarification required.</p> <p>MTC to consider if this is still required as it is understood that pupils are now parking within the school premises.</p> <hr/> <p>MTC still agree this is relevant. This is required to prevent pupils from the nearby school from parking.</p> <p>Timed waiting restrictions discussed but although this would prevent pupils from parking, it would also prevent residents parking.</p> <p>There is a process to be followed for residents parking. SH to check the current process and liaise with the requestor and RSW. Email received from WC Highways, on agenda for 20 4 26.</p> <p><b>7 5 26 - Information sent to RSW and requestor. Site meeting to be undertaken to discuss possible improvements.</b></p>
<b>#327 – VESPASIAN ROAD</b>				
180/24	LHFIG	Meeting date 9.9.24  Status: Passed to LHFIG	HIR supported by MTC Planning Committee on 9.9.24 <b>7 5 26 WC Highways to check works completed.</b>	<b>7 5 26 It is understood the works are complete.</b>

MTC Ref & Min #	Owner	MTC Status & Mtg Date	MTC Notes	LHFIG Ref, Status & Notes
<b>#328 – DROPPED KERB, KINGSBURY STREET/HIGH STREET JUNCTION NEAR PATTEN ALLEY</b>				
332/24 464/25	LHFIG	Meeting date 6.1.25  Status: Passed to LHFIG	HIR supported by MTC Planning Committee on 6.1.25 30.3.26: Dropped kerb at Kingsbury Street to allow wheelchair access to St Marys Church: a maintenance solution had been implemented but not considered successful. There was a proposed intervention in the Town Centre Vision Development Plan to improve crossing near this area: if agreed this could be submitted as a separate highways proposal. In the meantime, there was still an issue for people crossing the road at this point and therefore the HIR was still relevant. RESOLVED: to request dropped kerbs on both sides of the carriageway at the junction of Kingsbury Street and High Street adjacent to the entrance to Patten Alley. 31 3 26 Email sent to re-confirm a dropped kerb is still required. <b>7 5 26 WC Sheppard to contact WC Highways maintenance team manager to be asked if a better attempt to ‘tarmac’ the kerbs can be achieved.</b>	LHFIG Ref: 8-24-28, List no 4 LHFIG Status: 25/26 Prioritised Schemes Notes: Request for dropped kerb sufficient for disabled resident to access St Mary's Church. This issue has been attempted to be resolved in the past with difficulty. SH/MC to meet with the aim to identify a possible solution. Discussed separately following the LHFIG meeting. MC to investigate maintenance solution to increase tarmac surface level adjacent to the dropped kerbs on each side of the carriageway with the aim to reduce current upstands between 0 to 2mm  Maintenance solution implemented but not considered successful. The Town Centre working party are in the process of discussing improvement solutions for the vicinity of Kingsbury Street.
<b>#340 - DUCKS MEADOW, REMOVAL OF WAITING RESTRICTIONS</b>				
8-24-34	LHFIG	Meeting 17.03.25  Min No 409/24	Yellow lines across drive entrances to two properties to be removed	<b>7 5 26 Site measurements undertaken. To be advertised.</b>

<b>#342 – KINGSBURY STREET/SILVERLESS STREET - BOLLARD</b>				
8-24-40	LHFIG	8-24-40 List no 18 <i>HIR 4.8.25</i> <i>Min no 138/25</i>	Corner of Silverless Street. Request for bollard to protect No 42.  <b>7 5 26 WC Highways to progress initial works.</b>	Request for SH to propose solution for next LHFIG meeting. TEAMS/site discussion SH/RSW; 18 3 26 scheduled for 7 April (RSW) <b>7 5 26 SH has discussed with RSW and property owner. SH has visited the site, and it should be possible to progress a solution subject to underground services.</b>

THE FOLLOWING LHFIG ITEMS HAVE THE STATUS: “NEW REQUESTS/ISSUES NOT YET REVIEWED”

<b>MTC Ref</b>	<b>Location</b>	<b>LHFIG Ref &amp; MTC status</b>	<b>Notes</b>
329	Poulton Hill	8-24-12 List No 1 <i>HIR approved 10.6.24</i> <i>min no 54/24</i>	Maximise footway by cutting back vegetation. Pothole filling and resurfacing. White edge line along footway edge. Bar markings adjacent to slow markings/30mph signs. Review at next LHFIG meeting. <b>MTC note – 7 5 26 LHFIG Agreed to move to priority list.</b>
330	Poulton Road	8-24-31 <i>List no 11</i> <i>HIR as 329</i>	Request with double yellow lines on Poulton Hill. To be combined with 8-24-12
331	Footpath between 80 and 82 Five Stiles Road	8-24-20 List no 2 <i>HIR agreed 11.11.24</i> <i>Min no 285/24</i>	Signage/calming to slow cyclists before a bend. Also, a grit bin for icy conditions would be appropriate. Review at next LHFIG meeting  MTC to consider grit bin installation

MTC Ref	Location	LHFIG Ref & MTC status	Notes
332	Manton - 6 point traffic plan	8-24-22 List no 3  24.7.23 145/23  2.12.24 309/24	Item 1. Introduce 20mph speed limit. Each of the items 5, 6, 7, 8, 9, 10 for the Manton 6 point traffic scheme to be discussed for order of priority at the next LHFIG meeting  The 6-point plan was discussed and many of the proposals could be progressed through 'Taking Action on School Journeys'. The PC to discuss with the school with consideration to update the school travel plan.
333	Manton - 6 point traffic plan	8-24-23 List no 4	Item 2. New road priorities and signing. 1. Priority direction on Kennet bridge 2. One way system peak time signing 3. A4 Bath Road signing for Preshute School. Refer to 8-24-22 above
334	Manton - 6 point traffic plan	8-24-24 List no 5	Item 3 inappropriate parking - request for parking restrictions. Refer to 8-24-22 <b>MTC note – 7 5 26 LHFIG agreed to move to priority list</b>
335	Manton - 6 point traffic plan	8-24-25 List no 6	Item 4 installation of additional street lighting Refer to 8-24-22 <b>MTC note – 7 5 26 LHFIG; WC Highways to see if can be progressed separately aside form LHFIG.</b>
336	Manton - 6 point traffic plan	8-24-26 List no 7	Item 5 additional virtual footpath Refer to 8-24-22
337	Manton - 6 point traffic plan	8-24-27 List no 8	Item 6 extended bus stop markings at primary school Refer to 8-24-22

<b>MTC Ref</b>	<b>Location</b>	<b>LHFIG Ref &amp; MTC status</b>	<b>Notes</b>
338	High Street	8-24-32 List no 12 <i>HIR 24.2.25</i> <i>min no</i> <i>398/24</i>	Request for taxi rank outside the Castle & Ball to be assessed for additional car parking space
339	Culvermead Close	8-24-33 List no 13 <i>HIR 24.2.25</i> <i>Min No</i> <i>398/24</i>	Request for yellow lines in turning area
341	Tesco Roundabout	8-24-36 List no 15 <i>HIR 9.6.25</i> <i>Min No 48/25</i>	Traffic back up preventing vehicle access in and out of new development off the roundabout
343	Silverless Street	8-24-41 List no 19 <i>HIR 15.9.25</i> <i>Min no</i> <i>176/25</i>	Large vehicles entering Silverless Street from both directions

<b>MTC Ref</b>	<b>Location</b>	<b>LHFIG Ref &amp; MTC status</b>	<b>Notes</b>
344	A4 by the College	8-26-01 List no 22 <i>HIR 12.1.26</i> <i>333/25</i>	Request for 20mph speed limit from the College to High Street
345	Kingsbury Street	8-26-02 List no 23 <i>HIR 12.1.26</i> <i>333/25</i>	Request to reduce length of NWAAT (no waiting at any time) to allow for one extra space outside no 32

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## Recommendation

Members are asked to consider the above and instruct the Town Clerk accordingly.

**Town Clerk**

**11.05.2026**



## ITEM 10

## SPEED INDICATOR DEVICES (SID)

To consider the SID data report for George Lane (20MPH) between 2-17 April 2026 (at Appendix 2) and the SID rotation plan.

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### SID Locations

There is a SID permanently situated at Herd Street. A second SID is deployed on rotation to:

- Bath Road (30MPH, adjacent to Memorial Hall and 40MPH, near Golding Avenue)
- Chopping Knife Lane
- George Lane
- Kingsbury Street
- London Road (2 locations)
- Port Hill
- Poulton Hill

At the date of this report the SID was located at London Road.

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### Recommendation

Members are asked to note this report and consider whether any changes are required to the SID location/rotation plan.

**Deputy Town Clerk**

**11.05.2026**

## ITEM 11

## TOWN CENTRE WORKING PARTY

To receive a verbal update.

To **note and consider** five Temporary Traffic Regulation Orders issued by Wiltshire Council (listed in order of start date).:

**TOWN POLICE CLAUSES ACT 1847**

IN ACCORDANCE with Section 21 of the Town Police Clauses Act 1847, which section gives Wiltshire Council (“the Council”) the power to make an Order for roads within its administrative area to be closed temporarily to all vehicular traffic (and for alternative routes to be observed) for the purposes of preventing obstruction. The Council **HEREBY ORDERS:**

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**a) Freedom Parade**

**On: Thursday 4<sup>th</sup> June 2026 at 09:45 until 11:15**

**Purpose: 4MI Military Battalion Freedom Parade**

The part of the road known as A4 High Street (Part), Marlborough; from its junction with Hyde Lane to outside its property known as Ailesbury Court, to be closed (save in all cases of emergency) to all vehicular traffic.

Nothing in this Order shall prevent vehicles from proceeding in the said length of road when being used in connection with the event stated above.

This Order is made the day 27<sup>th</sup> of April 2026

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**b) The Parade Festival**

**On: Saturday 13<sup>th</sup> June 2026 between the hours of 08:00 and 23:30**

**Purpose: The Parade Family Festival**

The part of the road known as The Parade (Part), Marlborough; from its junction with A4 New Road to outside its property known as No.08 The Parade, to be closed (save in all cases of emergency) to all vehicular traffic.

Nothing in this Order shall prevent vehicles from proceeding in the said length of road when being used in connection with the event stated above.

This Order is made the 15<sup>th</sup> day of April 2026

## ROAD TRAFFIC REGULATION ACT 1984

Notice is hereby given that the Wiltshire Council has made Orders under Section 14(1) of the Road Traffic Regulation Act 1984 to close temporarily to all traffic:

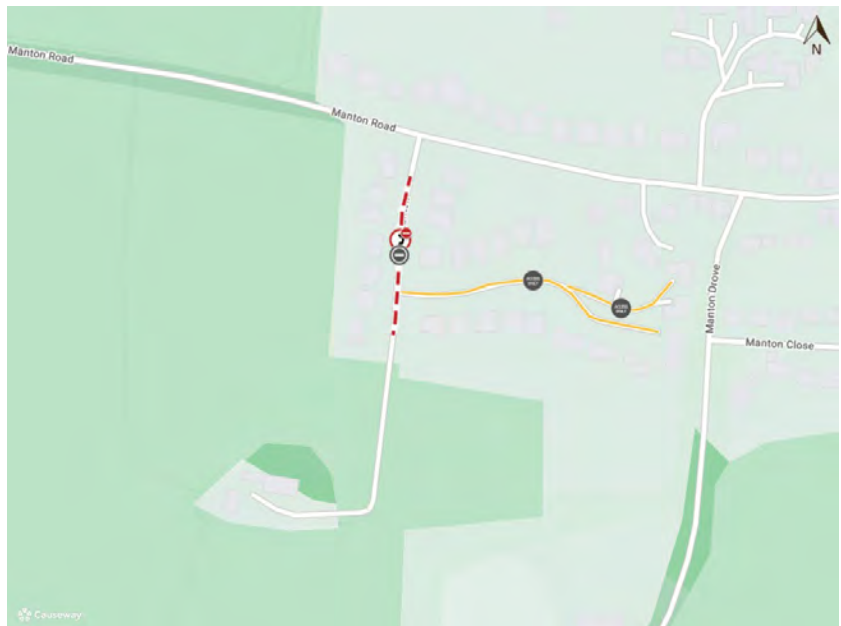
### c) UC 166803 (Part), Marlborough (Ref: TTRO 11416)

**From its property known as No.21 West Manton to its property known as No.15 West Manton**

To enable: Openreach Limited to carry out communication equipment repairs and associated works.

No alternative route is available.  
The closure will be clearly indicated by traffic signs.

This Order will come into operation on **15 June 2026** and **the closure will be required for 3 days**. It is anticipated that the works will take the stated duration to complete depending upon weather conditions. Access will be maintained for residents and businesses where possible, although delays are likely due to the nature of the works. The Order will have a maximum duration of 18 months.



For further information please contact Openreach Limited on 08000859194.

The closure can also be found on one.network here: <https://one.network/?tm=GB149248251>

## d) Blowhorn Street (Part), Marlborough (Ref: TTRO 11428)

**From its junction with Lower Prospect to its junction with Alexandra Terrace.**

To enable: Scottish and Southern Power Distribution to excavate 10m trench in carriageway and link box in footway.

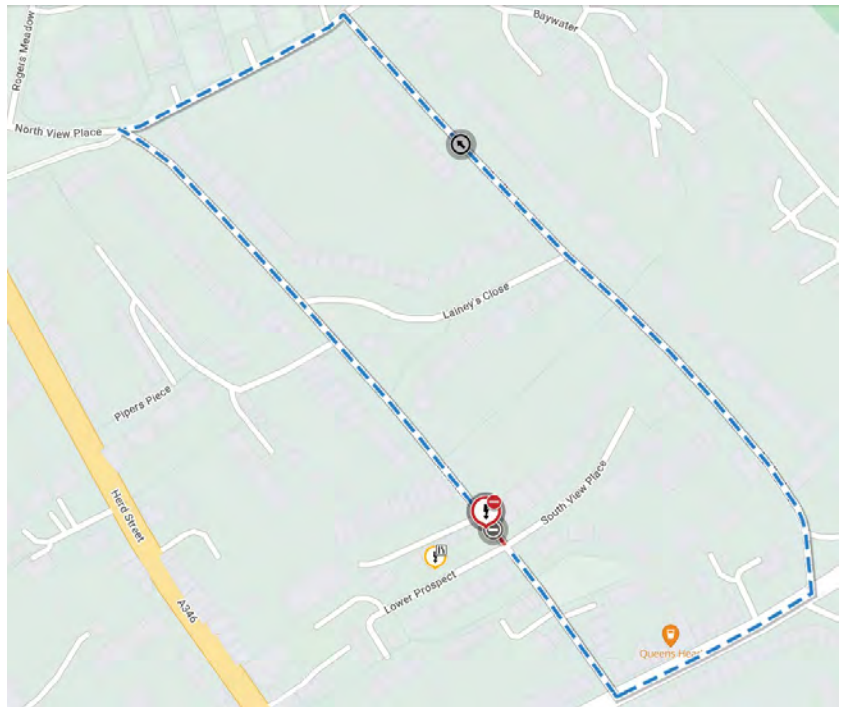
Alternative route: via Blowhorn Street (unaffected length) – St Martins – Cold Harbour Lane – North View Place – Chiminage Close – Laineys Close and vice versa.

The closure and diversion route will be clearly indicated by traffic signs.

This Order will come into operation on **29 June 2026 and the closure will be required between the hours of 08:00 and 17:00 until 24 July 2026.** It is

anticipated that the works will take the stated duration to complete depending upon weather conditions. Access will be maintained for residents and businesses where possible, although delays are likely due to the nature of the works. The Order will have a maximum duration of 18 months.

For further information please contact Scottish and Southern Power Distribution on 07917901140.



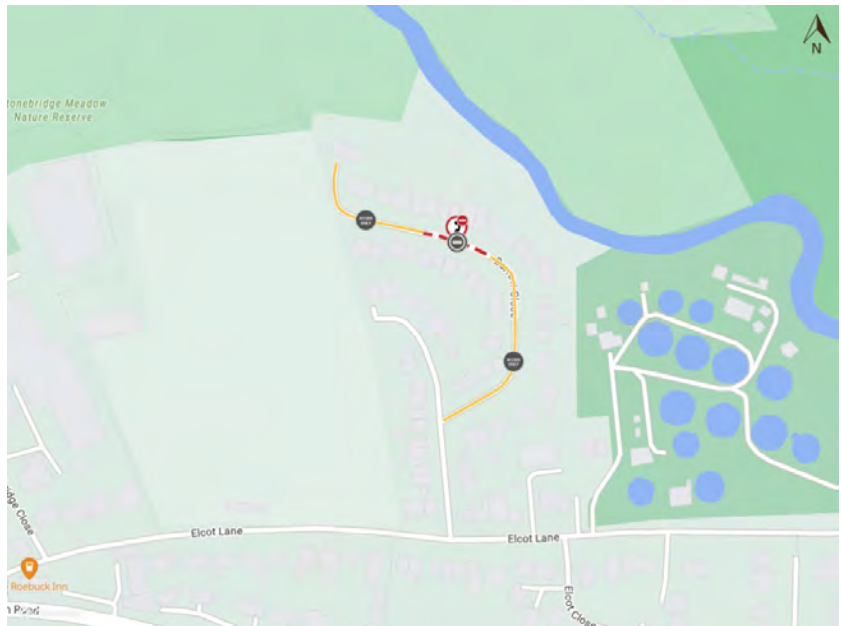
## e) Barrow Close (Part), Marlborough (Ref: TTRO 11453)

From its property known as No.33 Barrow Close for a distance of approximately 40m in an easterly direction.

To enable: Openreach Limited to carry out excavate to lay 20m duct.

No alternative route is available. The closure will be clearly indicated by traffic signs.

This Order will come into operation on **6 July 2026 and the closure will be required for 3 days**. It is anticipated that the works will take the stated duration to complete depending upon weather conditions. Access will be maintained for residents and businesses where possible, although delays are likely due to the nature of the works. The Order will have a maximum duration of 18 months.



For further information please contact Openreach Limited on 08000859194.

The closure can also be found on one.network here: <https://one.network/?tm=GB149372870>







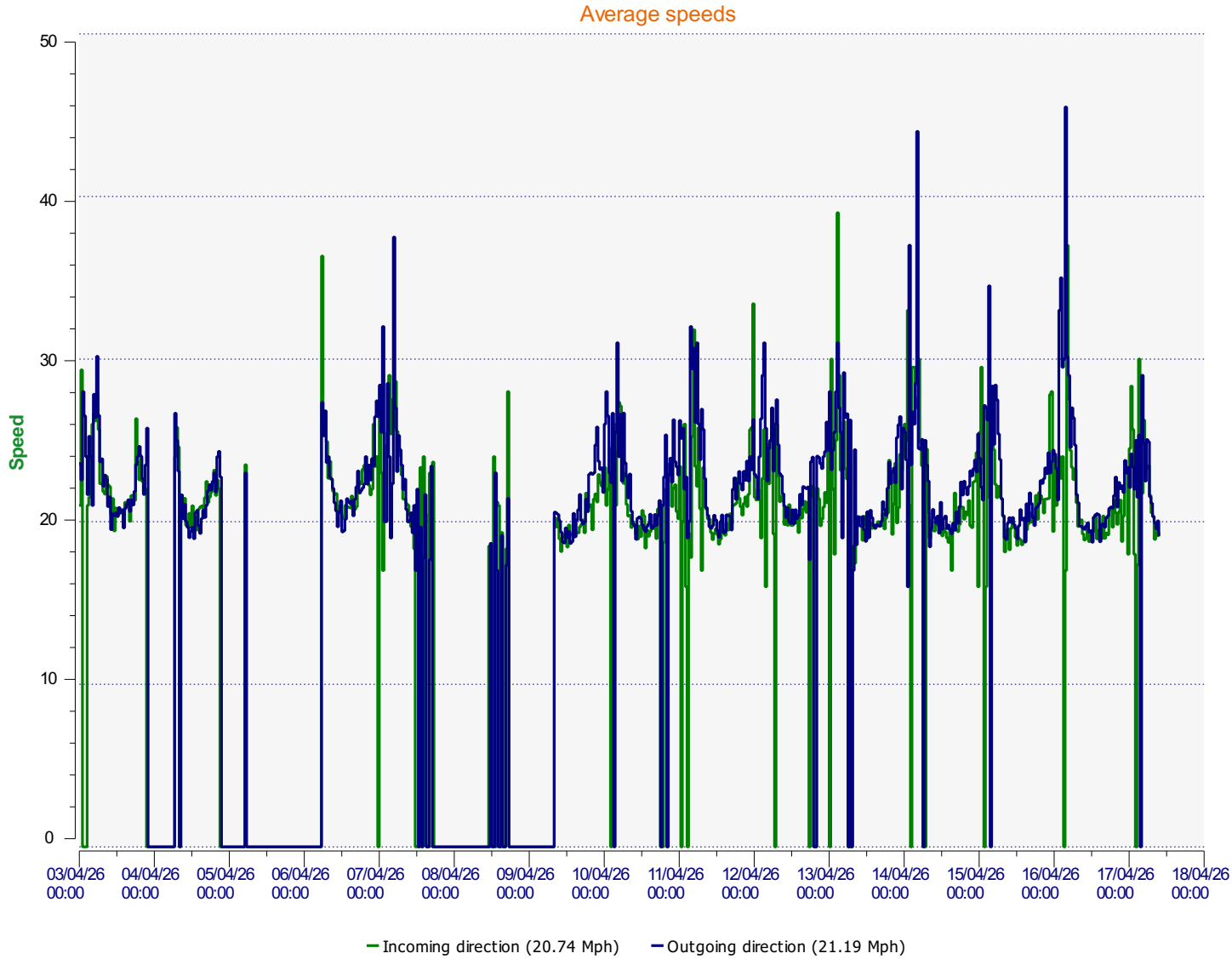


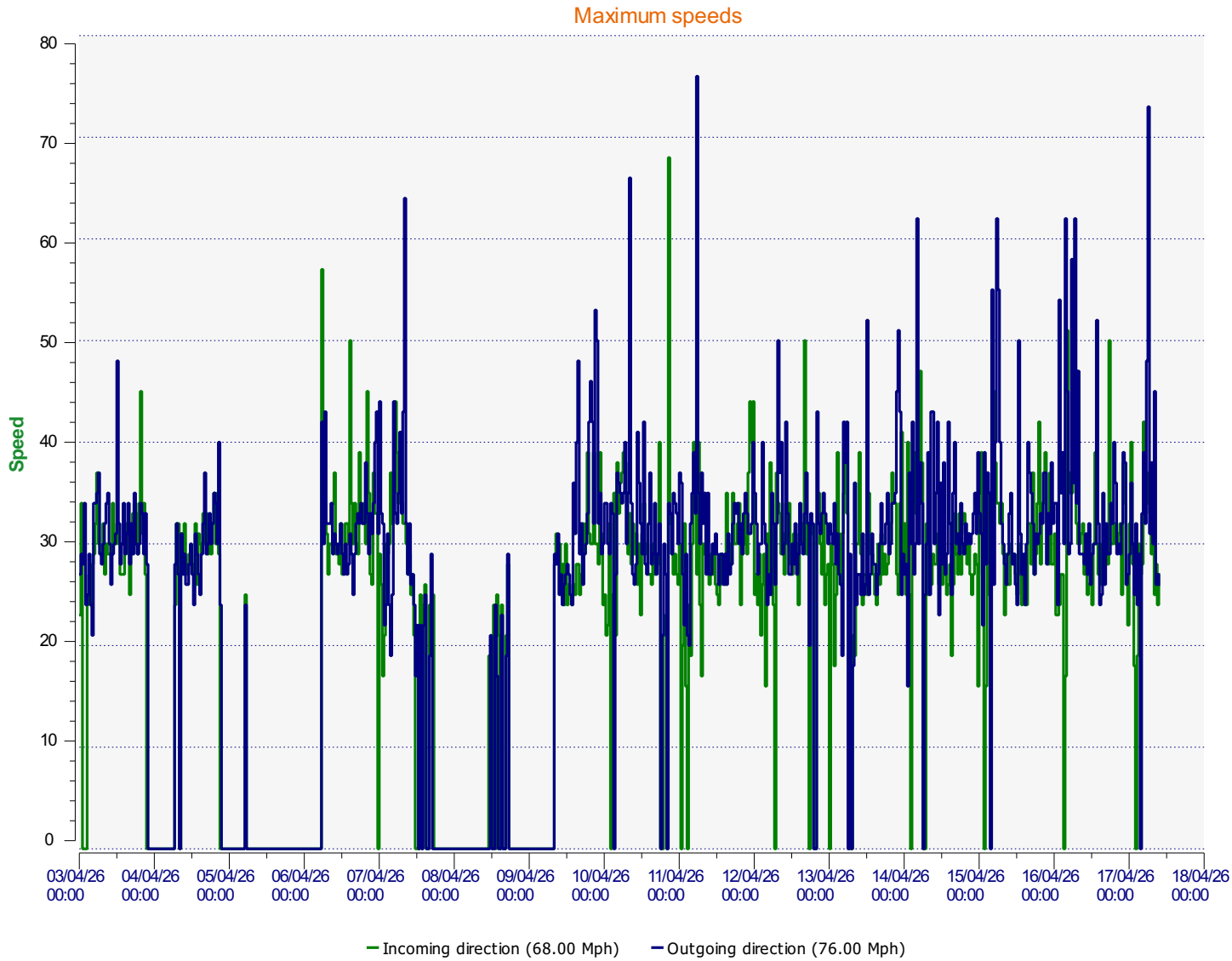
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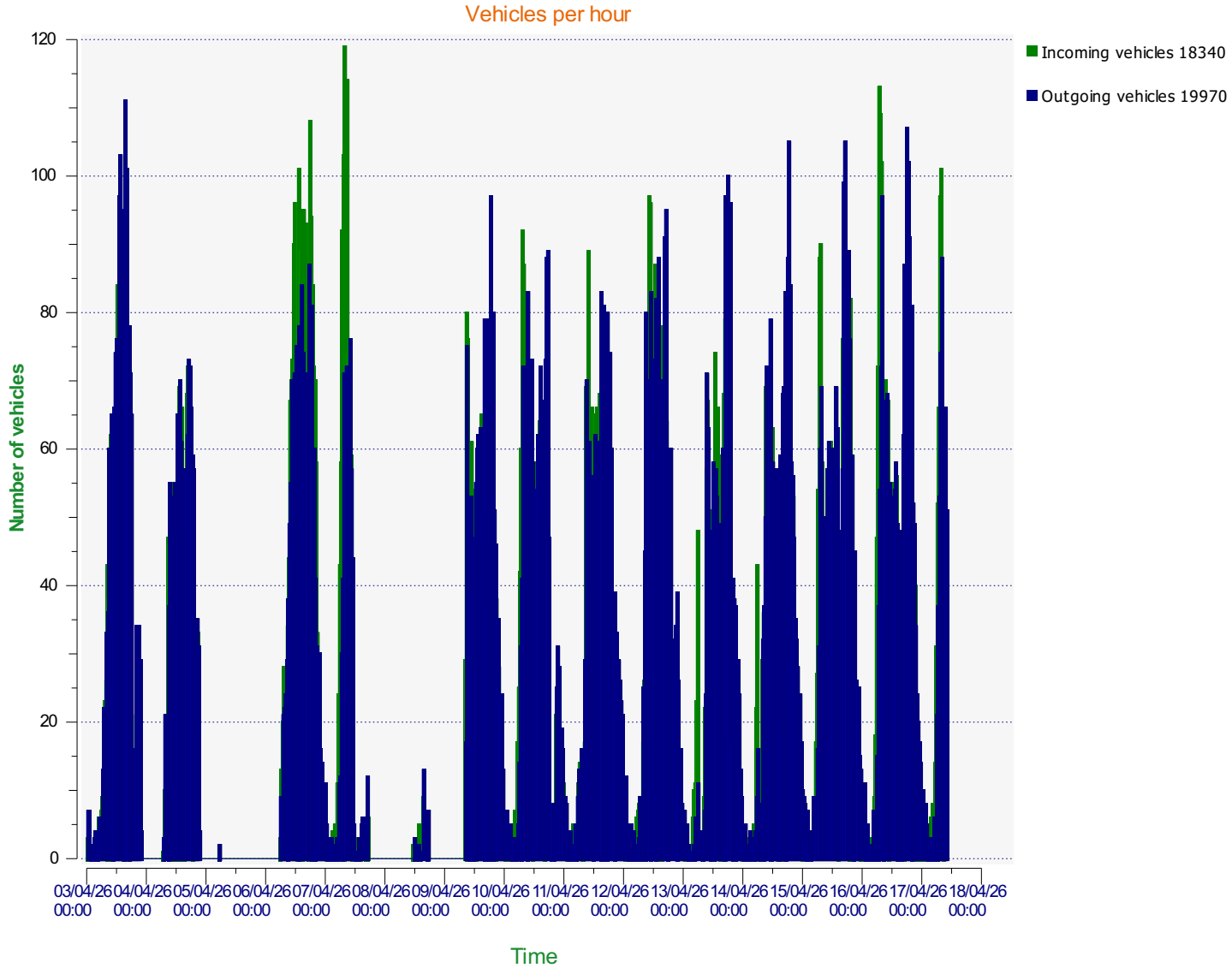
DÉTECTER • INFORMER • SÉCURISER



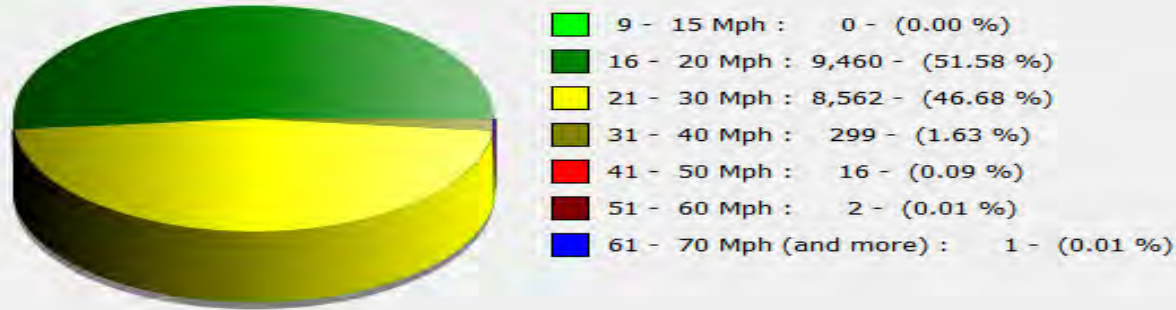
2nd April - 17th April 2026 - George Lane 20mph



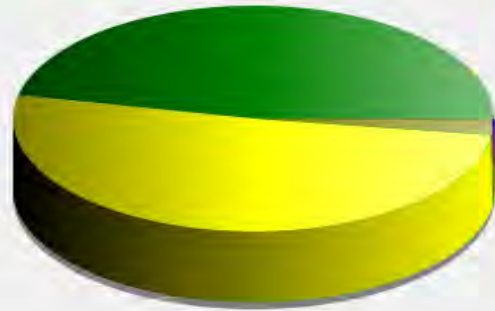




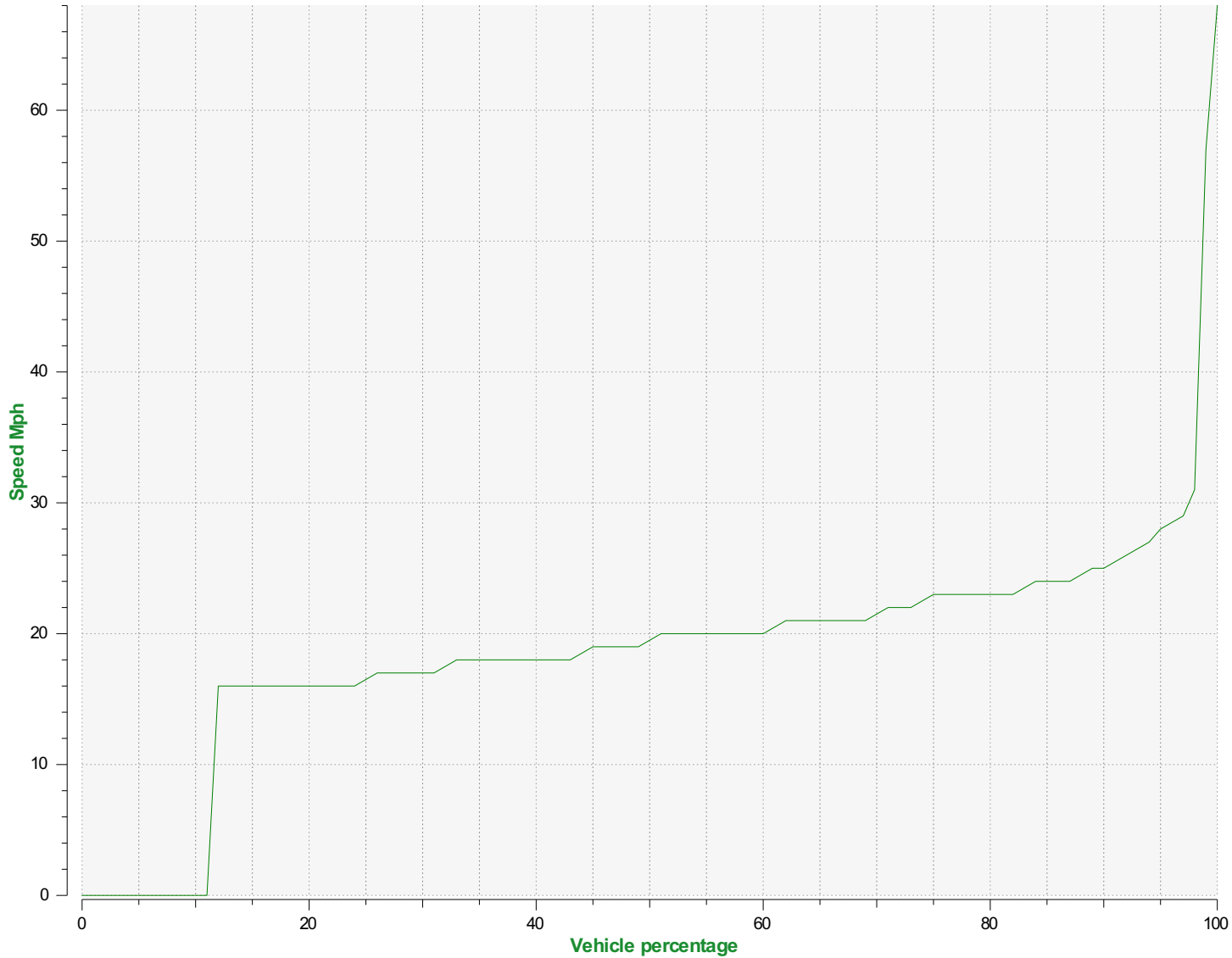
Incoming vehicles



Outgoing vehicles

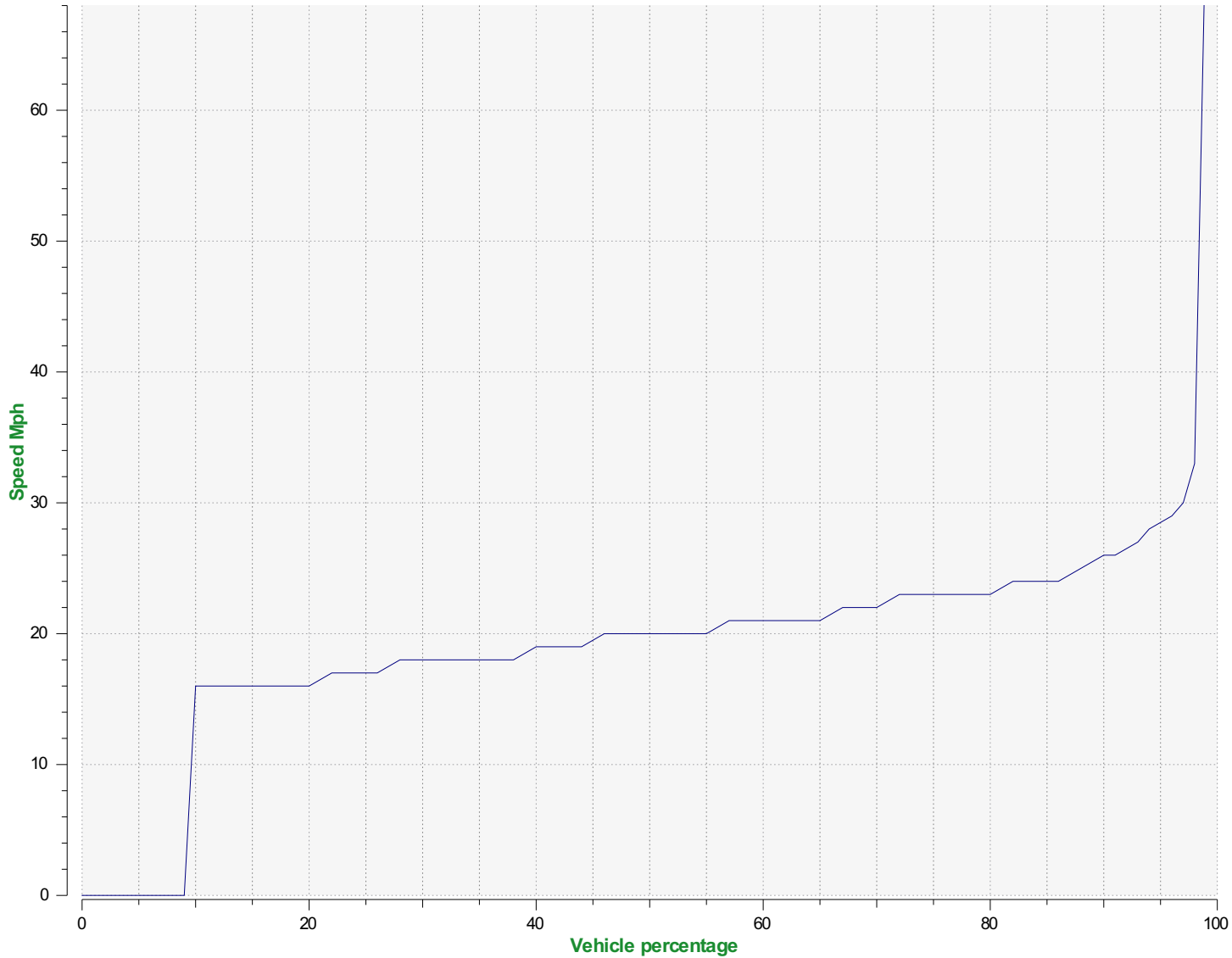


9 - 15 Mph :	0 - (0.00 %)
16 - 20 Mph :	9,333 - (46.74 %)
21 - 30 Mph :	10,175 - (50.95 %)
31 - 40 Mph :	407 - (2.04 %)
41 - 50 Mph :	38 - (0.19 %)
51 - 60 Mph :	9 - (0.05 %)
61 - 70 Mph (and more) :	8 - (0.04 %)



**Speed percentiles (incoming)**

**V30:** 17.00Mph    **V50:** 19.00Mph    **V85:** 24.00Mph



**Speed percentile(outgoing)**

**V30:** 18.00Mph    **V50:** 20.00Mph    **V85:** 24.00Mph