

# Marlborough Town Council

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COUNCIL OFFICES  
5 HIGH STREET  
MARLBOROUGH  
WILTSHIRE  
SN8 1AA

30th March 2021

Dear Councillor

You are summoned to a meeting of the **Planning Committee** to be held on **Tuesday, 6<sup>th</sup> April 2021** at 7.00 pm via Zoom.

Yours faithfully

*Richard Spencer-Williams*

Mr Richard Spencer-Williams, PSLCC  
Town Clerk

*On 4 April 2020, the government introduced The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 which allows local councils to meet remotely. These regulations apply to meetings held before 7 May 2021.*

This meeting will be held online using Zoom videoconferencing software. The press and members of the public are welcome to join the meeting by following this link:

<https://us02web.zoom.us/j/82907751075?pwd=N3k3djB4dktRcDhxZmpFRTRBCQy9CQQT09>

Meeting ID: 829 0775 1075

Passcode: 254494

**Public Question Time** – in accordance with Standing Order 3 (f), members of the public may ask questions of the Planning Committee. The time allocated for this should not exceed 10 minutes and be limited to 1 question per person unless directed otherwise by the Chairman. A full response may not be possible without further research and the Chair may direct that a written or oral response be given.

## AGENDA

- 1. Apologies**
- 2. Declaration(s) of Interest**  
To receive declarations of interest and consider any requests for dispensations
- 3. Chair's Announcements**
- 4. Minutes**  
To confirm the minutes of the meeting held on Monday, 15<sup>th</sup> March 2021.

**5. Planning Decision Notices**

To note the Planning Decision Notices that have been issued by Wiltshire Council

**6. Planning Applications**

There are no new applications logged due to Wiltshire Council updating the planning system

**7. Work to Trees**

[21/02557/TPO](#) – Hornbeam – Reduce to semi pollard by 20ft; Hornbeam – Reduce by 20%; Beech – Reduce by 20% to good growth points; Sycamore – Reduce by 20% at The Red House, Cardigan Road, Marlborough for Mr Ron Clarke

**8. Licensing Applications**

At the request of Wiltshire Council to consider New Premises Licence application for;

1. Springs of Marlborough, 5 Old Hughenden Yard, Marlborough, SN8 1LT

2. Packaging Not Included, 7 Old Hughenden Yard, Marlborough, SN8 1LT

**9. Highways Improvement Request**

To consider a request about safety improvements at Granham Hill

**10. Temporary Road Closures**

To note that, under Section 14(1) of the Road Traffic Regulation Act 1984 Wiltshire Council has issued Orders to close temporarily to all traffic:

C6 (Part), Ramsbury (TTRO 7154) from its junction with Stone Lane for a distance of approximately 140 metres in an easterly direction to enable BT to carry out overhead works between 09:30 and 15:30 on 4 May 2021.

**11. Climate Emergency Working Party**

To note a verbal update from the Chairman of the Working Party, Councillor Price.

**12. Neighbourhood Planning**

To receive a verbal update from Cllrs Hall and Cairns

**MARLBOROUGH TOWN COUNCIL  
PLANNING COMMITTEE**

Minutes of a meeting of the **Planning Committee**, which was held on **Monday, 15 March 2021**  
at 7pm via videoconference.

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<b>PRESENT:</b>	Councillor Susie Price	Chair
	Councillor Mark Cooper	Town Mayor ( <i>ex officio</i> )
	Councillor Bryan Castle	
	Councillor Nicholas Fogg	
	Councillor Andrew Ross	
	Councillor Alexander Kirk Wilson	
	Councillor Guy Loosmore	
	Councillor Noel Barrett-Morton	
	Councillor Mervyn Hall	
	Councillor Peter Cairns	
	Councillor Andy Wilson	
	Councillor Vanessa Hillier	
	Councillor Jo Waltham	
<b>ALSO PRESENT:</b>	Shelley Parker	Town Clerk
	Richard Spencer-Williams	Town Clerk (designate)
	Dawn Whitehall	Administrator
	Councillor Stewart Dobson	Wiltshire Councillor – Marlborough East
	Neil Goodwin	Marlborough.News
	Plus 5 members of the public	

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**PUBLIC QUESTION TIME**

There were no questions.

**481/20**

**APOLOGIES**

Apologies for absence were received from **Councillors Dow** (technical problems) and **Heath**.

**482/20**

**DECLARATIONS**

**Councillor Price** – agenda item 6(b) – planning application at The Common – pecuniary interest.  
**Councillor Wilson** – agenda item 6(j) – planning application at Marlborough College – pecuniary interest.  
**Councillor Fogg** – agenda item 8 – Licence – pecuniary interest.

**483/20**

**CHAIR'S ANNOUNCEMENTS**

The Chair welcomed new Town Clerk, **Richard Spencer-Williams**, to the meeting on his first day with the Council.

The Chair drew **Wiltshire Councillors'** attention to a consultation on the National Planning Policy Framework about design codes. This was aimed towards Local Planning Authorities and for Marlborough and other historic market towns, an important point to get across would be to ensure that design codes ensure local vernacular architectural styles are acknowledged and promoted.

As this would be the last meeting for the outgoing Town Clerk, the Chair wanted to thank **Shelley Parker** for all her invaluable support.

**484/20**

**MINUTES**

**RESOLVED:** that the minutes of the meeting held on Monday, 22 February 2021 were approved as a true record and signed by the Chair

484/20

## PLANNING DECISION NOTICES

Members noted the Planning Decision Notices that had been issued by Wiltshire Council.

485/20

## PLANNING APPLICATIONS

- a) **21/01008/FUL** – parking provision for electric vehicle to the front of Cobbles, 9 Herd Street, Marlborough for Mr Howard Wilkinson

A proposal to support this application failed. Members supported the initiative shown and wished to encourage the use of electric vehicles but noted the Highways Officer's report. With more people wishing to use electric vehicles in future, Members would welcome some guidance from Wiltshire Council to help with decisions on similar applications in future.

**RESOLVED:** that Marlborough Town Council has no comment on this application and would welcome guidance from Wiltshire Council on dealing with future, similar applications

*Councillor Price left the meeting for the following item and Councillor Wilson took the Chair.*

- b) **21/01254/FUL** – first floor extension over existing ground floor at Brown Sherry Bungalow, The Common, Marlborough for Ms H Stamp

**RESOLVED:** that Marlborough Town Council has no objection to this application

*Councillor Price returned to the meeting*

- c) **21/01587/FUL** – proposed reduction in garage length in from kerbside at garage opposite 5 Barn Street, Marlborough for Mr and Mrs Redpath

**RESOLVED:** that Marlborough Town Council has no objection to this application

- d) **21/02269/PNCOU** – notification for prior approval under Class O – change of use of offices to form 4 flats at 3 & 4 Pelhams Court, Marlborough for Mr M Lovelace.

It was noted that Pelhams Court is identified in the existing Core Strategy as a 'principal employment site' and also appeared in the Local Plan review as the same.

**RESOLVED:** that Marlborough Town Council has no objection to this application

- e) **21/01750/FUL** – proposed removal of the existing conservatory and replaced with a single storey rear flat roof extension including associated internal alterations at 9 Reeds Ground, Marlborough for Mr Stone

**RESOLVED:** that Marlborough Town Council has no objection to this application

- f) **21/01018/FUL** – single storey front extension, loft conversion and detached garage at The Paddock, Kingsbury Street, Marlborough for Mrs Rachel Rosedale

**RESOLVED:** that Marlborough Town Council has no objection to this application

- g) **21/00836/FUL** – proposed extensions at Coldharbour, Coldharbour Lane, Marlborough for Mrs Clare Dimond

**RESOLVED:** that Marlborough Town Council has no objection to this application

- h) **21/01480/ADV** – change the current brand fascia board (Jack Wills) to the new brand fascia board (Winkworth) at 97 High Street, Marlborough for Mr Simon Jacobs

**RESOLVED:** that Marlborough Town Council has no objection to this application and Members noted that the signage had already been erected

- i) **21/00275/LBC** - change the current brand fascia board (Jack Wills) to the new brand fascia board (Winkworth) at 97 High Street, Marlborough for Mr Simon Jacobs

**RESOLVED:** that Marlborough Town Council has no objection to this application and Members noted that the signage had already been erected

*Councillor Wilson left the meeting for the following item*

- j) **21/01291/FUL** – provision of 2 no. temporary storage containers adjacent to Design and Technology Centre (19/04481/FUL) to facilitate the construction activity associated with the Science Block (19/09614/FUL) at Marlborough College, Kennet Building, Bath Road, Marlborough

for Mr William Roe

**RESOLVED:** that Marlborough Town Council has no objection to this application.

*Councillor Wilson returned to the meeting*

486/20

**WORK TO TREES**

a) **21/01848/TCA** – 2 x Sallow trees – fell at 5 Barn Street, Marlborough for Mrs F Redpath

**RESOLVED:** that Marlborough Town Council has no objection to this application and would comment that it would be desirable if more suitable trees were planted as replacements

b) **21/02127/TCA** – T1 – Walnut – fell. SG1 – Remove ivy component. C1 – Ivy – remove at 35 High Street, Marlborough for Mrs Kim Fisher

**RESOLVED:** that Marlborough Town Council has no objection to this application

c) **21/02315/TCA** – Holm Oak – reduction by 2-3m, crown thin & crown raise; Yew – remove 2-3m of growth, reshape & balance; Norway Maple – remove 3 lowest lateral branches, crown thin at St Peters Church, Marlborough for Mr Michael Stokes

**RESOLVED:** that Marlborough Town Council has no objection to this application.

*Councillor Fogg left the meeting for the following item.*

487/20

**LICENSING APPLICATION**

Members considered a Premises Licence Application at The Parade Cinema, Marlborough submitted by Image Cinemas for:

- Films indoors 09:00-00:00 Monday-Sunday
- Live music indoors and outdoors 09:00-22:00 Monday-Sunday
- Recorded music indoors and outdoors 09:00-22:00 Monday-Sunday
- The sale of alcohol for consumption on the premises 10:00-23:00 Monday-Sunday

**RESOLVED:** that Marlborough Town Council welcomes and supports this application

*Councillor Fogg returned to the meeting.*

488/20

**COMMUNITY AREA TRANSPORT GROUP (CATG)**

**Councillor Hall** provided a verbal update following the CATG meeting held Thursday, 4 March 2021. This would be the last meeting with current Council and Area Board Members prior to the local elections on 6 May 2021. Points of interest included:

- Marlborough had one project on the CATG priority list: a request to change speed limits near The Cemetery at Frees Avenue. This was on hold because Wiltshire Council was reluctant to conduct metro counts during travel restrictions related to the Coronavirus pandemic as they may not provide reliable data on 'normal' traffic volumes.
- A number of proposals were awaiting decision.
- CATG had suggested that a No Through Road sign could be erected at Manton Hollow if the Town Council was prepared to provide 100% of the funding – estimated at £300.
- Having broken down a proposal for changes to the A4 near Manton submitted by Manton Residents Association into smaller projects, CATG now recommended that this would be more appropriate to be considered by Wiltshire Council as one piece of work outside the remit of CATG.

489/20

**SAFE RE-OPENING OF THE HIGH STREET**

Members noted that Caffe Nero now wished to retain the temporary pavement space for outdoor tables. Wiltshire Council had issued a press release encouraging more hospitality outlets to apply for temporary street licenses and so it was likely that others would apply – an approach had already been made from one outlet requesting help with this. It was at yet unclear how this would be funded and, with outlets likely to be able to trade again from 12 April, Members would be grateful for guidance from Wiltshire Council about how to approach this and to clarify funding. Strong feelings had been expressed when similar applications had been made in 2020 and Members were mindful of the potential conflicting sensitivity around the impact on temporary removal of parking spaces for hospitality outlets, retailers and the general public.

**RESOLVED:** to seek guidance from Wiltshire Council on how road layout changes would be implemented, whether there would be any consultation and how it would be funded

**490/20 CLIMATE EMERGENCY WORKING GROUP**

Group members would meet with Bradford on Avon Councillors to hear about their actions following the declaration of a Climate Emergency. It was hoped that one further meeting could be scheduled ahead of handing over to a new Council after the May 6 elections.

**491/20 TEMPORARY ROAD CLOSURES**

Members noted that under Section 14(1) of the Road Traffic Regulation Act 1984 Wiltshire Council, in order to carry out carriageway resurfacing and associated works, had issued Orders to close temporarily to all traffic:

1. A345 (part) Oare/Clench Common from its junction with C265 to its junction with C52 Hare Lane north east between 19:00-06:00 from 15 to 20 March
2. A345 (part) Marlborough/Granham Hill/Clench Common from its junction with George Lane, Marlborough to C265 Clench Common between 19:00-06:00 from 20 to 24 March
3. A346 (part) Burbage, Savernake and Marlborough (TTRO 7108) from its junction with A338 to its junction with Blenheim Road between 19:00-06:00 from 31 March to 8 April

And

4. A346 (part) Burbage and Savernake (TTRO 7101) from its junction with Ram Alley to its junction with Wootton Rivers Road between 22:00-06:00 from 12 to 17 April to enable Network Rail to rebuild damaged bridge and associated works.

**492/20 NEIGHBOURHOOD PLANNING**

The consultation under Regulation 14 had now closed. The draft plan would be modified as necessary based on comments received and then submitted to Wiltshire Council for review (Regulation 15) prior to another public consultation (Regulation 16) followed by the final stage, a public referendum.

The Wiltshire Area Localism and Planning Group (WALPA) had met with MPs Danny Kruger (Devizes) and Michelle Donelan (Chippenham) and both had been supportive of the aims of the group. Three other MPs had not responded to approaches from WALPA members. Further meetings were scheduled, and it was hoped that the issues could be raised in parliament.

The meeting closed at 8.03pm

Signed: ..... Date: .....  
Chair

**ITEM 5 Planning Decisions Notices**

**Summary - To note the Planning Decision Notices that have been issued by Wiltshire Council.**

**MARLBOROUGH TOWN COUNCIL**  
**PLANNING COMMITTEE TUESDAY 6 APRIL 2021**

**Planning Decision Notices issued by Wiltshire Council for the period  
6 to 19 March 2021**

- a) **20/10189/FUL** – 47 Vespasian Road, Marlborough  
Dormers on the front and rear elevation to provide space for a loft conversion  
**Decision:** Approve with conditions **MTC:** No objection and supports the neighbour's request for obscure glass in rear windows in the interests of privacy from overlooking
- b) **20/10612/FUL** – Building to the north of 45 London Road, Marlborough  
Conversion of storage building to a 1 bedroom dwelling to include the provision of parking and a courtyard garden  
**Decision:** Approve with conditions **MTC:** No objection
- c) **20/11447/FUL** – 6 Priorsfield, Marlborough  
Proposed removal of existing conservatory, replaced with a single storey rear extension and partial garage conversion, installation of a wood stove and fire including associated internal alterations  
**Decision:** Approve with conditions **MTC:** No objection
- d) **21/00069/FUL** – 30 Vespasian Road, Marlborough  
Rear conservatory  
**Decision:** Approve with conditions **MTC:** No objection
- e) **21/00374/DP3** – Beechcroft Care Home, Marlborough  
Construct a shared use path from the southern side (rear) of the Beechcroft care home to the A346 at the entrance to Marlborough Business Park  
**Decision:** Approve with conditions **MTC:** No objection and would like clarification on when this stretch of path will be joined up to the cycle path (old railway line)
- f) **21/01175/TCA** – 10 Kingsbury Street, Marlborough  
Laburnum – Fell – on boundary with No 10  
**Decision:** No objection **MTC:** Not considered
- g) **21/00192/FUL** – 6 Glympton Court, Blenheim Road, Marlborough Business Park  
Installation of storage mezzanine  
**Decision:** Approve with conditions **MTC:** No objection
- h) **21/01848/TCA** – 5 Barn Street, Marlborough  
2 x Sallow trees – fell  
**Decision:** No objection **MTC:** No objection to this application and would comment that it would be desirable if more suitable trees were planted as replacements
- i) **21/02315/TCA** – St Peters Church, High Street, Marlborough  
Holm Oak – reduction by 2-3m, crown thin & crown raise  
Yew – remove 2-3m of growth, reshape & balance  
Norway Maple – remove 3 lowest lateral branches, crown thin  
**Decision:** No objection **MTC:** No objection





<b>How long has it been an issue?</b>	Since Canning Place was built in 2018
<b>What would you like done to resolve this issue?</b>	
Suggestions: - <ol style="list-style-type: none"> <li>1. Crash barriers in the interim</li> <li>2. One way traffic light system</li> <li>3. One way chicane</li> <li>4. Speed reduction signs</li> <li>5. Signage before reaching the hill [coming from Pewsey] warning of width restrictions ahead as well as '4'.</li> <li>6. Warning sign to flash if exceeding speed limit</li> <li>7. Ask police to regularly check speed of motorists.</li> </ol>	
<b>Have you been in touch with your local Wiltshire Councillor? (Yes/No)</b>	Yes

***This form needs to be completed and e-mailed or sent to your local Town or Parish Council. Town and Parish contact details are available via the link below:***  
<https://cms.wiltshire.gov.uk/mgParishCouncilDetails.aspx>

<b>Town or Parish Council Comments: (To be completed by Town or Parish Council only)</b>

**ITEM 10 Temporary Road Closures**

**To note that, under Section 14(1) of the Road Traffic Regulation Act 1984 Wiltshire Council has issued Orders to close temporarily to all traffic:**

**Summary**

To note that, under Section 14(1) of the Road Traffic Regulation Act 1984 Wiltshire Council has issued Orders to close temporarily to all traffic:

C6 (Part), Ramsbury (TTRO 7154) from its junction with Stone Lane for a distance of approximately 140 metres in an easterly direction to enable BT to carry out overhead works between 09:30 and 15:30 on 4 May 2021.

**Wiltshire Council**

**Section 14(1) of the Road Traffic Regulation Act 1984 Temporary Closure of: C6**

**(Part), Ramsbury** (Ref: TTRO 7154)

Notice is hereby given that the Wiltshire Council has made an Order to close

temporarily to all traffic:

C6 (Part), Ramsbury; from its junction with Stone Lane for a distance of approximately 140metres in an easterly direction.

**To enable:** BT to carry out access to overhead network and associated works.

**Alternative route:** via C6 (unaffected length) - B4192 - A4 - A346 - C6 (unaffected length)and vice versa. The closure and diversion route will be clearly indicated by traffic signs.

This Order will come into operation on 04 May 2021 and the closure will be required between the hours of 09:30 and 15:30 for one day. It is anticipated that the works will take the stated duration to complete depending upon weather conditions. Access will be maintained for residents and businesses where possible, although delays are likely due to the nature of the works. The Order will have a maximum duration of 18 months.

For further information please contact Sunbelt Rentals Ltd on behalf of BT on 0370 0500792.

**Sustainable Transport Group, County Hall, Bythesea Road, Trowbridge BA14 8JN 29 April 2021**

