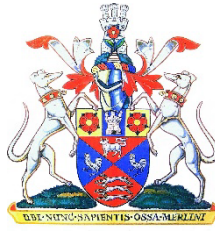


Marlborough Town Council



Planning Committee

Minutes of a meeting of the Planning Committee held Monday, 6 October 2025 in the Court Room, Marlborough Town Hall at 7pm

PRESENT	Councillor Kym-Marie Cleasby	Chair
	Councillor Emily Trow	Town Mayor
	Councillor Nicholas Fogg	
	Councillor Lisa Farrell	
	Councillor Mervyn Hall	
	Councillor Mark Cooper	
	Councillor James Sheppard	
	Councillor Susannah O'Brien	
	Councillor Caroline Sadler	
	Councillor Abi Beaumont	
	Councillor Nicholas Awbery	
	Richard Spencer-Williams	Town Clerk
	Clare Williams	Deputy Town Clerk

ALSO

PRESENT	Neil Goodwin	Marlborough.News
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PUBLIC QUESTION TIME

Neil Goodwin raised a question in relation to the recent redecoration of the façade of Willow & Wolf, 95 High Street, and asked whether, as a listed building in the conservation area it should have had planning permission. The **Chair** had done some research and found permission dating back to 2018, however that permission granted, albeit retrospective, related to the previous paint scheme and signage. It did not appear that a planning application had been submitted for these works. An enquiry will be logged with Wiltshire Council to find out the status, the findings of which will be fed back to this committee.

183/25

APOLOGIES

Apologies for absence were received from **Cllrs Luson, Morgan, Shantry and Wrench.**

184/25

DECLARATIONS

Cllr Fogg declared a non-pecuniary interest in Agenda Item 8, Works to Trees - PL/2025/07657 at 5 The Green. Cllr **Fogg** used to live at that address and is a friend of the applicant.

185/25 CHAIR'S ANNOUNCEMENTS

The **Chair** referred to the much-welcomed refusal by Wiltshire Council of the proposal for development of the former Police Station, George Lane, and confirmed that the applicant has until 26th March 2026 to appeal this decision. There is nothing more that can be done in the interim, we just have to await the deadline.

The **Chair** reminded members of the upcoming Wiltshire Council Local Cycling and Walking Infrastructure Plan (LCWIP) site visit here in Marlborough on 16th October 2025. This is an opportunity for members to walk around the town with Wiltshire Council officers and contractors, to look at existing active travel routes and see where improvements can be made to the active travel network in Marlborough. This is a great opportunity for the town council to share local knowledge and insight. Members are asked to confirm their attendance with the **Town Clerk** asap.

186/25 MINUTES

RESOLVED: that the minutes of the meeting held 15 September 2025 were confirmed as a true record and signed by the Chair.

187/25 ACTION LOG

Members noted the updated action log. Verbal updates included:

- **#291 - Councillors Cleasby & Sheppard** took this up with Wiltshire Police at the recent Area Board meeting who assured them that they are aware of the speeding issues in Marlborough and confirmed that they do analyse and use the SID data regularly supplied by Marlborough Town Council to inform their actions
- **#297** – the **Town Clerk** confirmed that a date for the RoSPA inspection of the play area at Hawthorn Meadow is pending. On completion of this Wiltshire Council still need to check and sign off the play area and associated works. He will continue to follow this up and seek the support of our Wiltshire Councillors if no update is forthcoming.

188/25 PLANNING DECISIONS

Members noted the planning applications that had recently been determined by Wiltshire Council.

189/25 PLANNING APPLICATIONS

a) **PL/2025/06786** – Removal of internal wall between kitchen and dining room. Repair/restoration of external windows at 4 The Green, Marlborough for Mr David Walsh

RESOLVED: that Marlborough Town Council has no objection to this application subject to the satisfaction of the Conservation Officer.

b) **PL/2025/06547** – Proposed garden office at 3 Elsie Knocker Grove, Marlborough for Mrs Helen Thompson-Ezealor

RESOLVED: that Marlborough Town Council has no objection to this application.

- c) **PL/2025/07084** – Proposed extensions, alterations & loft conversions at 20 Priorsfield, Marlborough for Mr Ryan Davies
RESOLVED: that Marlborough Town Council has no objection to this application.

190/25 WORKS TO TREES

- a) **PL/2025/07436** – T1 Common Yew – reduce limbs that extend over nursery/ nursery boundary back in line with main canopy (2-2.5m) at College Fields Nursery, College Fields, Marlborough for Marlborough College
RESOLVED: that Marlborough Town Council has no objection to this application.
- b) **PL/2025/07242** – T1 Silver Birch – reduce by up to 25% at Badgers, High Street, Manton for Mr Simon White
RESOLVED: that Marlborough Town Council has no objection to this application.
- c) **PL/2025/07324** – T1 Sycamore – Pollard to 8m above ground level at 126 High Street, Marlborough for Mr Steven Parker
RESOLVED: that Marlborough Town Council has no objection to this application.
- d) **PL/2025/07657** – T1 T2 Leylandii – fell at 5 The Green, Marlborough for Mr Mark Saunders
RESOLVED: that Marlborough Town Council has no objection to this application.

191/25 PLANNING APPLICATION SITE VISITS

Members considered a proposal regarding planning application site visits prior to committee consideration.

RESOLVED: that site visits will only be arranged for substantial or contentious planning applications, with an understanding that timescales are often tight and there will be a need for members to make themselves available at short notice.

192/25 LOCAL HIGHWAY AND FOOTWAY IMPROVEMENTS (LHFIG)

- a) Members reconsidered a highways improvement request about street name signs at Elcot Nurseries and Elcot Close.

- This application came before this committee back in 2022, at which point it was resolved not to take it forward as an action.
- It was suggested that this road is privately owned and therefore Wiltshire Council would not be required to provide signage.
- Would there be any objection to residents purchasing and installing their own sign?
- A recommendation to LHFIG is unlikely to progress this application as budgets are already committed and so a local solution would be preferable

RESOLVED: that the **Town Clerk** seeks the advice of the Local Area Highways Officer and will share his findings and/or recommendations with the committee and/or applicant.

- b) Members noted the LHFIG action log.

193/25 SPEED INDICATOR DEVICES (SID)

Members noted the most recent data downloaded from the Town Council’s SID at George Lane between 3-16 September.

194/25 TOWN CENTRE WORKING PARTY

Councillor **Sadler** provided a verbal update in the absence of Cllr **Shantry** and as **Vice Chair** of the working party. It was noted that there has not been a meeting since the last meeting of this committee but work around the Marlborough Sustainable Rainscape project is progressing well, details as follows:

- **Phase 1** – The installation of 2 x rainwater planters at Coopers Corner and creation of a rain garden in Priory Gardens will take place in early November. Plants, compost and planters have been ordered, and delivery is scheduled. Permissions are currently being sought from Aster in relation to modification required to the area identified for the rain garden in Priory Gardens.
- **Phase 2** – The working group are awaiting revised plans and visuals from ARK in relation to the re-working of the London Road area. It was noted that these may require permissions, which may take some time to implement and so the sooner we get to work on this location the quicker we can install the scheme here. Cllr **Shantry** has visited the residents and businesses in London Road to share details of the revised scheme and will continue to keep them in the loop going forward.
- The Town Centre Working Group meet next on 22nd October 2025.

The **Chair** thanked Councillor **Sadler** for her comprehensive update.

196/25 TEMPORARY ROAD CLOSURES

Members noted that Wiltshire Council had issued Orders to close temporarily:

- a) Frees Avenue (part), The Common and Kingsbury Street (part) (TTRN Ref. 26E349) for 5 hours from 19:00-23:59 on 23 October 2025 to enable Wiltshire Council to carry out reactive patching and other associated works.
- b) A4 High Street (part), C18 Kingsbury Street, C6 Silverless Street, A346 Herd Street (part), A346 Barn Street, A4 New Road (part), C18 The Parade, Oxford Street, The Green and A4 London Road (part) between 10:00-11:30 on Sunday 9 November 2025 to enable a Remembrance Sunday Parade.

The meeting closed at 7.34pm

Signed:
Chair

Date: