

Marlborough Town Council



Planning Committee

Minutes of a meeting of the Planning Committee held Monday, 17 March 2025 in the Court Room, Marlborough Town Hall at 7pm

PRESENT	Councillor Mervyn Hall	Chair
	Councillor Lisa Farrell	
	Councillor Mark Cooper	
	Councillor Mark Luson	
	Councillor Susannah O'Brien	
	Councillor Emily Trow	
	Councillor Caroline Sadler	
	Councillor Abi Beaumont	
	Richard Spencer-Williams	Town Clerk
	Dawn Whitehall	Corporate Services Officer
ALSO		
PRESENT	Neil Goodwin	Marlborough.News
	Two members of the public	

PUBLIC QUESTION TIME

Rachel Hilliar asked whether Councillors would support a request to remove double yellow lines from outside two properties in Ducks Meadow. **The Chair** confirmed that the request would be discussed at agenda item 8.

402/24

APOLOGIES

Apologies for absence were received from **Councillors Fogg, Ross, Sheppard, Thomas, Shantry, Kohrt** and **The Town Mayor, Councillor Cleasby**.

403/24

DECLARATIONS

There were no declarations of interest.

404/24

CHAIR'S ANNOUNCEMENTS

There were no announcements.

405/24 MINUTES

RESOLVED: that the minutes of the meeting held 24 February 2025 were confirmed as a true record and signed by the Chair

406/24 ACTION LOG

Members noted the updated action log. Discussion points included:

#89 Safe crossing point Port Hill to The Common – **Councillor Farrell** repeated her request for evidence from the Police that no speeding had been recorded during their roadside speed checks. The **Chair** recommended that she attend the next Area Board meeting where the police would have representatives present. He reminded Members that the location was not a safe place for a light-controlled crossing and that the next best solution was to reduce the speed of traffic in this area. The **Town Clerk** confirmed that staff were working through the process to get permission to locate a speed indicator device near the current crossing point, even if it meant the data would not be admissible to share with police due to SID guidance; and reminded Members that a requested slowing down buffer zone scheme included lower speed limits, rumble strips, signage and improved driver visibility. Wiltshire Councillors were pursuing this with Highways to appeal the decision by a Highways Engineer not to implement it, citing other areas of the County where similar schemes had been installed.

#219 Illuminated signs within shops – there was a more general discussion, noting another bright and distracting video screen had appeared at Jones Robinson and that the Nationwide sign is illuminated at night. There was no known planning law to prevent illuminated signs displayed within a building. The Town Centre Working Party would be studying the wider issue of High Street lighting, taking into account street light styles as well as illuminated storefronts, in the context of the North Wessex Downs dark skies area. This would be a significant piece of work that would probably need engagement with business owners.

407/24 PLANNING DECISIONS

Members noted the planning applications that had recently been determined by Wiltshire Council.

408/24 PLANNING APPLICATIONS

a) **PL/2024/05651** – variation of condition 8 of 17/12461/OUT – Deconstruction and rebuilding of building 5 (The Studio) and 17 (Glass House B) at Tottenham House and Estate on new concrete foundations to provide studio space and a horticultural glasshouse, respectively; and associated works. Deconstruction and rebuilding of Building 14 (Gardener’s Facilities) and amendment to Condition 8 of Outline Planning Permission (ref. 17/12641/OUT) to allow for the change of use of Building 14 from ancillary residential accommodation to accommodate gardening facilities; and associated works at Tottenham House, Savernake, Marlborough
RESOLVED: that Marlborough Town Council noted this application

b) **PL/2025/02009** – installation of a Biomass Silo and an external accumulator tank to feed fuel to biomass boilers and store hot water at Marlborough Leisure

Centre, Barton Dene, Marlborough

RESOLVED: that Marlborough Town Council has no objection to this application

- c) **PL/2025/01126** – to enhance the setting of the Castle Mound by demolition of structures which partially cut into the West side of the Mound, to provide an opportunity for further archaeological research to be carried out as and when the structures are cleared and finally to put a new cured stone-faced revetment to support the Mound at Marlborough College, Bath Road, Marlborough

RESOLVED: that Marlborough Town Council has no objection to this application

- d) **PL/2025/01251** – conversion of a room within the squash court building from its current use as a general storeroom into a plant room to house new heating and hot water plant to service the boarding house at Preshute House, Preshute Lane, Manton

RESOLVED: that Marlborough Town Council has no objection to this application

- e) **PL/2025/01522** – remove tiles, and carefully set aside for re-use, remove and dispose of existing felt and batten. Reuse existing plain tiles and replace any damaged tiles from local reclamation yard to ensure colour match or renew with handmade clay plain tile (colour to be agreed). Refurbish chimney to rear elevation, renew lead flashing and repointing where required using lime mortar mix. Renew guttering to front and rear elevation in cast iron, painted black gloss. Renew fascia & soffits to front elevation in timber (painted to match existing) at 25 St Martins, Marlborough

RESOLVED: that Marlborough Town Council has no objection to this application

409/24 HIGHWAY AND FOOTWAY IMPROVEMENTS

RESOLVED: that Marlborough Town Council supports the request for double yellow lines to be removed from outside two properties in Ducks Meadow, and that it should be submitted to the Wiltshire Council Area Board Local Highway and Footway Improvements Group for consideration by a Highways Engineer

Two members of the public left the meeting

410/24 SPEED INDICATOR DEVICES (SID)

Members noted the most recent data download from the SID located at Kingsbury Street between 6-24 February 2025.

411/24 TOWN CENTRE WORKING PARTY

Councillor Sadler confirmed that two expressions of interest had been received for the creation of a Town Centre vision document: the deadline for tender applications to be submitted was 28 March. The group was also beginning to look at costings and possible priority locations for rain gardens.

412/24 TEMPORARY ROAD CLOSURES

Members noted a recommencement notice for a temporary road closure at Bay Bridges Layby (A346) (part) for 4 days from 25 March 2025 to allow Thames Water to carry out disconnection of water supply.

The meeting closed at 7.45 pm

Signed:
Chair

Date: