

Marlborough Town Council



Planning Committee

Minutes of a meeting of the Planning Committee held Monday, 8 December 2025 in the Court Room, Marlborough Town Hall at 7pm

PRESENT	Councillor Mervyn Hall	Chair
	Councillor Emily Trow	Town Mayor
	Councillor Nicholas Fogg	
	Councillor Mark Cooper	
	Councillor Kelvyn Shantry	
	Councillor Susannah O'Brien	
	Councillor Caroline Sadler	
	Councillor Abi Beaumont	
	Councillor Peter Morgan	
	Councillor Caroline Wrench	
	Councillor Nicholas Awbery	
	Councillor Kim Wakeham	
	Richard Spencer-Williams	Town Clerk
	Dawn Whitehall	Corporate Services Officer
ALSO PRESENT	Neil Goodwin	Marlborough.News

PUBLIC QUESTION TIME

There were no questions.

- 288/25 APOLOGIES**
Apologies for absence had been received from **Councillors Farrell, Cleasby, Sheppard and Luson.**
- 289/25 DECLARATIONS**
There were no declarations of interest.
- 290/25 CHAIR'S ANNOUNCEMENTS**
There would be no street markets between 25 December and 5 January. For Marlborough, this meant Saturday 27 December, Wednesday 31 December and Saturday 3 January. Traders had been consulted and confirmed they did not wish to

trade on these dates as it is hard for them to source produce over this period, especially fresh food.

A notice of an urgent road closure had been received for Lockeridge Dean (part), from 8 to 11 December, to enable Thames Water to carry out a leak repair.

291/25 MINUTES

RESOLVED: that the minutes of the meeting held 17 November 2025 were confirmed as a true record and signed by the Chair

292/25 ACTION LOG

Members noted the updated action log.

#297: Play area at Hawthorn Meadows – the developer still hoped to complete the work in December. The Town Clerk had heard today that completion would now be likely to move to January because of the dependency on gaining Wiltshire Council sign-off. He would inspect the site on 9 December following reports of recent activity, and hoped a 3-way sign-off meeting could be arranged between GreenSquareAccord, Wiltshire Council and the Town Council.

293/25 PLANNING DECISIONS

Members noted the planning applications that had recently been determined by Wiltshire Council.

294/25 PLANNING APPLICATIONS

a) **PL/2025/08763** – Single storey rear extension at Hillside, Granham Hill, Marlborough for Dr Pam Tulloch

RESOLVED: that Marlborough Town Council has no objection to this application

b) **PL/2025/08868** – Form new opening in North West Elevations and insertion of glazed double doors, block existing window opening, removal of existing defective garage roof and end wall and door, making good to affected areas and erection of new boundary fence at Old Village Hall, Preshute Lane, Manton for Mrs Anne Babington

RESOLVED: that Marlborough Town Council has no objection to this application

c) **PL/2025/09086** – Replace front window with door at Flat 14, Castle Court, River Park, Marlborough for Mrs Penelope Elias

RESOLVED: that Marlborough Town Council has no objection to this application

d) **PL/2025/09150** – Single storey side extension at 37 Manton Hollow, Marlborough for Mrs Mary Ellis

RESOLVED: that Marlborough Town Council has no objection to this application

295/25 WORKS TO TREES

a) **PL/2025/08912** – T1 Silver Birch – crown lift to 5m over highway. T2 Hazel – crown lift to 5m over highway. T3 Whitebeam – crown lift to 5m over highway. T4 Hazel – to coppice. T5 Yew – trim/crown lift to 2m away from roof of

neighbouring building at Peacock Cottage, Preshute Lane, Manton for Mr Ian Maurice

RESOLVED: that Marlborough Town Council has no objection to this application

- b) **PL/2025/08913** – G1 – group of Leylandii previously reduced in poor form and shape. Remove to ground level at Greentrees, Preshute Lane, Manton for Mrs Clare Maurice

RESOLVED: that Marlborough Town Council has no objection to this application

- c) **PL/2025/08947** – T1 Cherry tree – tip lift to 2m and tip reduce over parking bays by 1.5m to kerb edge to remove branches obstructing path and parking bay. T2 Willow – tip lift to 4m over garden (NOT river). X2 branches on south side of crown that extend 3-4m beyond the rest of the crown reduce by c3-4m to bring tree back into a uniform compact form and reduce weight on union with secondary boughs on those two specific branches at Castle Court, River Park, Marlborough for Grange Property Management Ltd

RESOLVED: that Marlborough Town Council has no objection to this application

- d) **PL/2025/09047** – Walnut tree – 15%-20% side crown reduction on road side; 5m crown lift and removal of deadwood throughout crown at The Coach House, Kingsbury Street, Marlborough for Lord Robert Napier

RESOLVED: that Marlborough Town Council has no objection to this application

Councillor Trow did not vote on the following item

- e) **PL/2025/09191** – Holly tree and Apple tree – fell at Cobbles, 9 Herd Street, Marlborough for Mr Howard Wilkinson

RESOLVED: that Marlborough Town Council has no objection to this application

296/25 LICENSING

Members considered a variation to an existing licence at St Peter's and St Paul's Marlborough. All agreed St Peter's was very well run and was an asset to the town.

RESOLVED: that Marlborough Town Council is in full support of the application

297/25 COMMUNITY GOVERNANCE REVIEW

Members noted that Wiltshire Council was seeking proposals and representations in its forthcoming community governance review. Discussion points included:

- Whether the ward arrangements for Marleberg Grange, and in particular Jennings Road, were confusing
- Whether the Marleberg Grange ward decision was based on balancing the population between the two Marlborough Wards (East and West)
- The pros and cons of retaining two wards or creating one combined ward
- Whether smaller neighbouring parishes could be combined with Marlborough, e.g. Savernake, where Forest Hill and the hospital were assumed by many to be part of Marlborough parish
- That it was unlikely neighbouring parishes would support a merger, as the precept cost to residents was currently very low although they could enjoy all the benefits that Marlborough parish has to offer

- That the Town Council works closely with neighbouring parishes when required
- Whether to recommend that the whole of Marleberg Grange be moved into one Ward
- Generally, most Members were content to retain the current Ward and Parish boundary arrangements

RESOLVED: that at this moment in time Marlborough Town Council is happy with the current arrangements and does not propose any changes

298/25 LOCAL HIGHWAY AND FOOTWAY IMPROVEMENTS GROUP (LHFIG)

Members noted the LHFIG action log. There was a general discussion following on from points raised by Cllr Morgan at the previous meeting, comments included:

- LHFIG was designed to deal with minor changes
- There was a lack of Wiltshire Council (WC) resources as well as budget restrictions
- The length of time for actions to be completed was concerning, especially considering that more actions would be added to the list in future
- Any larger proposals would be better submitted as a substantial highways scheme
- Whether there was any way to delegate work to be undertaken by the Town Council in consultation with Highways officers and using their preferred contractors, although this would be costly to the Town Council
- That the Town Clerk had recently been invited to comment on the LHFIG model, and he had replied on behalf of the Town Council
- Whether there was a lack of ownership within WC for actions on the LHFIG list: e.g. a resident had contacted WC to complain about lack of progress only to be referred back to the Town Council, which had no power to act on changes to the highway
- That the Town Council would need a strategy for taking forward any future substantive schemes
- Whether to engage with the Chief Executive to discuss issues and potential solutions
- Whether the new WC Council (*following the May 2025 elections*) would be better able to drive through improvements

299/25 SPEED INDICATOR DEVICES (SIDs)

Members noted the most recent data downloaded from the Town Council's SID at Poulton Hill between 5-18 November.

300/25 TOWN CENTRE WORKING PARTY

Councillor Shantry provided a verbal update following a recent meeting of the working party:

- Phase 1 of the Rainscape project was complete – there were two rain planters near the Community Fridge at Coopers Corner and a rain garden in Priory Gardens
- Members had agreed to issue a press release on the 2-year anniversary of the January 2024 flood to show what had happened since
- Phase 2 of the Rainscape project involved planters for residential properties and/or businesses. A meeting was taking place on 10 December with interested residents
- The Town Centre Vision/development plan had been explained by the consultants at the meeting. A summary report setting out proposals in the short, medium and long term together with rankings for feasibility/likelihood to proceed would be produced and presented for Town Council consideration. Any recommendations arising from this would ultimately be documented and released for public consultation, building in some ‘quick wins’.

The meeting closed at 7.48pm

Signed:

Chair

Date: