

# Marlborough Town Council



## Planning Committee

### Minutes of a meeting of the Planning Committee held Monday, 4 April 2022 in the Court Room, Marlborough Town Hall at 7pm

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**PRESENT** Councillor Nicholas Fogg Chairman  
Councillor Mark Cooper Town Mayor (*ex officio*)  
Councillor Guy Loosmore  
Councillor Mervyn Hall  
Councillor Jo Waltham  
Councillor Jane Davies  
Councillor James Sheppard  
Councillor Caroline Thomas

**ALSO**

**PRESENT** Richard Spencer-Williams Town Clerk  
Dawn Whitehall Corporate Services Officer  
Neil Goodwin Marlborough.News  
Plus 2 members of the public

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#### **PUBLIC QUESTION TIME**

**Malcolm Exeter** referred to an ongoing CATG request seeking safety improvements for pedestrians at Poulton Hill. He was concerned that a change of speed limit might not have a real effect on safety and appealed for alternating chicanes in 3 locations to be considered (near Vicarage Close, Tin Pit and further along on the north side). The **Town Clerk** confirmed that chicanes formed part of the Highways Improvement Request already submitted to CATG for consideration; **Councillor Sheppard** clarified that the Highways Officer had proposed a speed test as the first action towards reviewing the request. Once the actual speeds in the stretch of road were known the engineers could move on to consider the other proposals on the request.

**447/21**

#### **APOLOGIES**

Apologies for absence were received from **Councillors Ross, Loosmore, Barrett-Morton, Farrell, Heath, Allen, Cleasby** and **Luson**

**448/21**

#### **DECLARATIONS**

There were no declarations of interest.

#### 449/21 CHAIRMAN'S ANNOUNCEMENTS

It was sad that the Methodist Church, Christchurch, was to close. This old institution would be missed in particular by around 12 community groups who use it on a regular basis but would no longer be able to do so from August 2022. **Councillor Fogg** proposed that the Town Council apply to register Christchurch as an Asset of Community Value on behalf of the town, which would at least allow a period of time for the community to prepare bids prior to any decision to sell on the open market. The **Town Mayor** agreed to add an agenda item at Full Council on 11 April.

The **Chairman** had received letters – one very critical of the Town Council – concerning the Land Management Plan for Savernake Forest and proposals which would affect access, parking and have potential knock-on effects to the wider area. Although not within the Parish of Marlborough, the **Town Mayor** again agreed to add an agenda item to Full Council on 11 April so that Councillors could take a view on whether to respond to the Forestry Commission.

#### 450/21 MINUTES

**RESOLVED:** that the minutes of the meeting held 14 March 2022 were approved as a true record and signed by the Chairman

#### 451/21 ACTION LOG

Members noted the action log and provided verbal updates:

#14 : **Councillor Sheppard** had discussed the High Street north of St Peter's Church with the Highways Engineer. The feedback was that there might be difficulty in finding a suitable site for a 2<sup>nd</sup> illuminated sign. It was now with the Town Council to decide whether there was a need to pursue this request.

#15: **Councillor Thomas** had seen photographs identifying a suitable lamp pole where a SID could be mounted at Poulton Hill: and would encourage this to be added to the SID rotation plan.

#68: Handrail at Cherry Orchard, referred to CATG. **Councillor Davies** hoped that this would likely be approved pending a decision at the upcoming Wiltshire Council Cabinet Meeting to approve changes to CATG which should result in more funding being available and the remit being broadened to allow more requests to improve foot/cycle ways.

#69: Grit Bin at Ducks Meadow: **Councillor Sheppard** had followed this up after receiving a plan. Two possible locations had been identified – on the public footpath and on the grass verge. Wiltshire Council had confirmed that it would not supply extra bins so it would be for the Town Council to decide if it wished to fund this. The preferred location would need to be agreed with Highways.

**ACTION POINT:** The **Town Clerk** agreed to identify the most appropriate budget and to add an agenda item for the appropriate meeting to make a decision.

**452/21 PLANNING DECISION NOTICES**

Members noted the Planning Decision Notices issued by Wiltshire Council.

**453/21 PLANNING APPLICATIONS**

- a) **PL/2021/09627** – Two storey rear extension and enlarged parking area to the front at 21 High Street, Manton for Mrs Meg Cable  
**RESOLVED:** that Marlborough Town Council has no objection to this application
- b) **PL/2022/00548** – Construction of garage/workshop at 13b London Road, Marlborough for Mr John Black  
**RESOLVED:** that Marlborough Town Council has no objection to this application subject to the Officer considering adding conditions to address neighbours' concerns and comments about how the building will be used
- c) **PL/2022/01775** – Demolition of existing front extension and porch. Reinstatement of brickwork, kitchen window and front door. New canopy over front door at Norden, Back Lane, Marlborough for Mr & Mrs Haines  
**RESOLVED:** that Marlborough Town Council has no objection to this application
- d) **PL/2022/01891** – Loft conversion with velux windows. Re-model front entrance at 3 Minal View, Chopping Knife Lane, Marlborough for Mr Justin Al Kaisy  
**RESOLVED:** that Marlborough Town Council has no objection to this application
- e) **PL/2022/02006** – Single storey front extension and extension over existing flat roofed extension. Two storey side extension replacing existing side extension at 11 River Park, Marlborough for Mr Philip Fiddler  
**RESOLVED:** that Marlborough Town Council has no objection to this application
- f) **PL/2022/02043** – Interior alterations involving fenestration and door re-arrangement. Open sided car port to the front at Sycamore House, 52 George Lane, Marlborough for Mr Sean Taylor  
**RESOLVED:** that Marlborough Town Council has no objection to this application and encourages the applicant to add an EV charger point to the car port

*Councillor Loosmore joined the meeting*

- g) **PL/2022/01993** – Creation of a private parking court with 14 car parking spaces. This application includes extending the dropped kerbs at land south of Kelham Gardens, Marlborough for C Taylor  
**RESOLVED:** that Marlborough Town Council has no objection to this application: Members draw the Officer's attention to the importance of maintaining the right of way/wayleave across the property, and to suggest that EV charger points be added to the car parking spaces
- h) **PL/2022/01426** – Decoration works to existing shopfront at 121-122 High Street, Marlborough for The White Company  
**RESOLVED:** that Marlborough Town Council has no objection to this application

- i) **PL/2022/01427** – New retail fit out of existing retail unit. Internal modifications for new retailer layout including partitions, flooring, lighting and finishes. Decoration works to existing shopfront. 1 no. non-illuminated hanging sign and 2 no. non-illuminated fascia signs at 121-122 High Street, Marlborough for The White Company  
**RESOLVED:** that Marlborough Town Council has no objection to this application subject to the Conservation Officer’s approval
- j) **PL/2022/02003** – Proposed 1 no. non-illuminated hanging sign and 2 no. non-illuminated fascia signs at 121-122 High Street, Marlborough for The White Company  
**RESOLVED:** that Marlborough Town Council has no objection to this application
- k) **PL/2022/01544** – Change the use of a Retail premises (Class E Commercial, Business and Service) to a Drinking Establishment classified as Sui Generis use at 8 Old Hughenden Yard, Marlborough for Mr Mark Percival, Springs of Marlborough  
**RESOLVED:** that Marlborough Town Council has no objection to this application

**454/21 WORK TO TREES**

- a) **PL/2022/01734** – T1 – Acer tree – reduce the upper crown by one third, sides to have a formative prune to shape, thin inner crown by 20% at Linden House, Back Lane, Marlborough for Robinson  
**RESOLVED:** that Marlborough Town Council has no objection to this application
- b) **PL/2022/02407** – Beech tree – crown reduce 20% and crown thin at 6 Old Lion Court, High Street, Marlborough for Ms Jane Punton  
**RESOLVED:** that Marlborough Town Council has no objection to this application

**455/21 SPEED INDICATOR DEVICE DATA REPORT**

Members noted the data downloaded from the Speed Indicator Device which had been positioned at A4 Bath Road between 5-19 March 2022.

**456/21 MARLBOROUGH AREA NEIGHBOURHOOD PLAN**

The plan was still under examination: it was hoped to hear a final decision from the Independent Examiner within the next couple of weeks. The next stage would be a public referendum. Discussion points included:

- **Councillor Davies** reiterated a previous request for more detailed reports. For example, a brief summary of the questions raised and the actions taken to respond/resolve them: she and **Councillor Thomas** were concerned that the Town Council as the Qualifying Body was not sufficiently briefed. **Councillor Davies** felt uncomfortable that she did not have enough information to be able to answer residents’ questions or support the plan
- **Councillor Hall** acknowledged the need to clarify whether there was a requirement for the Qualifying Body to be made aware of comments from the Local Authority

- The Town Clerk suggested any lack of clarity arose from the fact the Steering Group by default acts as the Qualifying Body, whilst perhaps technically the Town Council is the Qualifying Body
- Information had been published on the Town Council's website to provide an update, and Steering Group minutes were also available there
- Whether the Town Council should receive headline presentations at key stages of the process

ACTION POINT: the **Town Clerk** agreed to circulate links to available information.

The meeting closed at 7.56 pm

Signed: .....

Chairman

Date: .....