

Marlborough Town Council



Finance and Policy Committee

Minutes of a meeting of the Finance & Policy Committee held Monday, 2 February 2026
in the Council Chamber, Marlborough Town Hall at 7pm

PRESENT	Councillor Kelvyn Shantry	Chair
	Councillor Emily Trow	Town Mayor (<i>ex officio</i>)
	Councillor Nicholas Fogg	
	Councillor Mervyn Hall	
	Councillor Kym-Marie Cleasby	
	Councillor Peter Morgan	
	Richard Spencer-Williams	Town Clerk
	Dawn Whitehall	Corporate Services Officer

PUBLIC QUESTION TIME

There were no members of the public present.

364/25 APOLOGIES

Apologies for absence were received from **Councillor Sheppard**

365/25 DECLARATIONS

Councillor Hall – agenda item 7 – non-pecuniary.

366/25 CHAIR'S ANNOUNCEMENTS

A letter had been received from Phoenix Brass thanking Marlborough Town Council for the grant which had allowed them to purchase music stands for the training band.

367/25 MINUTES

RESOLVED: that the minutes of the meeting held 24 November 2025 were approved as a true record and signed by the Chair

368/25 ACTION LOG

Members noted the updated action log.

369/25 QUARTERLY FINANCE REPORT

Members noted the finance report for month 9 with no questions arising. The Chair signed the Bank Reconciliation.

Councillor Hall is a Trustee of the Merchant's House. He answered questions for clarification but took no part in the discussion and did not vote on the following item

370/25 MERCHANTS HOUSE MUSEUM

The Town Council supports the Merchant's House via an annual peppercorn rent and sometimes awards grants for specific items but there is no annual financial contribution towards it. There was £1,000 remaining in the Heritage budget which had not yet been utilised.

RESOLVED: to award the Merchant's House Museum £1,000 from the Heritage Budget

371/25 INSURANCE CLAIM

Members noted that an insurance claim had been made against the Council on 29 October 2025 for a minor vehicle accident, and that the insurers had made a payment of £780 to the complainant.

The meeting closed at 7.16 pm

Signed:
Chair

Date: