

Marlborough Town Council



Planning Committee

Minutes of a meeting of the Planning Committee held Monday, 26 September 2022 in the Court Room, Marlborough Town Hall at 7pm

PRESENT	Councillor Nicholas Fogg	Chair
	Councillor Noel Barrett-Morton	
	Councillor Mervyn Hall	
	Councillor Mark Cooper	
	Councillor Donald Heath	
	Councillor Jo Waltham	
	Councillor Kymee Cleasby	
	Councillor Caroline Thomas	
	Councillor Kelvyn Shantry	
ALSO		
PRESENT	Richard Spencer-Williams	Town Clerk
	Dawn Whitehall	Corporate Services Officer
	Neil Goodwin	Marlborough.News
	Plus 4 members of the public	

PUBLIC QUESTION TIME

Hannah Exeter asked whether the Town Council could do anything to improve on-street parking spaces available for residents at Tin Pit. The **Chair** thanked her and confirmed this would be addressed at the relevant agenda item.

157/22 APOLOGIES
Apologies for absence were received from **the Town Mayor** and **Councillors Ross, Sheppard, Davies** and **Allen**

158/22 DECLARATIONS
Councillor Waltham – agenda item 9(b) – Highways Improvement Request at Chopping Knife Lane – non-pecuniary interest.

159/22 CHAIR'S ANNOUNCEMENTS
Councillor Fogg reported on proposed changes to bus services following a recent meeting:

- Concessionary bus passes could now be used all day with no time restrictions
- Services between Marlborough, Great Bedwyn and Hungerford averaged only 3½ people per trip. However, there was no proposal to discontinue this

valuable service. A hybrid model, combining timetabled and on-demand services would likely be introduced

- New on-demand services would focus on providing rail connections with Hungerford and Pewsey: they would not run late in the evening
- A new service (100) would be introduced to provide a direct bus between Marlborough and Devizes, running 4 times per day
- Funding was available to add two extra bus vehicles
- On demand services would comprise 2 x 8 seat vehicles
- Smaller vehicles required fewer driver qualifications
- There was a shortage of bus drivers (e.g. Salisbury Reds lacked 40 drivers)
- New services would likely commence from March 2023

160/22 MINUTES

RESOLVED: that the minutes of the meeting held 5 September 2022 were approved as a true record and signed by the Chair

161/22 ACTION LOG

Members noted the action log and provided verbal updates:

#1 Traffic survey: advice from the most recent Wiltshire Council (WC) Area Board Local Highway & Footway Improvement Group (LHFIG) meeting had been to submit a substantive bid to initiate the survey and modelling exercise

#5 High Street crossing; #6 Manton Hollow 'no through road' sign; #7 Manton 5-point traffic calming scheme; #68 Handrail at Cherry Orchard - awaiting WC Highways

#16 metro count at Poulton Hill: the traffic survey request had been submitted. The Town Clerk would follow up to see when it could be expected to be carried out

Members were disappointed at the lack of progress, with several items dependent upon resource from Wiltshire Council Highways before they could be moved forward. There was a risk that funds allocated for improvements to the Marlborough area via LHFIG would be lost in the current financial year.

RESOLVED: to write to the Wiltshire Council Cabinet Member for Transport, Waste, Street Scene and Flooding (Councillor Dr Mark McClelland) to make known the Town Council's frustration and dissatisfaction at the lack of overall progress on a number of LHFIG matters, and the concern that the annual budget would not be utilised

162/22 PLANNING DECISION NOTICES

Members noted the planning decision notices that had been issued by Wiltshire Council.

163/22 PLANNING APPLICATIONS

a) **PL/2022/05794** – Resiting later ground floor stairs into original position below first floor stairs. Refurbishment of kitchen and bathroom at 4 London Road, Marlborough for Mrs Imke Dury

RESOLVED: that Marlborough Town Council has no objection to this application

- b) **PL/2022/05705** – Internal refurbishment with decorations including the removal of low walls, new hand rails to all stairs, new vinyl flooring to be laid over existing finish, as shown on drawing and counter equipment. Also replacing existing metal crittall windows with exact like for like metal crittall windows as seen on plan at 143 High Street, Marlborough for Mr Jason Lyte, Costa Coffee

RESOLVED: that Marlborough Town Council has no objection to this application subject to the Officer being satisfied that relevant conditions address concerns raised by neighbours

164/22

WORK TO TREES

- a) **PL/2022/06886** – Willow tree – pollard to 5m-6m. Variegated Acer tree – reduce by 30%-40% to 6m-7m at 37 Kingsbury Street, Marlborough for Mr Ferguson

RESOLVED: that Marlborough Town Council has no objection to this application

- b) **PL/2022/07134** – The rear car park of the store are Ash trees with Ash dieback. T0615 T0611 and a Group of Ash beside the bridge G1. A Willow at the end of the car park between G1 and T0611 to reduce the lower limb by 2.5 metres with the aim of weight removal at Car Park, Hilliers Yard, Marlborough for Findlay

RESOLVED: that Marlborough Town Council objects to this application on the grounds that the application form is unclear: the applicant does not appear to be the land owner; objection to cutting down trees en masse with no indication whether all are affected by Ash dieback; and with no indication whether some could be reduced in height or pollarded to allow for healthy regeneration

165/22

HIGHWAYS IMPROVEMENT REQUESTS

- a) **Tin Pit**

Since preparing the agenda more representations from residents at Tin Pit had been received relating to inconsiderate parking and requesting yellow lines, in addition to the request on the agenda to improve provision of on-street parking and reinforce 'no parking' on the green area at the junction with St Martins.

RESOLVED: (i) to ask Wiltshire Council for agreement for the Town Council to pay for and install a 'no parking' sign and/or to plant trees on the green area (in a location not to obscure driver visibility) at the junction of Tin Pit and St Martins

RESOLVED: (ii) to support residents' requests for help to improve on-street parking at Tin Pit, including yellow lines, to be submitted to WC Area Board LHFIFG

Ms Exeter was asked to write to the Town Clerk to confirm her requests regarding involvement with selecting tree types and to ask for a bench at the location

- b) **Chopping Knife Lane**

The request asks for improved signage/road markings to reinforce the 20MPH limit: Members noted there was already a 20MPH sign, two rumble strips and speed bumps near this location; also that vehicles often parked on a blind bend

obscuring drivers' views.

RESOLVED: (iii) to investigate whether there was a suitable pole to install a Speed Indicator Device at 1-15 Chopping Knife Lane, and if so to collect traffic data before taking a further decision on the request

Four members of the public left the meeting

166/22 SPEED INDICATOR DEVICE (SID)

Members noted the most recent data report, collected at The Green (a 20MPH zone) between 24 August and 12 September.

Councillor Thomas had written to the Assistant Town Clerk to ask questions and request improvements to the report. The **Town Clerk** confirmed that the SID had been facing downhill (so showing speeds to drivers going up the hill); future reports would contain a graphic to clearly show the location and direction. Regarding other requests, he expressed concern about the impact on Officers' time if a lot of manual data analysis was requested but agreed to discuss whether more detailed analysis could be obtained.

Rotation Plan: The **Town Clerk** confirmed that a location on London Road near Chopping Knife Lane had been added to the plan. **Councillor Barrett-Morton** requested a location on the High Street.

RESOLVED: Councillors Thomas, Shantry and the Town Clerk to investigate whether the report data could be improved and what level of data analysis could be achieved

167/22 TOWN CENTRE WORKING PARTY

The High Street Working Party had been renamed to reflect the streets in scope. An online survey had gone live 20 September with accompanying press release; the survey would close on 11 October. Paper survey available from 28 September. Once analysed, the data would inform the Working Party's bid for Wiltshire Towns Programme funds. Members and officers would conduct face-to-face engagement sessions in the High Street and with business owners on Wednesday, 28 September. The **Corporate Services Officer** was commended on the survey.

168/22 MARLBOROUGH AREA NEIGHBOURHOOD PLAN

There was nothing to report.

The meeting closed at 7.54 pm

Signed:
Chair

Date: