

# Marlborough Town Council



## Planning Committee

Minutes of a meeting of the Planning Committee held Monday, 17 October 2022 in the Court Room, Marlborough Town Hall at 7pm

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**PRESENT** Councillor James Sheppard                      Chair  
Councillor Nicholas Fogg  
Councillor Mervyn Hall  
Councillor Mark Cooper  
Councillor Donald Heath  
Councillor Jo Waltham  
Councillor Caroline Thomas  
Councillor Mark Luson

**ALSO**

**PRESENT** Richard Spencer-Williams                      Town Clerk  
Dawn Whitehall    Corporate Services Officer  
Neil Goodwin    Marlborough.News

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### **PUBLIC QUESTION TIME**

**Neil Goodwin (Marlborough.News)** asked two questions:

What was the Town Council doing about disruption to roads and pavements caused by multiple utility works and roadworks?

The **Chair** had been astounded to learn that none of the utility/service companies were obliged to talk to each other or share maps and were not obliged to share information with Wiltshire Council; he believed a Government directive was required to improve the situation. Service companies had a statutory right to carry out works. The Town Council had no authority over Highways. A Wiltshire Council (WC) Officer liaises with various organisations and can discuss timing but otherwise is obliged to grant all requests if there is no good reason to refuse. Marlborough's Wiltshire Councillors were in ongoing discussions about this with WC officers. He suggested that Councillors and members of the public and press could approach their MP to highlight the issues and ask for the national process to be improved. **Councillor Thomas** hoped to work with the Area Board to schedule a future meeting dedicated to discussing roads and traffic.

And

Whether any progress could be made to install a handrail at Cherry Orchard (item 68 on the Action Log). **Councillor Thomas** confirmed that the installation was on the list

for the Area Board Local Highway & Footway Improvement Group (LHFIG), awaiting a WC officer to decide appropriate design and solution. The **Chair** assured Mr Goodwin that the Town Council was not content with the lack of progress of this and other items which had been on the LHFIG list for some time, and was doing its best to expedite outstanding actions.

**203/22 APOLOGIES**

Apologies for absence were received from the **Town Mayor** and **Councillors Barrett-Morton, Allen, Cleasby, Davies and Shantry**

**204/22 DECLARATIONS**

There were no declarations of interest.

**205/22 CHAIR'S ANNOUNCEMENTS**

The **Chair** thanked **Councillor Fogg** for chairing the previous meeting, and informed Members that a new Speed Indicator Device had recently been delivered to the Town Council.

**206/22 MINUTES**

**RESOLVED:** that the minutes of the meeting held 26 September 2022 were approved as a true record and signed by the Chair.

**Councillor Thomas** questioned whether a comment in Min. 161/22 related to LHFIG advice about a traffic survey was correct.

**207/22 ACTION LOG**

Members noted the updated action log. Verbal updates/comments included:

#5: High Street Crossing: a draft proposal had been given to LHFIG

#107: no reply had been received to the Town Council's letter expressing frustration at lack of progress with LHFIG actions

**208/22 PLANNING DECISION NOTICES**

Members noted the planning decision notices that had been issued by Wiltshire Council.

**209/22 PLANNING APPLICATIONS**

a) **PL/2022/07234** – Variation of condition 2 (Approved plans) and conditions 4 (Landscaping) of planning application 19/11205/FUL (Demolition of existing dwelling and erection of 2 no. dwellings; associated access, parking and turning space, and landscaping (re-submission of 19/06163/FUL) at Rose House, Cold Harbour Lane, Marlborough for Mr & Mrs Andrew & Nikki Burton

**RESOLVED:** that Marlborough Town Council has no objection to this application

b) **PL/2022/07438** – Change of use of annex to be used as a holiday let in addition to the approved use at 8 Pipers Piece, Herd Street, Marlborough for Mr Robert & Mrs Veronica Davison

**RESOLVED:** that Marlborough Town Council has no objection to this application

subject to drawing the Planning Officer's attention to concerns and comments about the use of the annex (see related application PL/2021/08140) and Wiltshire Council Highways satisfaction about highways safety

- c) **PL/2022/02451** – Single storey rear extension and loft conversion at 2 Reeds Ground, Marlborough for Miss Nicola Gannon  
**RESOLVED:** that Marlborough Town Council has no objection to this application
- d) **PL/2022/07132** – Replacement porch and change of materials to front gable at Grasmere, Forest Dale Road, Marlborough for Mr & Mrs John Straw  
**RESOLVED:** that Marlborough Town Council has no objection to this application
- e) **PL/2022/07197** – Loft conversion with flat roof dormer window at 10 Barrow Close, Marlborough for Mr & Mrs Richard Tully  
**RESOLVED:** that Marlborough Town Council has no objection to this application
- f) **PL/2022/07218** – First floor side bedroom extension, single storey rear family room extension, front porch extension & first floor front landing extension at 17 Manton Hollow, Marlborough for Mrs H Bowler  
**RESOLVED:** that Marlborough Town Council has no objection to this application
- g) **PL/2022/07575** – Two storey side extension at 25 St Margarets Mead, Marlborough for Mr & Mrs Jenny Sinclair  
**RESOLVED:** that Marlborough Town Council has no objection to this application subject to Wiltshire Council Highways Officers being satisfied about road safety for vehicle access
- h) **PL/2022/07102** – Single storey side extension. Change in roof line and external materials at 11 Vicarage Close, Marlborough for Mr & Mrs Alisdair Willett  
**RESOLVED:** that Marlborough Town Council has no objection to this application

#### **210/22 WORK TO TREES**

**PL/2022/07636** – T1 – Fell one Sycamore to ground level at 16 St Martins, Marlborough for Mr Morriss

**RESOLVED:** that Marlborough Town Council objects to this application as there is insufficient evidence within the application to justify felling a mature tree

#### **211/22 SPEED INDICATOR DEVICE**

Technical problems with the SID had prevented the preparation of a report. Reports would be provided for the next meeting on 14 November.

The **Assistant Town Clerk** had followed up on previous actions about locations for the SID rotation plan. Wiltshire Council Highways Engineer had advised that the SID should not be located in the High Street as a flashing sign in such a busy environment, already at 20MPH and with many pedestrians, would likely prove a distraction to drivers. A suitable location at Chopping Knife Lane was still being investigated.

**212/22 TOWN CENTRE WORKING PARTY**

- The Town Centre survey had been extended by a few days to allow students at St John’s to submit responses.
- The survey closed on 14 October, having attracted 480 responses.
- Reports were being prepared and the feedback and suggestions would be grouped according to whether the Town Council had control, influence, or no control.
- A Wiltshire Council officer had been invited to a future meeting so that the Working Party could share the feedback from the survey and discuss the best way to approach submitting a bid for Wiltshire Towns Programme funding.
- Thanks were expressed to the Corporate Services Officer for assisting with the survey.

**213/22 MARLBOROUGH AREA NEIGHBOURHOOD PLAN**

The **Town Clerk** read out the most recent correspondence from Mr Ephson’s Solicitor and Wiltshire Council’s Solicitor, both of which helped clarify that the use of the term ‘appeal’ in the Town Clerk’s report was legally incorrect and should be understood to be a ‘reconsideration of decision’ by the court, that the MANP remains a *draft* plan, and until the court’s reconsideration of the decision has been resolved the Council are not in a position to promote a referendum.

**214/22 TEMPORARY ROAD CLOSURE**

Members noted an Order issued by Wiltshire Council under the Town Police Clauses Act 1847 that:

On: Friday 18 November 2022 between the hours of 17:00 and 20:00

Purpose: Christmas Lights Switch-on Event

That the following roads and streets in the town of Marlborough are to be closed (save in any case of emergency) to all vehicular traffic:

- a. A4 (part) High Street from its junction with A345 Pewsey Road to its junction with New Road
- b. C18 Kingsbury Street (part) from its junction with High Street to its junction with Silverless Street
- c. A4 (part) New Road from its junction with High Street to its junction with London Road

The meeting closed at 8 pm

Signed: .....  
Chair

Date: .....