

Marlborough Town Council



6 January 2026

Dear Councillor

Planning Committee

You are summoned to a meeting of the **Planning Committee** to be held in the **Court Room, Marlborough Town Hall** on **Monday, 12 January 2026** at **7pm**.

Yours sincerely

Richard Spencer-Williams

Richard Spencer-Williams, PSLCC

Town Clerk

If members of the public wish to attend and ask a question they should notify the Town Clerk of this by noon on the Friday prior to the meeting and provide their question in writing at the same time.

If members of the public wish to ask a question, but not attend, they can provide the question in writing to the Town Clerk by noon on the day of the meeting, and a written response will be provided.

PUBLIC QUESTION TIME

In accordance with Standing Order 3(f), members of the public may ask questions of the Planning Committee. The time allocated for this should not exceed 10 minutes and be limited to one question per person unless directed otherwise by the Chair. A full response may not be possible without further research, and the Chair may direct that a written or oral response be given.

AGENDA

- 1. Apologies**
- 2. Declaration(s) of Interest**
To receive declarations of interest and consider any requests for dispensation
- 3. Chair's Announcements**
- 4. Minutes**
To confirm the minutes of the meeting held 8 December 2025
- 5. Action Log**
To receive an update on the action log
- 6. Planning Decisions**
To note the planning applications recently determined by Wiltshire Council
- 7. Planning Applications**
To consider application consultations received from Wiltshire Council
- 8. Works to Trees**
To consider application consultations received from Wiltshire Council
- 9. Tree Preservation Order**
To consider a provisional tree preservation order
- 10. Local Highway and Footway Improvements Group (LHFIG)**
To consider highway improvement requests and receive an update on the LHFIG action log
- 11. Speed Indicator Devices**
To note the most recent data reports and consider the location plan
- 12. Town Centre Working Party**
To receive a verbal update
- 13. Temporary Road Closures**
To note and consider orders issued by Wiltshire Council

Marlborough Town Council



Planning Committee

Minutes of a meeting of the Planning Committee held Monday, 8 December 2025 in the Court Room, Marlborough Town Hall at 7pm

PRESENT	Councillor Mervyn Hall	Chair
	Councillor Emily Trow	Town Mayor
	Councillor Nicholas Fogg	
	Councillor Mark Cooper	
	Councillor Kelvyn Shantry	
	Councillor Susannah O'Brien	
	Councillor Caroline Sadler	
	Councillor Abi Beaumont	
	Councillor Peter Morgan	
	Councillor Caroline Wrench	
	Councillor Nicholas Awbery	
	Councillor Kim Wakeham	
	Richard Spencer-Williams	Town Clerk
	Dawn Whitehall	Corporate Services Officer
ALSO		
PRESENT	Neil Goodwin	Marlborough.News

PUBLIC QUESTION TIME

There were no questions.

288/25 APOLOGIES
Apologies for absence had been received from **Councillors Farrell, Cleasby, Sheppard and Luson.**

289/25 DECLARATIONS
There were no declarations of interest.

290/25 CHAIR'S ANNOUNCEMENTS
There would be no street markets between 25 December and 5 January. For Marlborough, this meant Saturday 27 December, Wednesday 31 December and Saturday 3 January. Traders had been consulted and confirmed they did not wish

to trade on these dates as it is hard for them to source produce over this period, especially fresh food.

A notice of an urgent road closure had been received for Lockeridge Dean (part), from 8 to 11 December, to enable Thames Water to carry out a leak repair.

291/25 MINUTES

RESOLVED: that the minutes of the meeting held 17 November 2025 were confirmed as a true record and signed by the Chair

292/25 ACTION LOG

Members noted the updated action log.

#297: Play area at Hawthorn Meadows – the developer still hoped to complete the work in December. The Town Clerk had heard today that completion would now be likely to move to January because of the dependency on gaining Wiltshire Council sign-off. He would inspect the site on 9 December following reports of recent activity, and hoped a 3-way sign-off meeting could be arranged between GreenSquareAccord, Wiltshire Council and the Town Council.

293/25 PLANNING DECISIONS

Members noted the planning applications that had recently been determined by Wiltshire Council.

294/25 PLANNING APPLICATIONS

a) **PL/2025/08763** – Single storey rear extension at Hillside, Granham Hill, Marlborough for Dr Pam Tulloch

RESOLVED: that Marlborough Town Council has no objection to this application

b) **PL/2025/08868** – Form new opening in North West Elevations and insertion of glazed double doors, block existing window opening, removal of existing defective garage roof and end wall and door, making good to affected areas and erection of new boundary fence at Old Village Hall, Preshute Lane, Manton for Mrs Anne Babington

RESOLVED: that Marlborough Town Council has no objection to this application

c) **PL/2025/09086** – Replace front window with door at Flat 14, Castle Court, River Park, Marlborough for Mrs Penelope Elias

RESOLVED: that Marlborough Town Council has no objection to this application

d) **PL/2025/09150** – Single storey side extension at 37 Manton Hollow, Marlborough for Mrs Mary Ellis

RESOLVED: that Marlborough Town Council has no objection to this application

295/25

WORKS TO TREES

- a) **PL/2025/08912** – T1 Silver Birch – crown lift to 5m over highway. T2 Hazel – crown lift to 5m over highway. T3 Whitebeam – crown lift to 5m over highway. T4 Hazel – to coppice. T5 Yew – trim/crown lift to 2m away from roof of neighbouring building at Peacock Cottage, Preshute Lane, Manton for Mr Ian Maurice

RESOLVED: that Marlborough Town Council has no objection to this application

- b) **PL/2025/08913** – G1 – group of Leylandii previously reduced in poor form and shape. Remove to ground level at Greentrees, Preshute Lane, Manton for Mrs Clare Maurice

RESOLVED: that Marlborough Town Council has no objection to this application

- c) **PL/2025/08947** – T1 Cherry tree – tip lift to 2m and tip reduce over parking bays by 1.5m to kerb edge to remove branches obstructing path and parking bay. T2 Willow – tip lift to 4m over garden (NOT river). X2 branches on south side of crown that extend 3-4m beyond the rest of the crown reduce by c3-4m to bring tree back into a uniform compact form and reduce weight on union with secondary boughs on those two specific branches at Castle Court, River Park, Marlborough for Grange Property Management Ltd

RESOLVED: that Marlborough Town Council has no objection to this application

- d) **PL/2025/09047** – Walnut tree – 15%-20% side crown reduction on road side; 5m crown lift and removal of deadwood throughout crown at The Coach House, Kingsbury Street, Marlborough for Lord Robert Napier

RESOLVED: that Marlborough Town Council has no objection to this application

Councillor Trow did not vote on the following item

- e) **PL/2025/09191** – Holly tree and Apple tree – fell at Cobbles, 9 Herd Street, Marlborough for Mr Howard Wilkinson

RESOLVED: that Marlborough Town Council has no objection to this application

296/25

LICENSING

Members considered a variation to an existing licence at St Peter's and St Paul's Marlborough. All agreed St Peter's was very well run and was an asset to the town.

RESOLVED: that Marlborough Town Council is in full support of the application

297/25 COMMUNITY GOVERNANCE REVIEW

Members noted that Wiltshire Council was seeking proposals and representations in its forthcoming community governance review. Discussion points included:

- Whether the ward arrangements for Marleberg Grange, and in particular Jennings Road, were confusing
- Whether the Marleberg Grange ward decision was based on balancing the population between the two Marlborough Wards (East and West)
- The pros and cons of retaining two wards or creating one combined ward
- Whether smaller neighbouring parishes could be combined with Marlborough, e.g. Savernake, where Forest Hill and the hospital were assumed by many to be part of Marlborough parish
- That it was unlikely neighbouring parishes would support a merger, as the precept cost to residents was currently very low although they could enjoy all the benefits that Marlborough parish has to offer
- That the Town Council works closely with neighbouring parishes when required
- Whether to recommend that the whole of Marleberg Grange be moved into one Ward
- Generally, most Members were content to retain the current Ward and Parish boundary arrangements

RESOLVED: that at this moment in time Marlborough Town Council is happy with the current arrangements and does not propose any changes

298/25 LOCAL HIGHWAY AND FOOTWAY IMPROVEMENTS GROUP (LHFIG)

Members noted the LHFIG action log. There was a general discussion following on from points raised by Cllr Morgan at the previous meeting, comments included:

- LHFIG was designed to deal with minor changes
- There was a lack of Wiltshire Council (WC) resources as well as budget restrictions
- The length of time for actions to be completed was concerning, especially considering that more actions would be added to the list in future
- Any larger proposals would be better submitted as a substantial highways scheme
- Whether there was any way to delegate work to be undertaken by the Town Council in consultation with Highways officers and using their preferred contractors, although this would be costly to the Town Council
- That the Town Clerk had recently been invited to comment on the LHFIG model, and he had replied on behalf of the Town Council
- Whether there was a lack of ownership within WC for actions on the LHFIG list: e.g. a resident had contacted WC to complain about lack of progress only to be referred back to the Town Council, which had no power to act on changes to the highway

- That the Town Council would need a strategy for taking forward any future substantive schemes
- Whether to engage with the Chief Executive to discuss issues and potential solutions
- Whether the new WC Council (*following the May 2025 elections*) would be better able to drive through improvements

299/25 SPEED INDICATOR DEVICES (SIDs)

Members noted the most recent data downloaded from the Town Council's SID at Poulton Hill between 5-18 November.

300/25 TOWN CENTRE WORKING PARTY

Councillor Shantry provided a verbal update following a recent meeting of the working party:

- Phase 1 of the Rainscape project was complete – there were two rain planters near the Community Fridge at Coopers Corner and a rain garden in Priory Gardens
- Members had agreed to issue a press release on the 2-year anniversary of the January 2024 flood to show what had happened since
- Phase 2 of the Rainscape project involved planters for residential properties and/or businesses. A meeting was taking place on 10 December with interested residents
- The Town Centre Vision/development plan had been explained by the consultants at the meeting. A summary report setting out proposals in the short, medium and long term together with rankings for feasibility/likelihood to proceed would be produced and presented for Town Council consideration. Any recommendations arising from this would ultimately be documented and released for public consultation, building in some 'quick wins'.

The meeting closed at 7.48pm

To note and consider outstanding actions. For Highways actions please see agenda item 10(b).

Min #	Owner	Status & Mtg Date	Notes
#151 COMMUNITY SPEED WATCH			
359/22	Town Clerk	24/04/23 In progress	<p>15.3.23 Town Council to facilitate the creation of local CSW teams and provide publicity to call for people to take part</p> <p>12.6.23 Volunteers being recruited</p> <p>25.9.23 Cllr Trow expressed interest in becoming involved Needs further consideration and support to progress</p> <p>9.6.25 Mayor has arranged a meeting with a Devizes Councillor to share ideas</p> <p>26.8.25 Meeting with Devizes not possible. More volunteers are coming forward</p> <p>17.11.25 Revisit in one month</p>
#297 PROVIDE UPDATE ON PLAY AREA AT HAWTHORN MEADOWS			
PQT	Town Clerk/Cllr Cleasby	14/07/25 In progress	<p>21.7.25 Town Clerk and Grounds Manager did site visit. TC then emailed GreensquareAccord with list of concerns re: landscaping, site management, timeline etc.</p> <p>23.7.25 GreensquareAccord stated that they have engaged a landscape company to carry out maintenance to the play area; their remit is to conclude the remediation of the play area and to clear the site of any debris. Their remit will be to replace anything which has failed within the landscaping design, but trees will not be replaced until planting season (Oct if weather permits) to give them the best chance . Work programmed to begin 4th August. The ROSPA sign off will then follow.</p> <p>MTC comms on latest position has been issued¹.</p> <p>26.8.25 Ask for a further update and circulate photographs Email set to Cllrs 2 9 25</p> <p>15.9.25 TC & Grounds Manager have offered to keep pathways/area behind play area clear prior to formal handover.</p> <p>24.9.25 Town Clerk contacted GreenSquareAccord, pressing urgency for conclusion. GreenSquareAccord stated: 'The ROSPA Report has been commissioned and waiting for a date for their survey. Also, the planting conclusion and replacement is also commissioned, the seeding will happen during Oct and planting November. Will then call out the Wiltshire Council officer and yourself to sign off and then we should be able to transfer.'</p> <p>17 10 25 Town Clerk emailed GreensSquare Accord for update on ROSPA report.</p> <p>Following consideration at AOS Committee Town Clerk met Council's solicitor 23.10.25 to discuss legal position of council and the transfer agreement.</p>

¹ <https://www.marlbrough-tc.gov.uk/news/news-articles/3153-update-on-play-area>

Min #	Owner	Status & Mtg Date	Notes
			6 11 25 MTC legal Services have written to GreenSquareAccord's legal team with proposal to expedite the transfer (with amended terms and commuted sum to mitigate any risk). 17.11.25 informal discussion with officer but no formal reply from legal team. WC inspection likely early December upon expected completion
#306 PAINT SCHEME AT WILLOW AND WOLF			
PQT	Town Clerk	06.10.25 In progress	Following a public question and instruction by the Committee, the Town Clerk emailed WC Planning to enquire whether LBC was obtained or is required 21 10 25 Planning enforcement acknowledged enquiry.

ITEM 6

PLANNING DECISIONS

To note planning applications determined by Wiltshire Council between 29 November 2025 and 4 January 2026:

- a) **PL/2025/05078** – Master's Lodge, Marlborough College, Bath Road, Marlborough
Change of use of the Master's Lodge (Grade II listed) to ancillary educational facility, including internal alterations to facilitate use as a day house for pupils, with associated refurbishment works
Decision: Approve with conditions **MTC:** No objection subject to the satisfaction of the Conservation Officer, however would like to express disappointment that this application has been submitted at a late stage when building work already appears to be well under way
Officer's report: "...Marlborough Town Council's comment regarding works having commenced has been duly noted. During a recent site meeting, the applicant confirmed that no works requiring planning permission or listed building consent had begun. Having visited the site, officers were satisfied that no such works had taken place at that time..."
- b) **PL/2025/05149** – Master's Lodge, Marlborough College, Bath Road, Marlborough
Change of use of the Master's Lodge (Grade II listed) to ancillary educational facility including internal alterations to facilitate use as a day house for pupils, with associated refurbishment works
Decision: Approve with conditions **MTC:** No objection subject to the satisfaction of the Conservation Officer, however would like to express disappointment that this application has been submitted at a late stage when building work already appears to be well under way
- c) **PL/2025/06547** – 3 Elsie Knocker Grove, Marlborough
Proposed garden office
Decision: Approve with conditions **MTC:** No objection

- d) **PL/2025/06785** – 8 Kingsbury Street, Marlborough
Change of use from B&B (Use Class C1) to residential (Use Class C3)
Decision: Approve with conditions **MTC:** No objection
- e) **PL/2025/07588** – Flat 59B, High Street, Marlborough
Install an internal fire-rated stud wall (FD30 standard) with an integrated oak fire door to separate the kitchen from the main access and egress route (the stairwell) on the first floor of the building
Decision: Approve with conditions **MTC:** No objection
- f) **PL/2025/07766** – 40 River Park, Marlborough
Replacement of conservatory with a single storey extension
Decision: Approve with conditions **MTC:** No objection
- g) **PL/2025/08410** – The Limes, 6A The Green, Marlborough
Single-storey rear extension (retrospective)
Decision: Approve with conditions **MTC:** No objection
- h) **PL/2025/08515** – Najac, Kingsbury Street, Marlborough
T1 Beech - fell
Decision: No objection **MTC:** Objects. The reason stated does not justify the felling of this young, healthy tree which our Tree Officer doesn't believe poses any risks
- i) **PL/2025/08912** – Peacock Cottage, Preshute Lane, Manton
T1 Silver Birch – crown lift to 5m over highway. T2 Hazel – crown lift to 5m over highway. T3 Whitebeam – crown lift to 5m over highway. T4 Hazel – to coppice. T5 Yew – trim/crown lift to 2m away from roof of neighbouring building
Decision: No objection **MTC:** No objection
- j) **PL/2025/08913** – Greentrees, Preshute Lane, Manton
G1 – group of Leylandii previously reduced in poor form and shape. Remove to ground level
Decision: No objection **MTC:** No objection
- k) **PL/2025/08947** – Castle Court, River Park, Marlborough
T1 Cherry tree – tip lift to 2m and tip reduce over parking bays by 1.5m to kerb edge to remove branches obstructing path and parking bay. T2 Willow – tip lift to 4m over garden (NOT river). X2 branches on south side of crown that extend 3-4m beyond the rest of the crown reduce by c3-4m to bring tree back into a uniform compact form and reduce weight on union with secondary boughs on those two specific branches
Decision: No objection **MTC:** No objection
- l) **PL/2025/09086** – Flat 14, Castle Court, River Park, Marlborough
Replace front window with door
Decision: Approve with conditions **MTC:** No objection

m) **PL/2025/09047** – The Coach House, Kingsbury Street, Marlborough
Walnut tree – 15%-20% side crown reduction on road side; 5m crown lift and removal of deadwood throughout crown
Decision: No objection **MTC:** No objection

n) **PL/2025/09191** – Cobbles, 9 Herd Street, Marlborough
Holly tree and Apple tree – fell
Decision: No objection **MTC:** No objection

ITEM 7

PLANNING APPLICATIONS

To consider consultations received from Wiltshire Council. Councillors and members of the public should contact the Town Clerk by midday on 12 January if they feel the following application needs full discussion at the meeting.

- a) **PL/2025/06780** – Full planning permission – *amended plans/additional information*
Proposed conversion to flat and new entrance doors to ground floor shop and associated internal alterations at 116 High Street, Marlborough for Mr Deepak Gupta
- b) **PL/2025/07225** – Listed building consent – *amended plans/additional information*
Proposed conversion to flat and new entrance doors to ground floor shop and associated internal alterations at 116 High Street, Marlborough for Mr Deepak Gupta
- c) **PL/2025/09404** – Householder planning permission
Timber orangery and garden room to replace existing structures at The Old Courts, Back Lane, Marlborough for Miss Litherland and Mr Tarr
- d) **PL/2025/09433** – Householder planning permission
Garage conversion into a home office, new kitchen window, roof light and internal alterations at 13 Alma Place, Marlborough for Mrs Rachel Lynes

ITEM 8

WORKS TO TREES

To consider a consultation received from Wiltshire Council.

PL/2026/00016 – Notification of proposed works to trees in a conservation area

- 1 – Hazel tree (dead) – cut to 1m for coppicing.
- 2 – Holly tree – fell.
- 3 – Hawthorn tree – fell.
- 4 – Lime tree – fell.
- 5 – Birch tree – fell. F – Holly tree – canopy lifted to 2m at 76A High Street, Marlborough for Dr Hugh Cullum

ITEM 9

TREE PRESERVATION ORDER

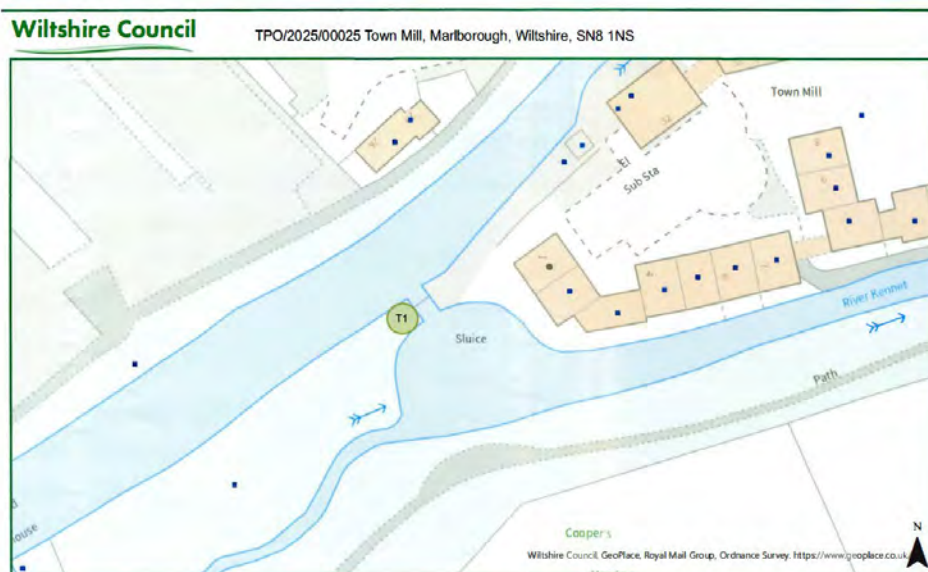
To note that Wiltshire Council has made a provisional tree preservation order and consider whether to comment.

Wiltshire Council - TOWN MILL, MARLBOROUGH, WILTSHIRE, SN8 1NS

Tree Preservation Order - TPO/2025/00025

The reason the Council has made this Order: To protect a tree of significant amenity value which makes a positive contribution to the character of the immediate area and local landscape.

The Council will consider whether the Order should be confirmed within 6 months from the date of being made, that is to say, whether it should take effect formally. Before this decision is made, the people affected by the Order have a right to make objections or other representations about any of the trees, groups of trees or woodlands covered by the Order. If you would like to make any objections or other comments, please make sure we receive them in writing by 12 January² 2026. Your comments must comply with Part 2, Section 6 of the Town and Country Planning (Tree Preservation Order) (England) Regulations 2012. Send your comments to planningtrees@wiltshire.gov.uk. All valid objections or representations are carefully considered before a decision on whether to confirm the Order is made.



See Appendix 1

Recommendation

Members are asked to consider the provisional order and instruct the Town Clerk accordingly.

Town Clerk
22.12.2025

² Extension to 13 January agreed by Wiltshire Council

ITEM 10 HIGHWAY AND FOOTWAY IMPROVEMENTS GROUP (LHFIG)

To consider (a) a Highway Improvement Request and (b) receive an update on the Wiltshire Council Area Board Local Highway and Footway Improvements Group and actions log.

a) Highway Improvement Requests – additional bollards at The Parade

The Town Clerk has verified the name and contact details of the applicants. Please refer to Appendices 2.1-2.4

- i. Additional bollard on pavement at The Parade
- ii. Change to double yellow lines at Kingsbury Street
- iii. 20MPH at A4 Bath Road (part)
- iv. Pedestrian crossing at A4 London Road (near T H White)

Recommendation

Members are asked to consider the requests and instruct the Town Clerk accordingly.

b) LHFIG Action Log

Min #	Owner	Status & Mtg Date	Notes
#89 SAFE CROSSING POINT PORT HILL TO THE COMMON			
256/20	Town Clerk	02/11/20 In progress	<p>02.11.20: Written motion presented by Cllr Farrell to support petition presented by Hannah Cartwright. RESOLVED That the Town Council supports this request for a safer crossing point, whether a pedestrian crossing, reduction in the speed limit or by other means. It needs a full and urgent review through CATG and Highways officers. Also, to request a pedestrian count and to seek alternative Wiltshire Council funding options to conduct a whole town transport strategy.</p> <p>15.08.22: TC update - traffic survey had been in wrong location for Police to start risk assessment/enforcement. Too dangerous for Community Speed Watch. Town Clerk in discussions with WC to find way forward.</p> <p>16.8.22 Cllr CT emailed Police to ask for advice and assistance in progressing this issue.</p> <p>19.8.22 - WC emailed Town Clerk to state traffic survey was done in the best possible location given constraints, and that they had planned meeting to look at how best to collaborate with Police in these situations.</p> <p>19.8.22 Town Clerk emailed WC to ask for how they would advise to proceed given there is a known speeding issue at this location?</p> <p>05.09.22: JS escalated to PCC/Wilts Police/Wilts Council.</p> <p>28.11.22 Post to be installed by MTC for use of SID on green/ junction with Port Hill/Herd St.</p>

Min #	Owner	Status & Mtg Date	Notes
			<p>7.12.22 MTC reviewed SID guidance, due to distance between proposed location for pole and speed limit post cannot be installed for SID use.</p> <p>31.3.23 SID guidelines being revisited to reassess if can install pole. RSW re-stated to Police the need for enforcement.</p> <p>15.3.23 Enforcement action taken by Police February & March 2023; no evidence for speeding.</p> <p>12.6.23: Cllr Thomas to follow up with WP. Town Clerk re-requested enforcement action at Police Tasking meeting 20.7.23. LHFIF request for 40mph speed limit buffer-zone and traffic calming on agenda for 13.11.23; referred by TCWP - supported by MTC 13.11.23 for referral to LHFIF.</p> <p>Considered by LHFIF on 25.1.24 – Highways Engineer to check whether 40MPH buffer zone is feasible</p> <p>12.7.24 Discussed at LHFIF</p> <p>11.7.24 WC Highways Engineer advised was not possible. This was challenged by MTC/WC Councillors, and the engineer undertook to recheck if this is the case; and if so, provide an explanation including the relevant guidance and reasons for this judgement</p> <p>2.12.24 LHFIF reps still pushing for response on slowing down buffer zone. Cllr Farrell asked whether police could provide evidence of ‘no speeding’? Advised Area Board on 3.12.24 is “all things policing” and to ask in person</p> <p>3.4.25 RE Possible new pole for SID - Land parcel has substation and x2 BT boxes on it; Grounds Manager booked to do CAT and GENNY training 4.4.25 to enable to Grounds Manager to locate if or where underground cables are and assess if it is safe to install a pole. Survey to be carried out 6.4.25.</p> <p>23.4.25 Survey clear. Indicative plan submitted to WC for permission to install.</p> <p>7.5.25 Preliminary permission granted by WC Highways; currently in the process of agreeing a date to do the works.</p> <p>4.7.25 Pole installed, on portable SID rota.</p> <p>At the LHFIF meeting on 9.10.25 the members pressed the importance of this application to WC Highways.</p>
#143 20MPH SPEED LIMIT REVIEW			
284/22	Town Clerk	06/02/22 In progress	<p>LHFIF request sent 7.2.23. LHFIF supported request on 11.3.23. MTC to provide additional street names for adding to review.</p> <p>30.5.23 MTC WP to meet 8.6.23 to review.</p> <p>13.6.23 WC Highways emailed with preferred review locations; 1. London Road –section from Elcot Lane junction to the double mini roundabout 2. Salisbury Road – Tesco roundabout to the double mini roundabout 3. George Lane – end to end 4. Pewsey Road – St Peter’s roundabout to junction with George Lane 5. Bridewell St – St Peter’ roundabout to junction with College Fields 6. Herd St – Junction St Martins to junction with The Common 7. The Common – junction Herd St to Kingsbury St. 8. Port Hill – junction The</p>

Min #	Owner	Status & Mtg Date	Notes
			<p>Common/Herd St to 50 yards past Golf Club entrance. Plus, existing; Kingsbury St, Oxford St, St Martins, High St, New Rd.</p> <p>4.7.23 WC Highways emailed adding request for Hyde Lane/Cross Lane/Back Lane/St Johns Close</p> <p>22.7.24 Report received; on the agenda for the Planning Committee 29.7.24.</p> <p>9.8.24 Town Clerk emailed WC Highways to confirm MTC support implementation in Hyde Lane, Back Lane, Cross Lane, Cardigan Road and St Johns Close as recommended in the report. Also, that MTC, via WC Cllr Davies, will be requesting reconsideration of the 20MPH speed limit in George Lane, with unanimous and strong support within the Council</p> <p>2.12.24 WC Cllrs in discussion with Cabinet Members re George Lane. LHFIC Chair to call extraordinary meeting to resolve</p> <p>3.2.25 Both areas (Hyde Lane + and George Lane +) would go to next stage - public consultation</p> <p>23.4.25 Public consultation live; consultation period ends 12 5 25</p> <p>29 5 25 WC Highways emailed to state 'Further to previous correspondence regarding the above proposals I can confirm that the consultation has now ended. As objections were received for the same it will be necessary for a report to be placed before the Cabinet Member for Highways, Street Scene and Flooding'.</p> <p>14.8.25 – Notified this was approved by Cabinet Member</p> <p>20.10.25 Design work being completed to enable Works package to be issued.</p> <p>17.11.25 Likely to be complete by end February 2026</p>
#184 HIGH STREET SHORT STAY PARKING/LOADING BAY			
228/23	Town Clerk	25/09/23 In progress	<p>Submitted on 02.10.23</p> <p>24.01.24: prioritised with action for WC Highways engineer to progress</p> <p>Proposal received from WC on 11.11.24. On agenda 02.12.24. Resolved to accept the revised plan as proposed by the Highways Engineer. 3.12.24 email sent to WC Highways to confirm.</p> <p>21.5.25 TC to chase up WC for installation date</p> <p>30 5 25 matter is with TRO team for advertisement, likely in June, as advised by WC Highways.</p> <p>9.7.2025: Proposed Traffic Regulation Order advertised for consultation (on agenda 4 August, item 10)</p> <p>4.8.25: RESOLVED that Marlborough Town Council welcomes this TRO and looks forward to the additional parking spaces in the High Street; WC have been informed</p> <p>12.8.25 WC wrote: Thank you for your email on behalf of Marlborough Town Council dated 6th August 2025 which will be passed to the officer in charge of the project for consideration. All letters of objection or support for this proposal will be considered in a future report; I will write to you again when I have more information regarding the proposal.</p>

Min #	Owner	Status & Mtg Date	Notes
			19.8.25 WC wrote: Further to previous correspondence regarding the above proposals I can confirm that the consultation has now ended. As objections were received for the same it will be necessary for a report to be placed before the Cabinet Member for Highways, Street Scene and Flooding. I will contact you again once a decision has been made.

Recommendation

Members are asked to consider the above and instruct the Town Clerk accordingly.

Town Clerk
05.01.2025

ITEM 11 SPEED INDICATOR DEVICES (SID)

To consider the most recent data for Herd Street (1 September to 19 December) and Bath Road (19 November to 17 December), and the SID rotation plan.

Please refer to Appendix 3 for data reports.

SID Locations

There is a SID permanently situated at Herd Street. A second SID is deployed on rotation to:

- Bath Road (30MPH, adjacent to Memorial Hall and 40MPH, near Golding Avenue)
- Chopping Knife Lane
- George Lane
- Kingsbury Street
- London Road (2 locations)
- Port Hill
- Poulton Hill

At the date of this report the SID was located at George Lane.

Recommendation

Members are asked to note this report and consider whether any changes are required to the SID location/rotation plan.

Deputy Town Clerk
17 12 2025

ITEM 12

TOWN CENTRE WORKING PARTY

To receive a verbal update.

ITEM 13

TEMPORARY ROAD CLOSURES

To **note and consider** Temporary Traffic Regulation Orders (TTRO) issued by Wiltshire Council under Section 14(1) of the Road Traffic Regulation Act 1984

a) Kennet Place (part) TTRO 11016

Kennet Place (Part), Marlborough; from outside its property known as Quaker Meeting House for a distance of approximately 25m in southerly direction.

To enable: Openreach to carry out laying 2m ducting and other associated works.

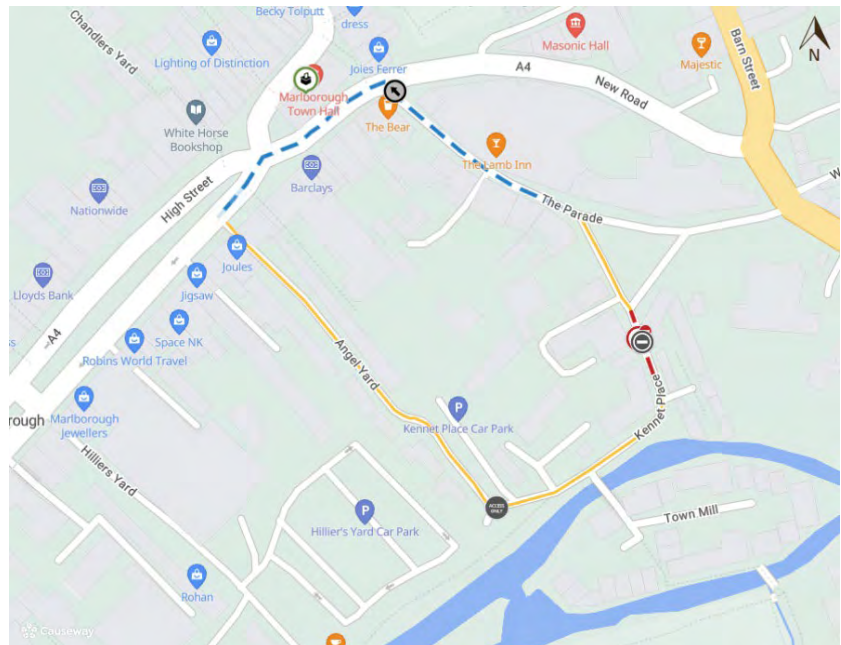
Alternative route: via High Street – The Parade and vice versa.

The closure and diversion route will be clearly indicated by traffic signs.

This Order will come into operation on **9 February 2026** and the closure will be required for **2 days**. It is anticipated that the works will take the stated duration to complete depending upon weather conditions. Access will be maintained for residents and businesses where possible, although delays are likely due to the nature of the works. The Order will have a maximum duration of 18 months.

For further information please contact Openreach on 0800 085 9194.

The closure can also be found on one.network here: <https://one.network/?tm=GB146923541>



b) The Parade (Part), Marlborough (TTRO 11032)

The Parade (Part), Marlborough; from its junction with A346 for a distance of approximately 37m in a westerly direction.

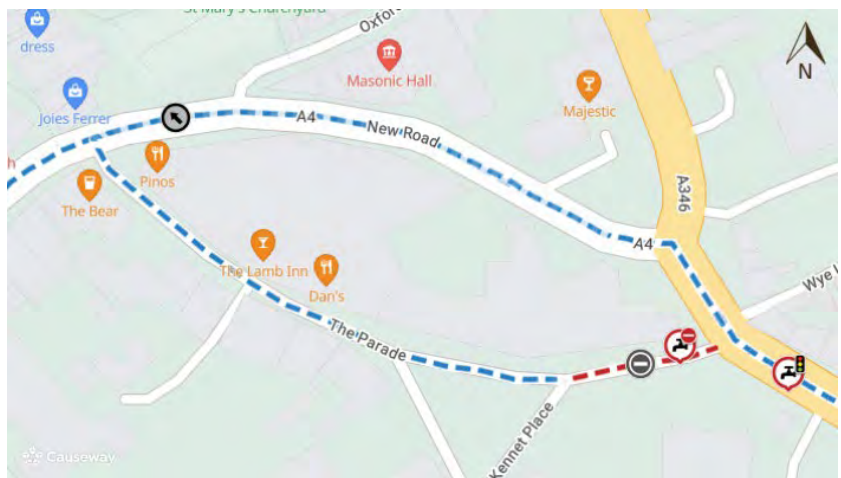
To enable: Thames Water to carry out water disconnection.

Alternative route: via The Parade (unaffected length) – New Road and vice versa.

The closure and diversion route will be clearly indicated by traffic signs.

This Order will come into operation on **16 February 2026** and the closure will be required for **3 days**. It is anticipated that the works will take the stated duration to complete depending upon weather conditions. Access will be maintained for residents and businesses where possible, although delays are likely due to the nature of the works. The Order will have a maximum duration of 18 months.

For further information please contact Thames Water on 0333 9963454.



The closure can also be found on one.network here: <https://one.network/?tm=GB145022469>

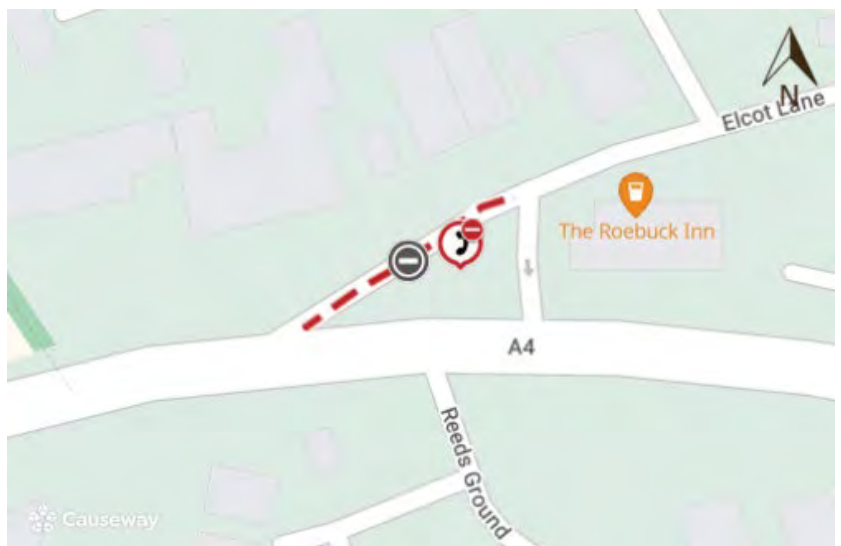
c) Elcot Lane (Part), Marlborough (Ref: TTRO 11047)

Elcot Lane (Part), Marlborough; from its junction with A4 for a distance of approximately 35m in a north easterly direction.

To enable: Gigaclear to carry out road closure to safely span cable from pole to property.

No alternative route is available. The closure will be clearly indicated by traffic signs.

This Order will come into operation on **25 February 2026** and the closure will be required for **1 day**. It is anticipated that the works will take the stated



duration to complete depending upon weather conditions. Access will be maintained for residents and businesses where possible, although delays are likely due to the nature of the works. The Order will have a maximum duration of 18 months.

For further information please contact Gigaclear on 07554111790.

The closure can also be found on one.network here: <https://one.network/?tm=GB146977406>

Marlborough Town Council
Council Offices
5 High Street
Wiltshire
SN8 1AA

Marlborough
22 DEC 2025
Town Council

Development Services
Wiltshire Council
www.wiltshire.gov.uk
Tel: 0300 456 0114

planningtrees@wiltshire.gov.uk

15 December 2025

IMPORTANT - THIS COMMUNICATION MAY AFFECT YOUR PROPERTY

Dear Sir/Madam

Wiltshire Council – TOWN MILL, MARLBOROUGH, WILTSHIRE, SN8 1NS Tree Preservation Order – TPO/2025/00025

Under the terms of the Town & Country Planning (Trees) Regulations 2012, this is a formal notice to let you know that the Council made the above Tree Preservation Order which took effect, on a provisional basis, on **15 December 2025**.

I am writing to you because the requirement states that we must notify the owner and occupier of any land adjoining the land on which the trees are situated, or other interested party.

A copy of the Tree Preservation Order is enclosed. In simple terms, it prohibits anyone from cutting down, topping or lopping any of the trees described in the First Schedule and shown on the map without the Council's consent.

Some explanatory guidance on Tree Preservation Orders is given in the leaflet, Protected Trees: A Guide to Tree Preservation Procedures, produced by the Department for Communities and Local Government, and is available on the Wiltshire Council website: <http://www.wiltshire.gov.uk/planning-trees-hedges>. If you would like a printed copy of the guidance notes please contact the planning office on 0300 456 0114.

The reason the Council has made this Order: **To protect a tree of and significant amenity value which makes a positive contribution to the character of the immediate area and local landscape..** The Council will consider whether the Order should be confirmed within 6 months from the date of being made, that is to say, whether it should take effect formally. Before this decision is made, the people affected by the Order have a right to make objections or other representations about any of the trees, groups of trees or woodlands covered by the Order.

If you would like to make any objections or other comments, please make sure we receive them in writing by **12 January 2026**. Your comments must comply with Part 2, Section 6 of the Town and Country Planning (Tree Preservation Order) (England) Regulations 2012, a copy of which is printed overleaf. Send your comments to myself at planningtrees@wiltshire.gov.uk. All valid objections or representations are carefully considered before a decision on whether to confirm the Order is made.

The Council will write to you again when that decision has been made. In the meantime, if you would like any further information or have any questions about this letter, please do not hesitate to contact me.

Yours faithfully

Simon Turner

Arboricultural Officer
Email: simon.turner@wiltshire.gov.uk
Telephone:

TOWN AND COUNTRY PLANNING ACT 1990

Wiltshire Council – TOWN MILL, MARLBOROUGH, WILTSHIRE, SN8 1NS

Provisional Tree Preservation Order TPO/2025/00025 Wiltshire Council, in exercise of the powers conferred on them by section 198 of the Town and Country Planning Act 1990, as amended in the Town and Country Planning (Tree Preservation)(England) Regulations 2012, make the following Order:

Citation

This Order may be cited as **TOWN MILL, MARLBOROUGH, WILTSHIRE, SN8 1NS**

Tree Preservation Order: **TPO Reference TPO/2025/00025**

Interpretation

- (1) In this Order “the authority” means the Wiltshire Council.
- (2) In this Order any reference to a numbered section is a reference to the section so numbered in the Town and County Planning Act 1990 and any reference to a numbered regulation is a reference to the regulation so numbered in the Town and Country Planning (Tree Preservation)(England) Regulations 2012.

Effect

- (1) Subject to article 4, this Order takes effect provision on the date on which it is made.
- (2) Without prejudice to subsection (7) of section 198 (power to make tree preservation orders) or subsection (1) of section 200 (tree preservation orders: Forestry Commissioners) and, subject to the exceptions in regulation 14, no person shall:-
- (a) cut down, top, lop, uproot, wilfully damage, or wilfully destroy; or
- (b) cause or permit the cutting down, topping, lopping, uprooting, wilful damage or wilful destruction of, any tree specified in the Schedule of this Order except with the written consent of the authority in accordance with regulations 16 and 17, or of the Secretary of State in accordance with regulation 23, and, where such consent is given subject to conditions, in accordance with those conditions.

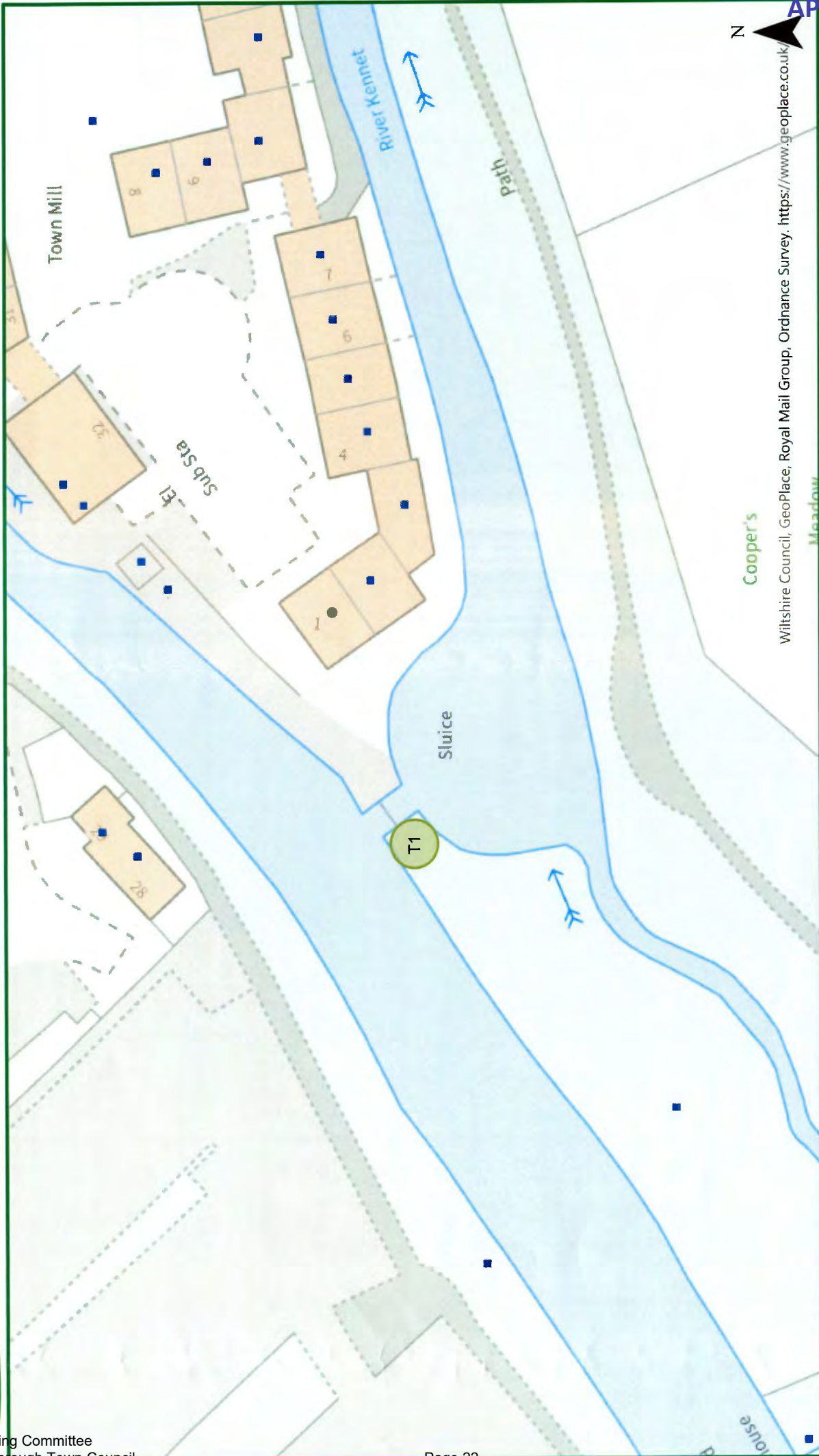
Application to trees to be planted pursuant to a condition

In relation to any tree identified in the first column of the Schedule by the letter ‘C’ being a tree to be planted pursuant to a condition imposed under paragraph (a) of section 197 (planning permission to include appropriate provision for preservation and planting of trees), this Order takes effect as from the time when the tree is planted.

Dated this 15 day of December 2025.

Simon Turner

Signed on behalf of the Wiltshire Council
Authorised by the Council to sign in that behalf



Wiltshire Council, GeoPlace, Royal Mail Group, Ordnance Survey, <https://www.geoplace.co.uk/>

15/12/2025

418965E 168986N m

1:500

Highways Improvement request form

Contact Details

Name:	REDACTED	Date:	27th Nov 2025
Address:	30 The Parade, Marlborough, SN8 1NE		
Telephone No:	REDACTED		
Email Address:	REDACTED		

Issue Details

Location of Issue:	Marlborough Corporate . 30 the Parade
Community Area:	Highway / Pavement / Safety
Parish or Town Council:	Marlborough
Nature of Issue:	Request for road sign improvement
Installation of extra bollards lining the pavement of the Parade to protect pedestrians and local buildings / businesses. To prevent more damage.	
How long has it been an issue?	20th November - car collided with building
What would you like done to resolve this issue?	Installation of 2 or more bollards on the pavement at more regular intervals to prevent vehicular access to the pavement.
Have you been in touch with your local Wiltshire Councillor? (Yes/No)	Choose an item.

This form needs to be completed and e-mailed or sent to your local Town or Parish Council. Town and Parish contact details are available via the link below:
<https://cms.wiltshire.gov.uk/mgParishCouncilDetails.aspx>

Town or Parish Council Comments: (To be completed by Town or Parish Council only)

Highways Improvement Request Form**Contact Details**

Name:	RUPERT TRAVIS	Date:	17/12/2025
Address:	REDACTED		
Telephone No:			
Email Address:			

Issue Details

Location of Issue:	KINGSBURY STREET
Community Area:	Marlborough
Parish or Town Council:	-4-
Nature of Issue:	
<p>There are is no parking restriction for the space of 2 cars outside my house, 32 Kingsbury Street below this there is a double line (yellow) which could be reduced to allow an extra space.</p>	
How long has it been an issue?	over 10 years
What would you like done to resolve this issue?	
<p>Extend the "no parking restriction" to allow for one extra space. Usually there is somebody parked on this bit of yellow double line.</p>	
Have you been in touch with your local Wiltshire Councillor? (Yes/No)	Choose an item. <i>No</i>

This form needs to be completed and e-mailed or sent to your local Town or Parish Council.

Town and Parish contact details are available via the link below:

<https://cms.wiltshire.gov.uk/mgParishCouncilDetails.aspx>

Town or Parish Council Comments: (To be completed by Town or Parish Council only)

Highways Improvement Request Form

Contact Details

Name:	Andy Barnes	Date:	17/12/2025
Address:	Marlborough College Bath Road Marlborough Wiltshire SN8 1PA		
Telephone No:	REDACTED		
Email Address:	REDACTED		

Issue Details

Location of Issue:	Bath Road
Community Area:	Marlborough
Parish or Town Council:	Marlborough Town Council
Nature of Issue:	
<p>Concerns for the safety of pedestrians/children crossing the road within this area. A higher level of young people from Marlborough College, St Johns School and Preshute Primary School at Manton. A recent fatal pedestrian accident on this road.</p>	
How long has it been an issue?	More recent years higher level of traffic numbers and more frequent accidents. Surprised this was not included in the Marlborough 20mph scheme to be delivered in the New Year 2026.
What would you like done to resolve this issue?	
<p>To facilitate the introduction of a reduced speed limit of 20mph in this very busy area.</p> <p>'What3words' locations for road signs:</p> <p>From: gripes.slows.mountains To: harshest.sober.improvise</p>	
Have you been in touch with your local Wiltshire Councillor? (Yes/No)	Yes

***This form needs to be completed and e-mailed or sent to your local Town or Parish Council.
Town and Parish contact details are available via the link below:***

<https://cms.wiltshire.gov.uk/mgParishCouncilDetails.aspx>

Town or Parish Council Comments: (To be completed by Town or Parish Council only)

Highways Improvement Request Form

Contact Details

Name:	PETER CROWTHER	Date:	22-12-2025
Address:	REDACTED		
Telephone:			
Email Address:			

Issue Details

Location of Issue:	PEA CROSSING, H-WHITES
Community Area:	Marlborough
Parish or Town Council:	
Nature of Issue:	PEDESTRIAN CROSSING, BY WHITES FARM SHOP & HUNGERFORD RD. DOMES FILTHY - NOT FLASHING, MANY TIMES CARS DO NOT STOP. ONE LADY SAID SHE WAS ALMOST "HIT"
How long has it been an issue?	I HAVE LIVED HERE 3 YEARS, ALL THAT TIME
What would you like done to resolve this issue?	NEEDS UPDATING LIKE THE ONE ON LONDON ROAD WHERE ONE PERSON WAS "HIT" NOW IS THE TIME TO ACT. THANK YOU
Have you been in touch with your local Wiltshire Councillor? (Yes/No)	YES via e-MAIL

This form needs to be completed and e-mailed or sent to your local Town or Parish Council.

Town and Parish contact details are available via the link below:

<https://cms.wiltshire.gov.uk/mgParishCouncilDetails.aspx>

Town or Parish Council Comments: (To be completed by Town or Parish Council only)





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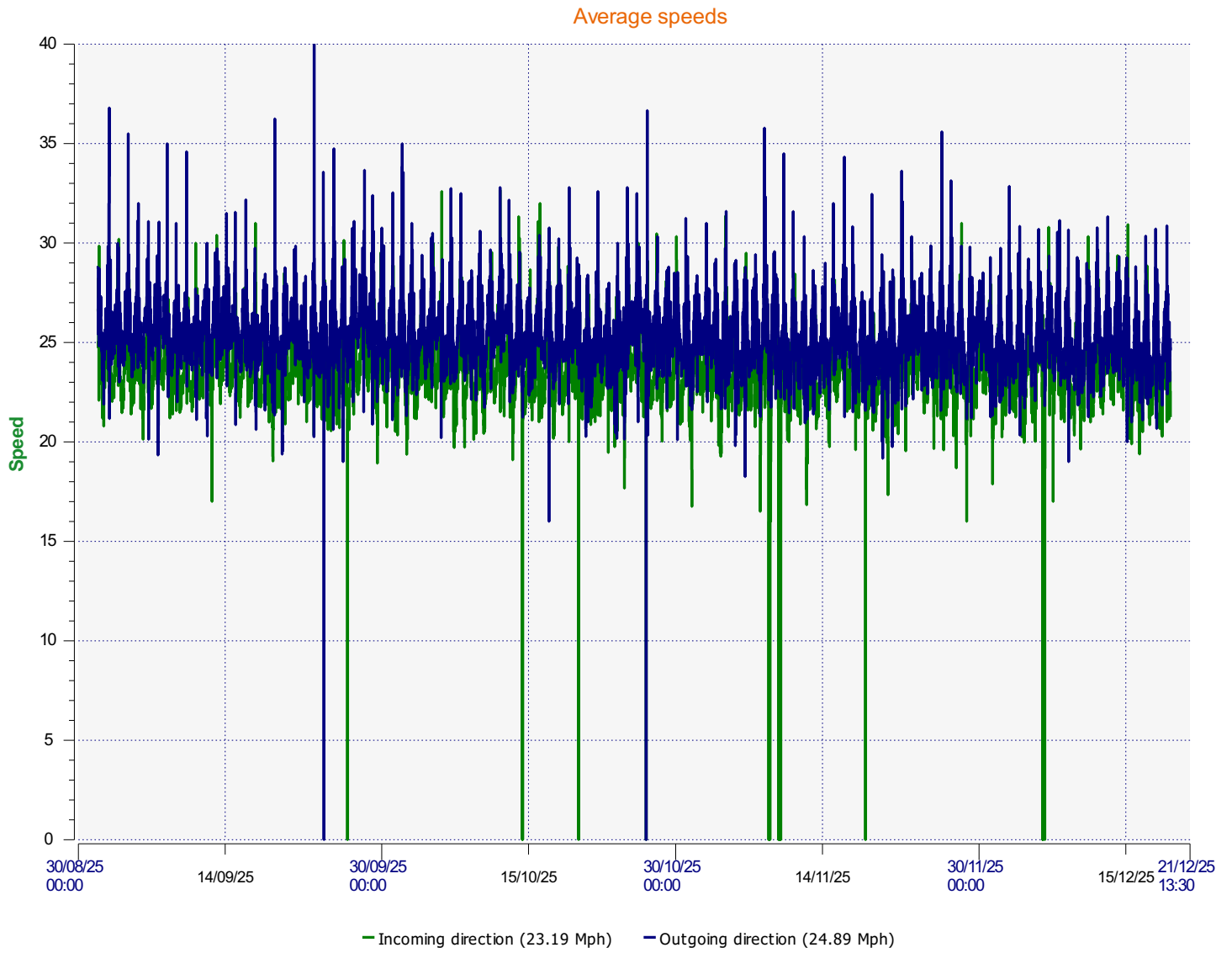


DÉTECTER • INFORMER • SÉCURISER

Start date: Monday, September 1, 2025 12:00 AM
End date: Friday, December 19, 2025 2:00 PM

Location: Herd Street - 30mph

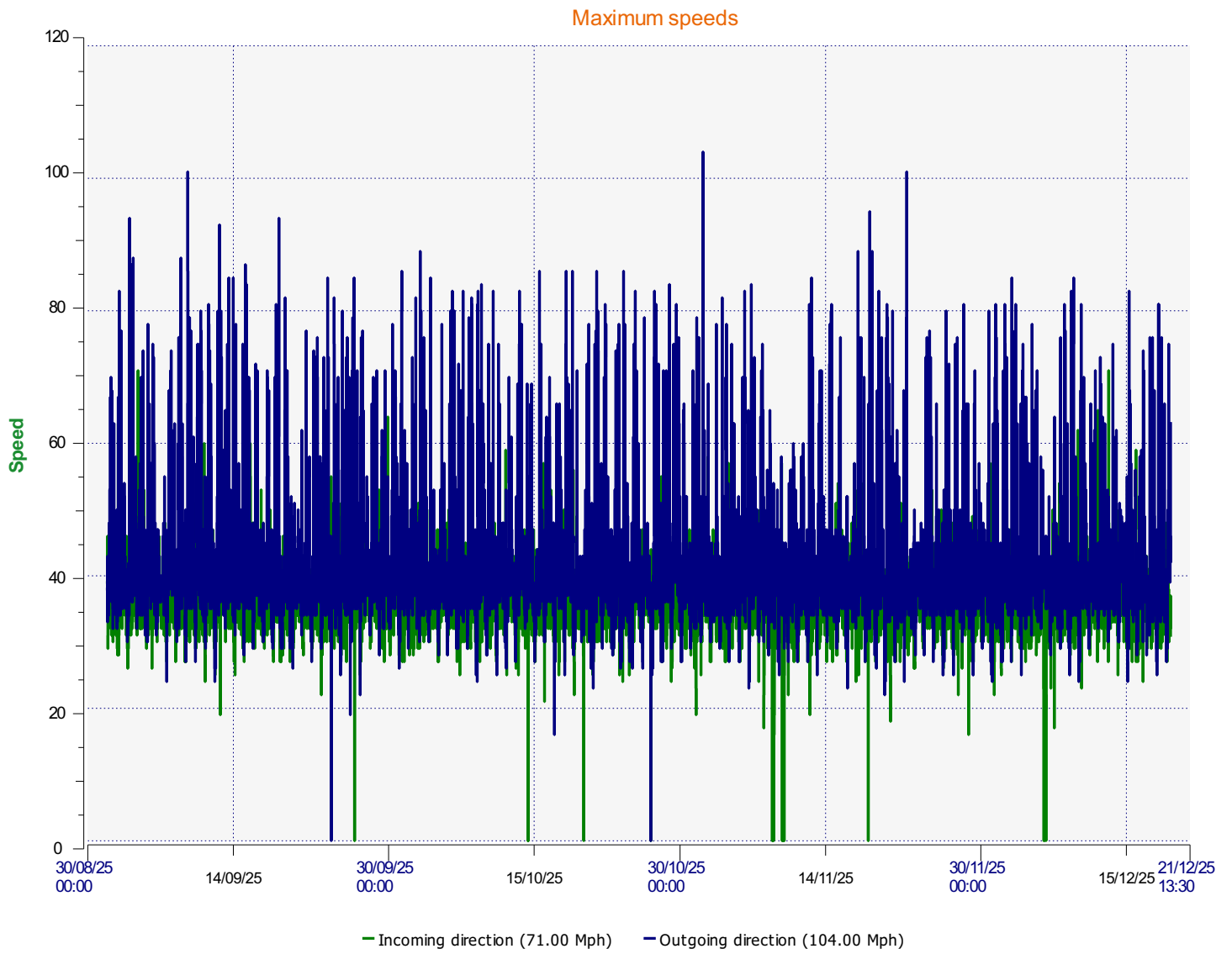
Comments:



Start date: Monday, September 1, 2025 12:00 AM
End date: Friday, December 19, 2025 2:00 PM

Location:

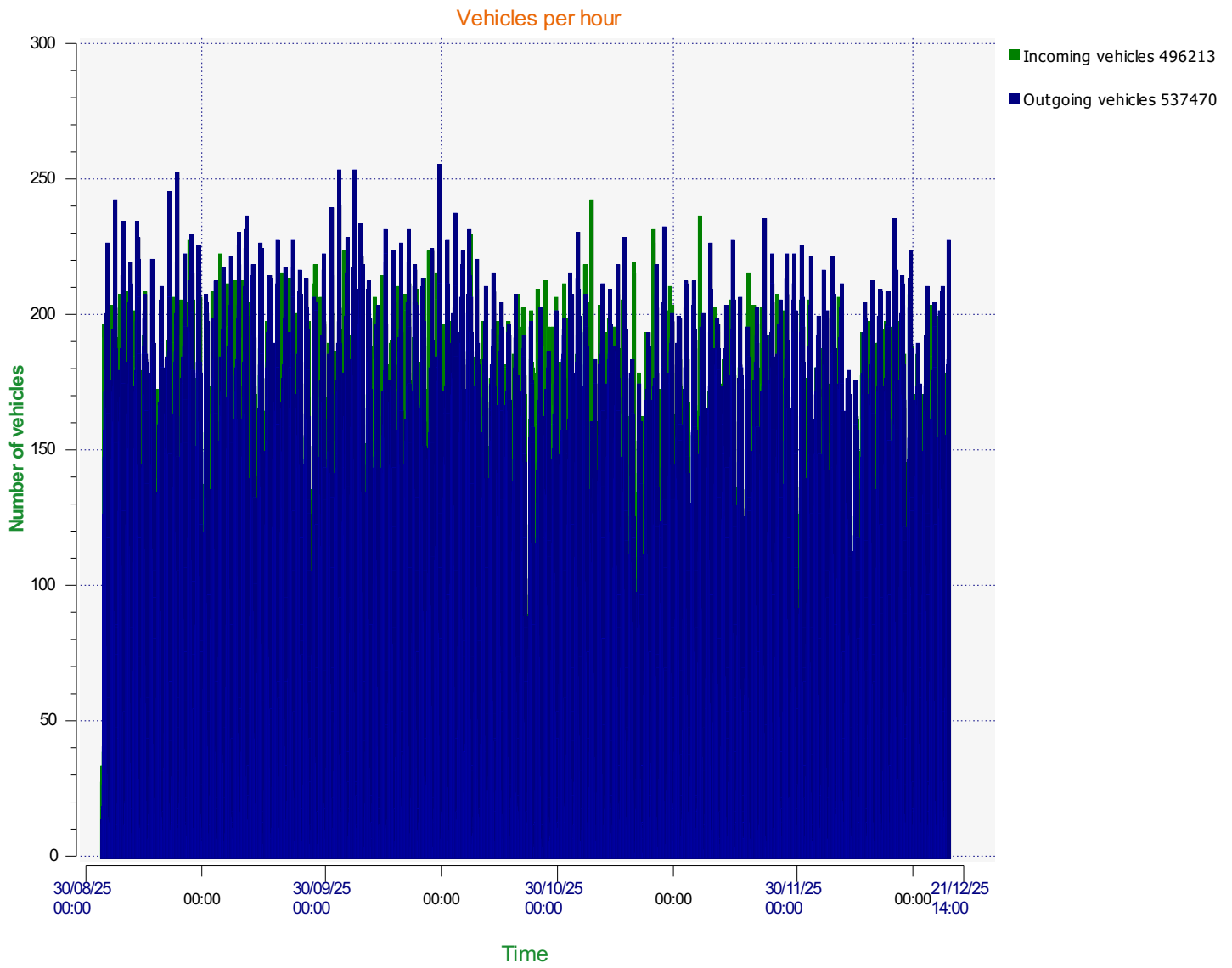
Comments:



Start date: Monday, September 1, 2025 12:00 AM
End date: Friday, December 19, 2025 2:00 PM

Location:

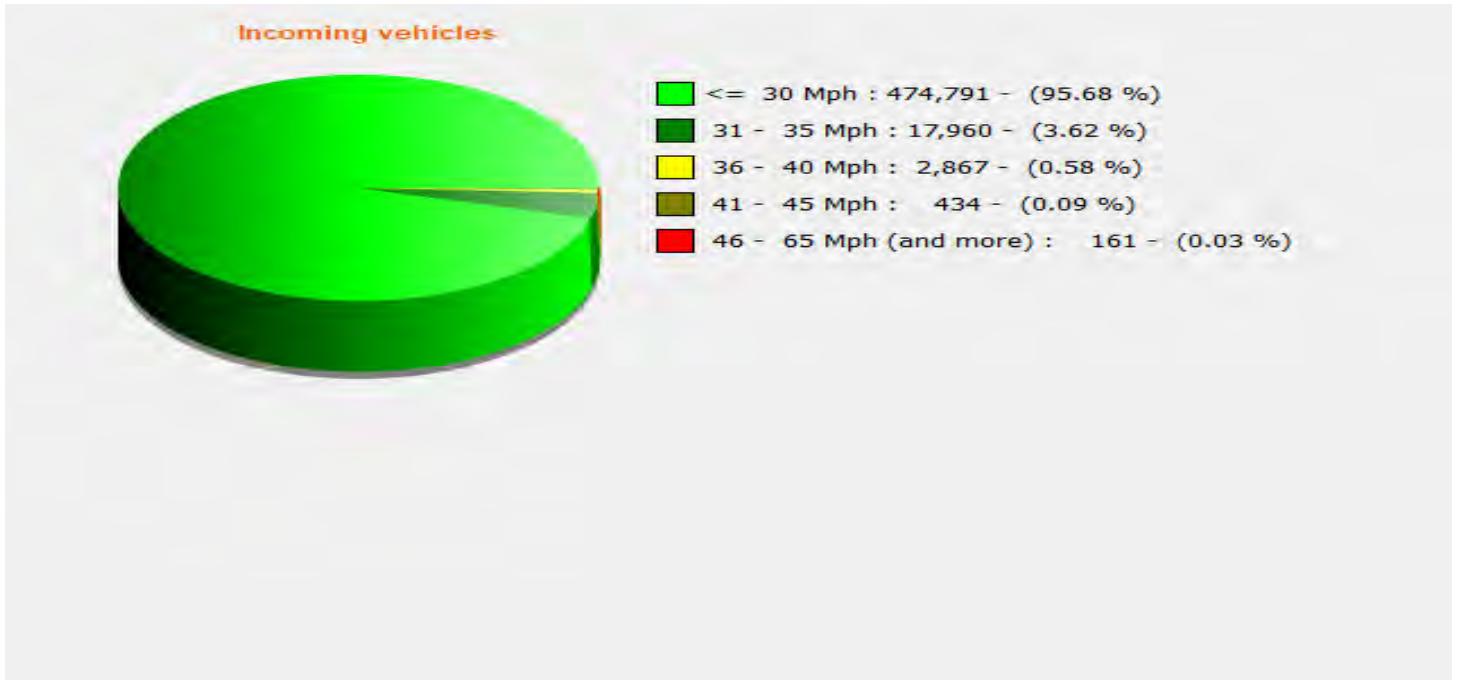
Comments:



Start date: Monday, September 1, 2025 12:00 AM
End date: Friday, December 19, 2025 2:00 PM

Location:

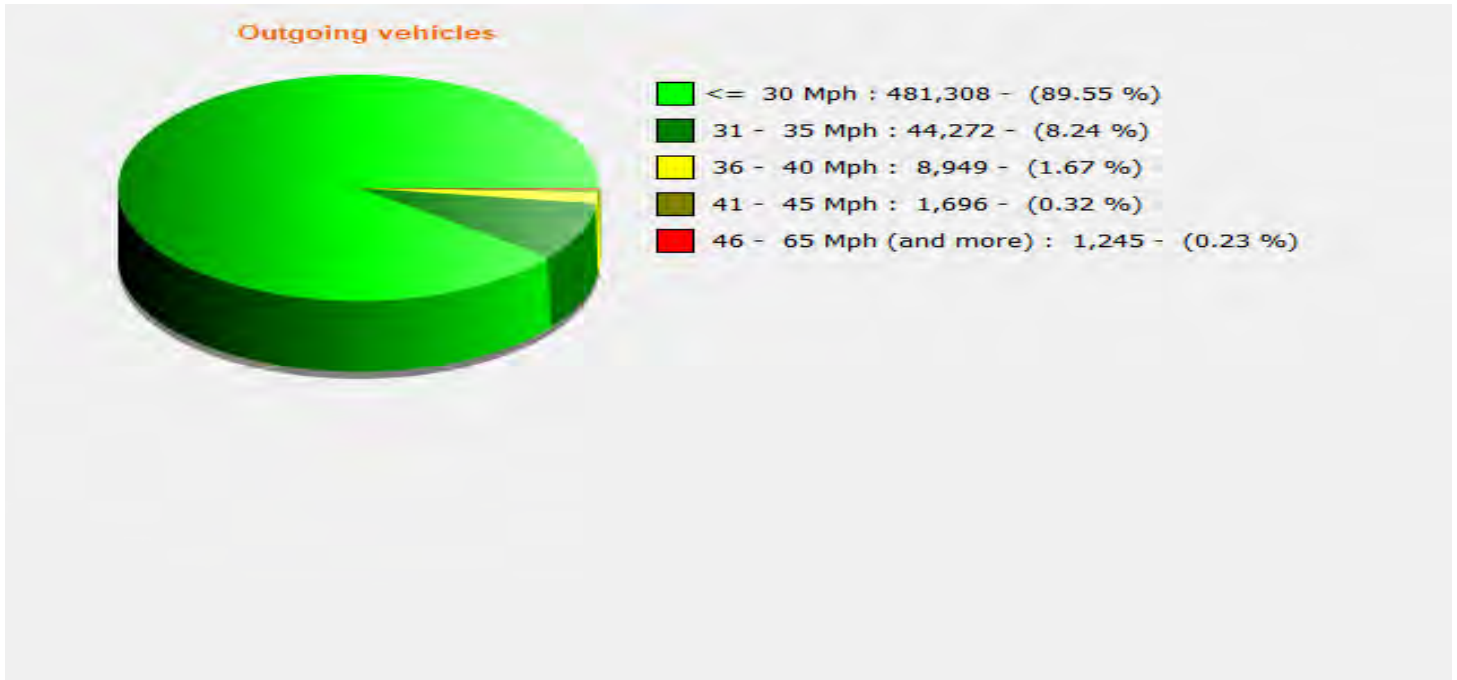
Comments:



Start date: Monday, September 1, 2025 12:00 AM
End date: Friday, December 19, 2025 2:00 PM

Location:

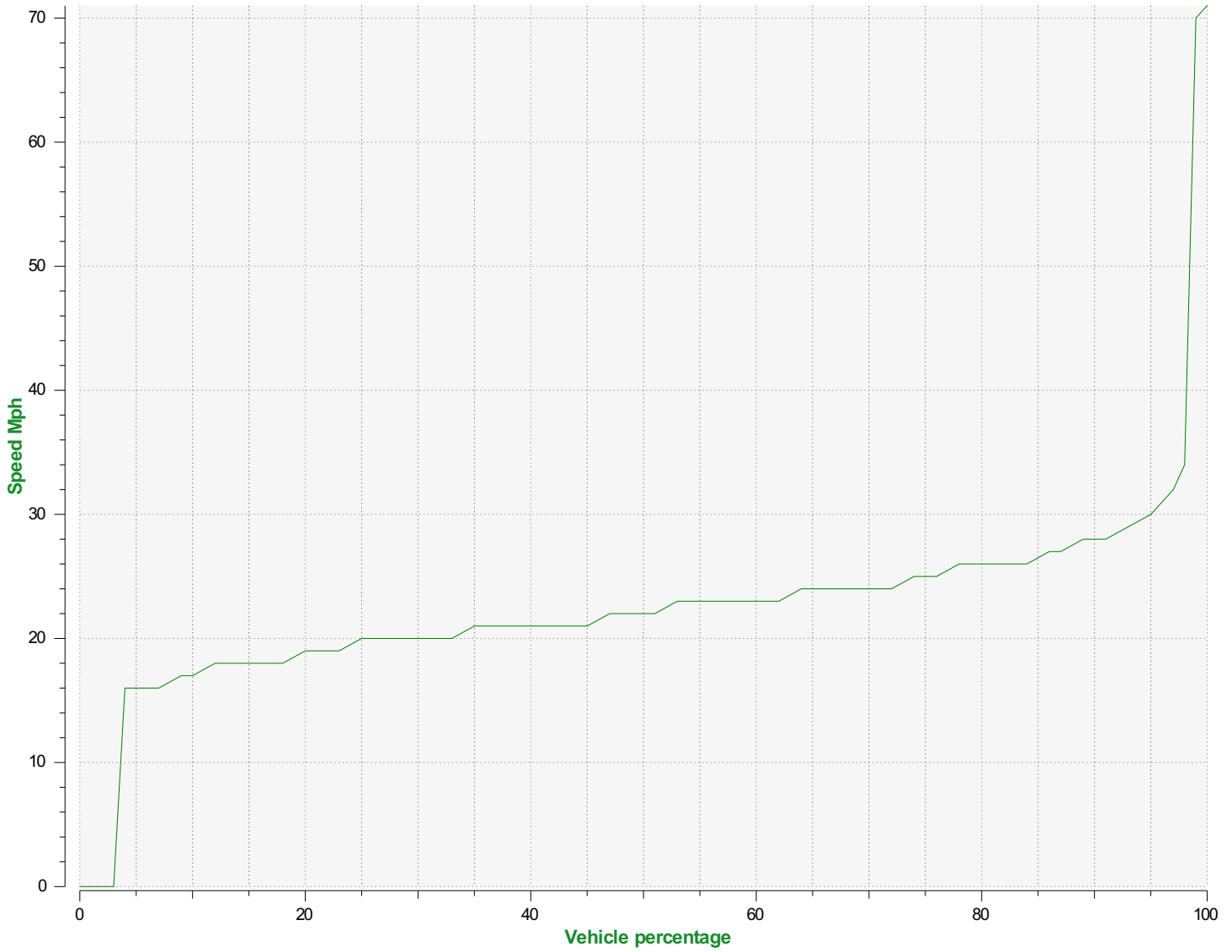
Comments:



Start date: Monday, September 1, 2025 12:00 AM
End date: Friday, December 19, 2025 2:00 PM

Location:

Comments:



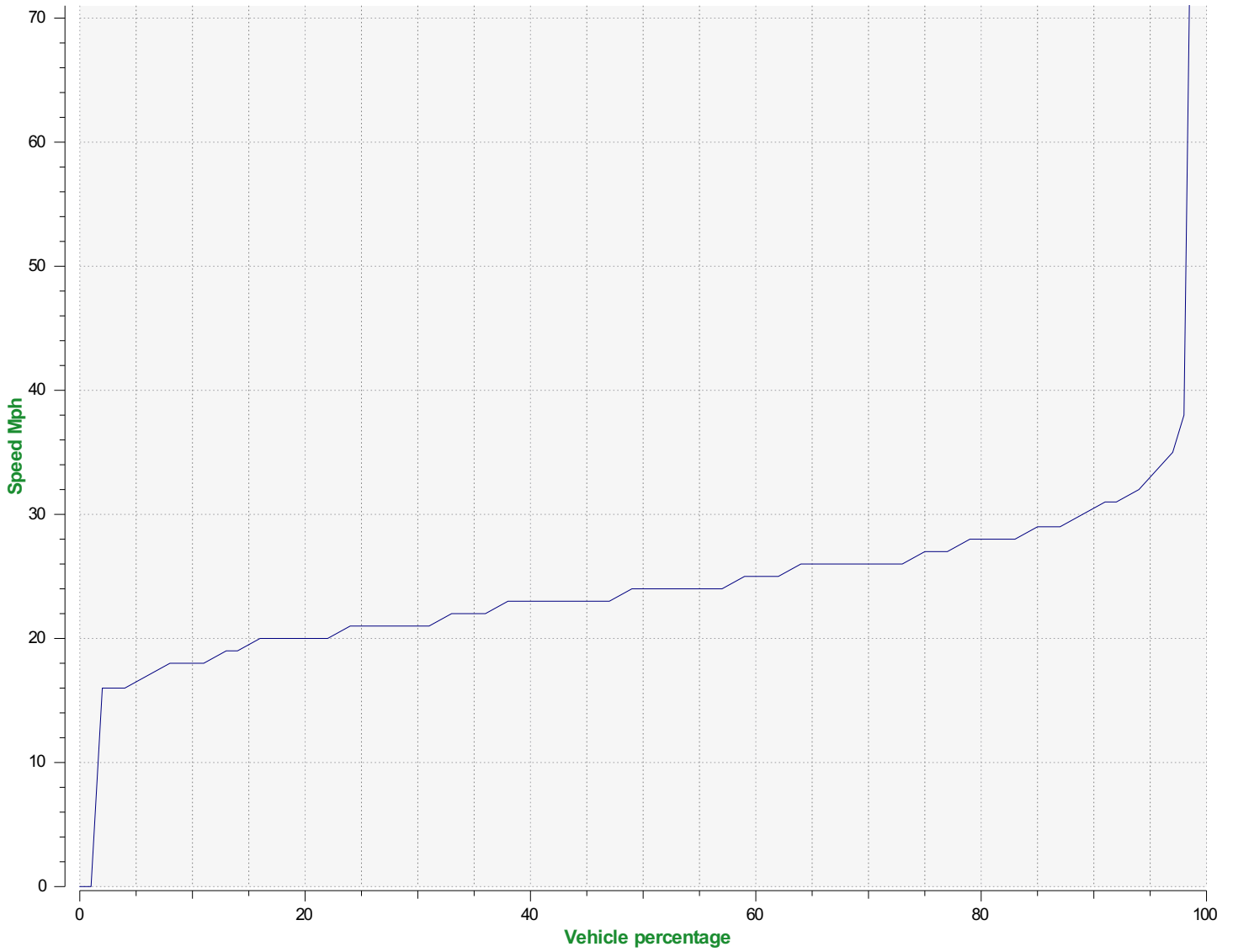
Speed percentiles (incoming)

V30: 20.00Mph **V50:** 22.00Mph **V85:** 26.00Mph

Start date: Monday, September 1, 2025 12:00 AM
End date: Friday, December 19, 2025 2:00 PM

Location:

Comments:



Speed percentile(outgoing)

V30: 21.00Mph **V50:** 24.00Mph **V85:** 29.00Mph

Start date: Monday, September 1, 2025 12:00 AM
End date: Friday, December 19, 2025 2:00 PM

Location:

Comments:



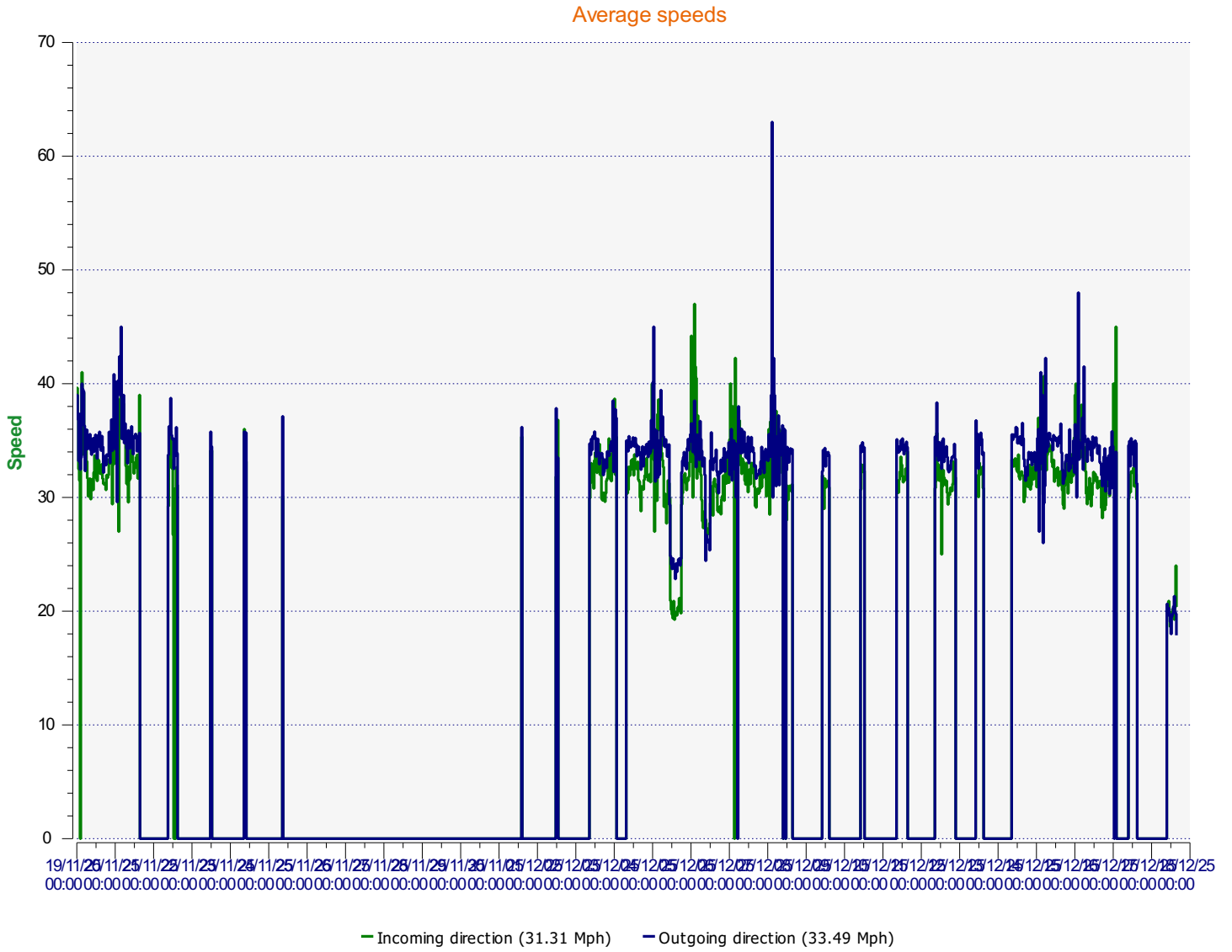
Élan Cité

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Start date: Wednesday, November 19, 2025 12:00 AM
End date: Wednesday, December 17, 2025 4:00 PM
Location: Bath Road (Golding Ave Junction) 40mph

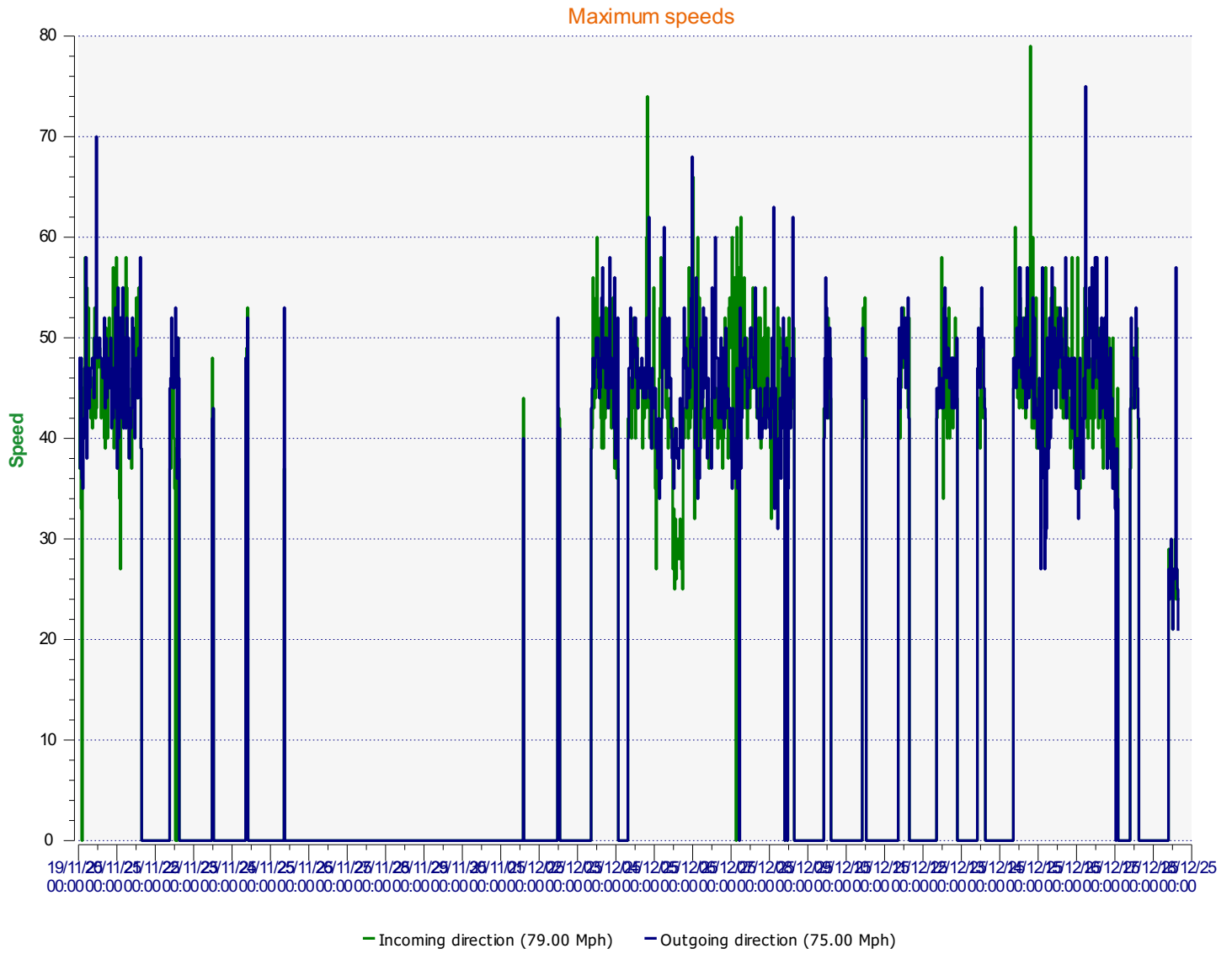
Comments: NB - We had a lack of sun to power the SID and an issue with the back up batteries hence some breaks in data



Start date: Wednesday, November 19, 2025 12:00 AM
End date: Wednesday, December 17, 2025 4:00 PM

Location:

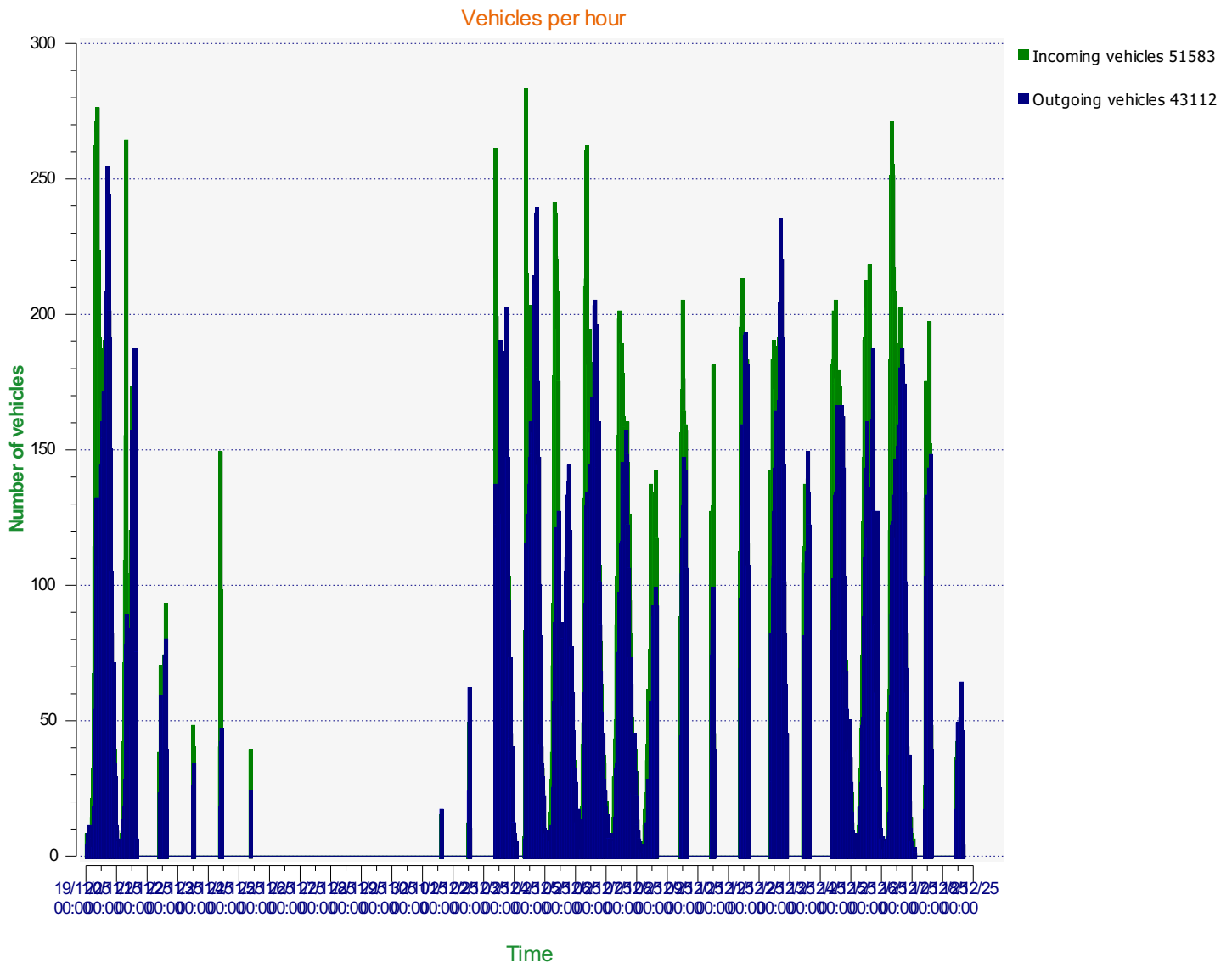
Comments:

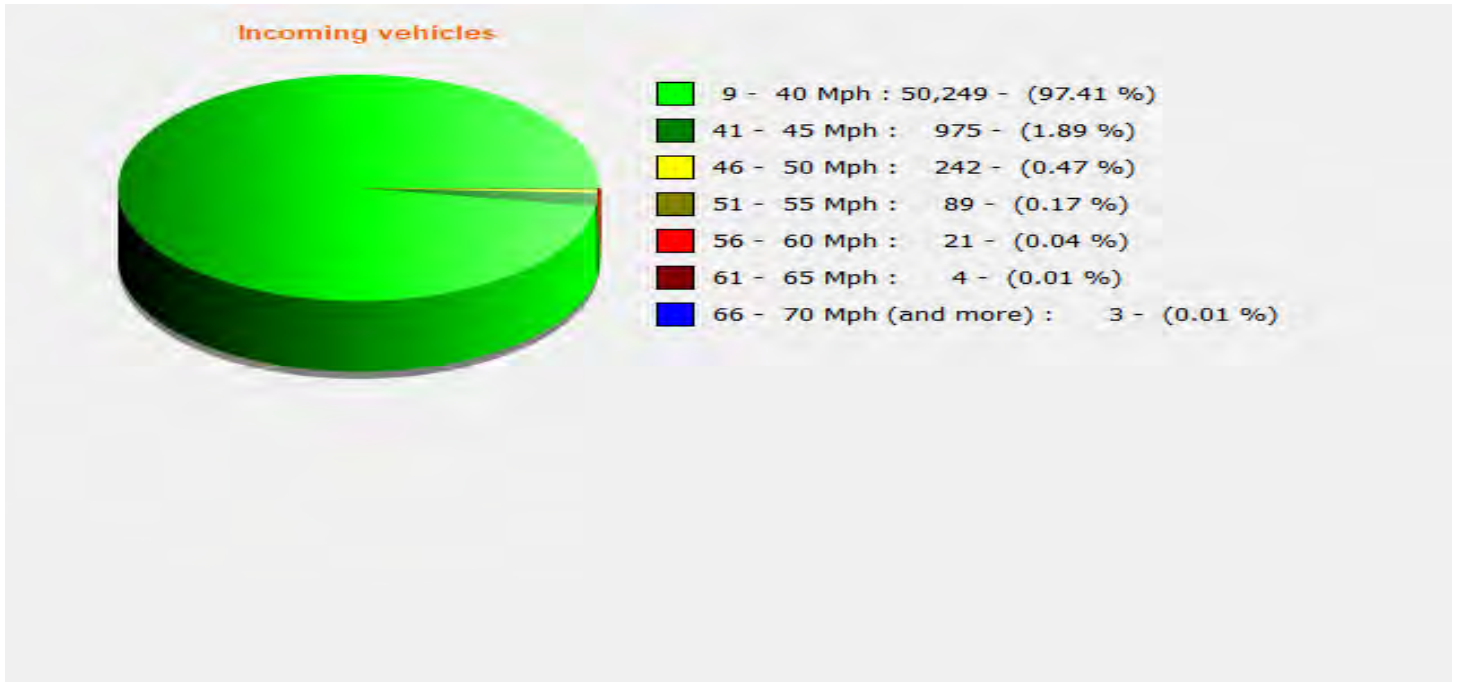


Start date: Wednesday, November 19, 2025 12:00 AM
End date: Wednesday, December 17, 2025 4:00 PM

Location:

Comments:

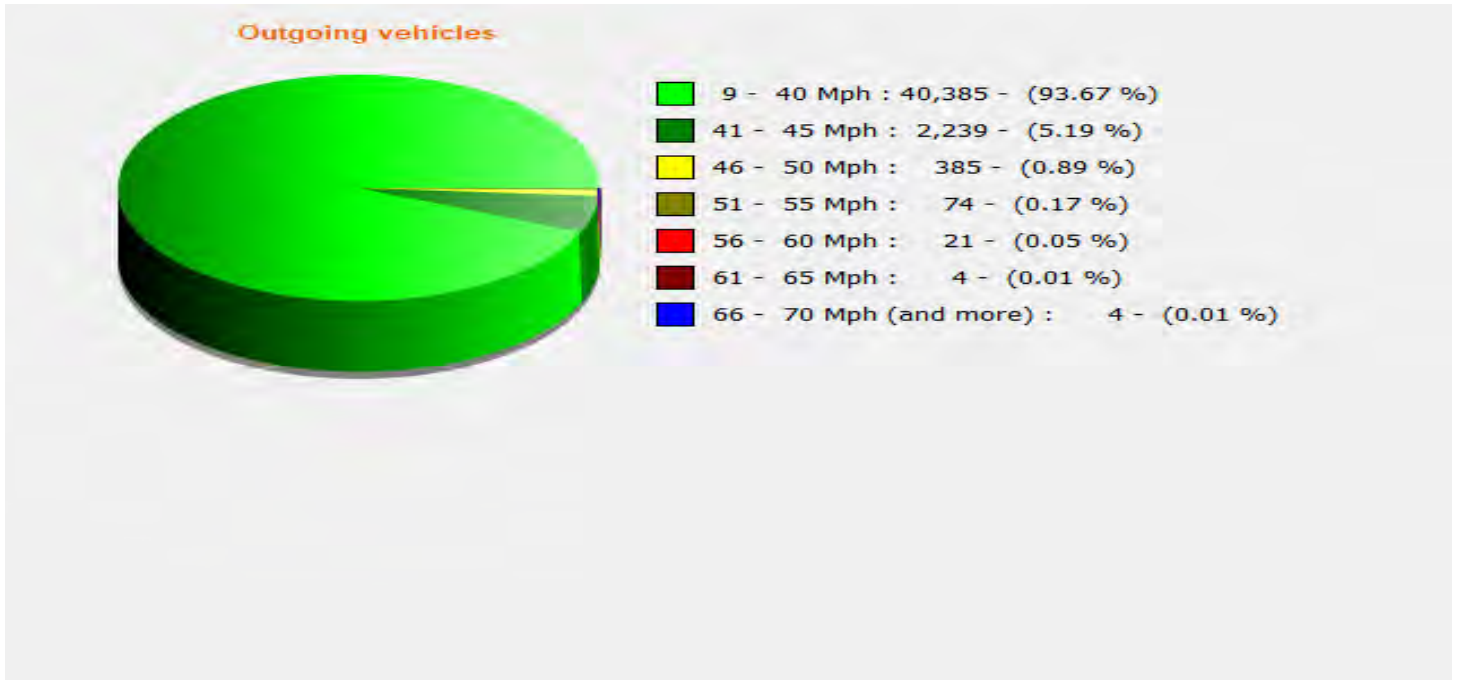




Start date: Wednesday, November 19, 2025 12:00 AM
End date: Wednesday, December 17, 2025 4:00 PM

Location:

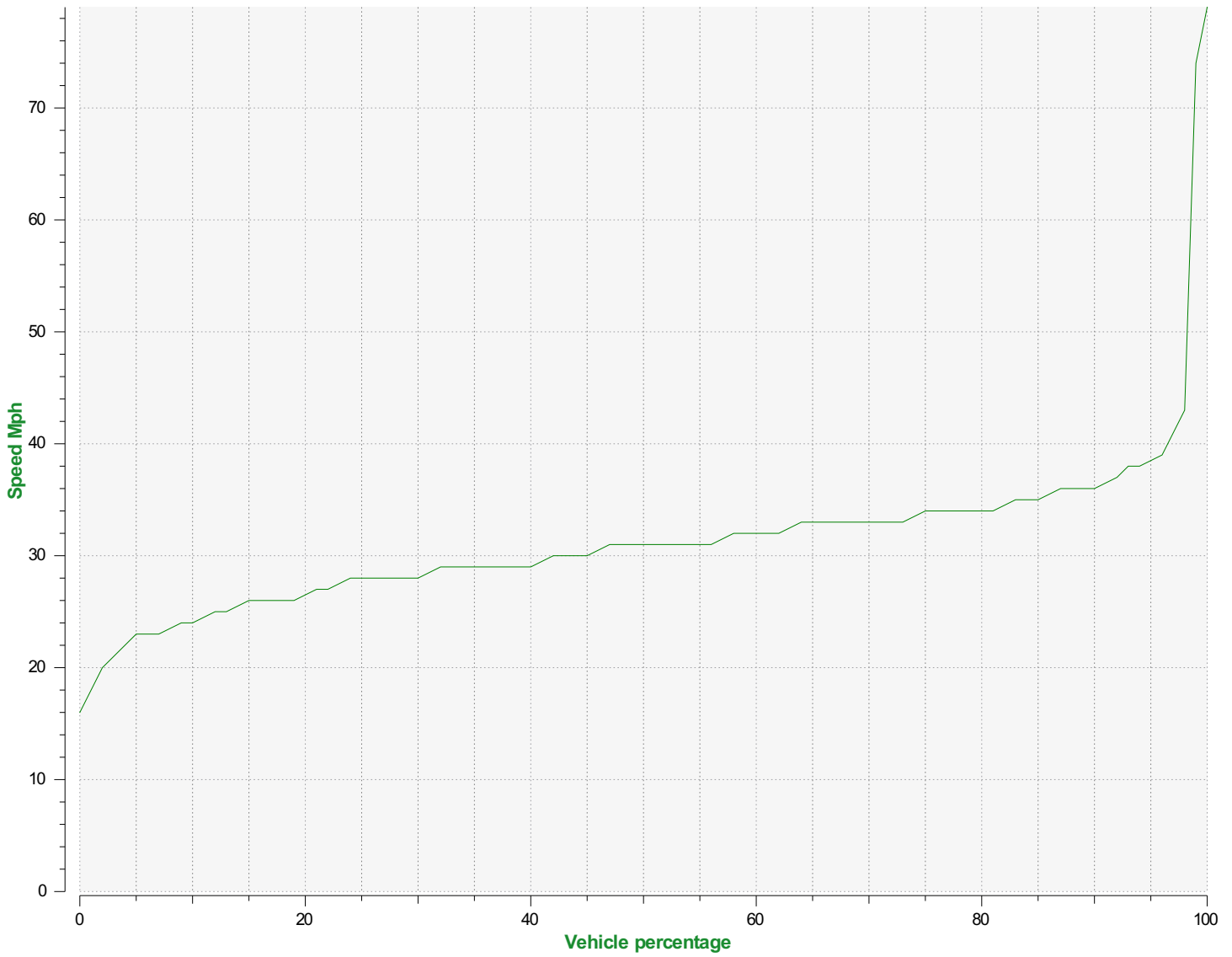
Comments:



Start date: Wednesday, November 19, 2025 12:00 AM
End date: Wednesday, December 17, 2025 4:00 PM

Location:

Comments:



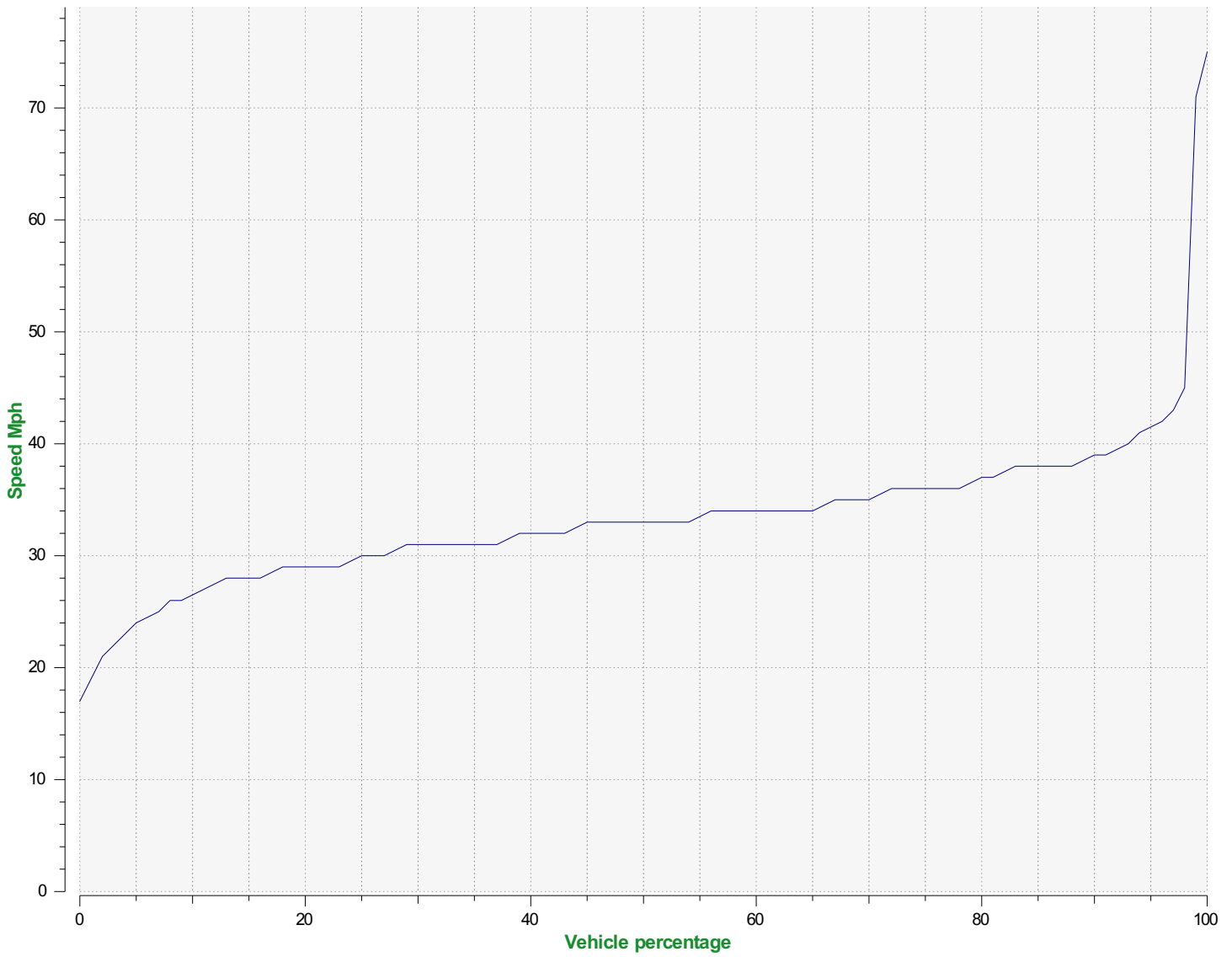
Speed percentiles (incoming)

V30: 28.00Mph **V50:** 31.00Mph **V85:** 35.00Mph

Start date: Wednesday, November 19, 2025 12:00 AM
End date: Wednesday, December 17, 2025 4:00 PM

Location:

Comments:



Speed percentile(outgoing)

V30: 31.00Mph **V50:** 33.00Mph **V85:** 38.00Mph

Start date: Wednesday, November 19, 2025 12:00 AM
End date: Wednesday, December 17, 2025 4:00 PM

Location:

Comments: