

# Marlborough Town Council

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COUNCIL OFFICES  
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10 March 2021

Councillors serving on the Finance & Policy Committee - Cllrs. A. Ross (Chairman), G. Loosmore (Vice-Chair), N. Fogg, A. Kirk Wilson, M. Hall, S. Price, J Waltham and A. Wilson plus the Town Mayor

Dear Councillor,

You are summoned to attend a meeting of the **Finance and Policy Committee** to be held on **Monday, 15 March 2021** via Zoom. This will take place immediately following the Planning Committee and **not before 7.30pm**

A handwritten signature in black ink, appearing to read 'Shelley Parker'.

S A Parker (Mrs)  
Town Clerk, FSLCC

*On 4 April 2020, the government introduced The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 which allows local councils to meet remotely. These regulations apply to meetings held before 7 May 2021*

This meeting will be held online using Zoom videoconferencing software. The press and members of the public are welcome to join the meeting by following this link:

<https://us02web.zoom.us/j/82144387860?pwd=d1NodjhFb2xGWlY2TGtITC9lQnZsZz09>

Meeting ID: 821 4438 7860

Passcode: 163568

**Public Question Time** - In accordance with Standing Order 3 (f), members of the public may ask questions of the Finance & Policy Committee. The time allocated for this should not exceed 10 minutes and be limited to 1 question per person unless directed otherwise by the Chairman. A full response may not be possible without further research and the Chairman may direct that a written or oral response be given.

## A G E N D A

- 1. Apologies for Absence**
- 2. Declarations of Interest and Requests for Dispensations**  
To receive declarations of interest and consider any requests for dispensations
- 3. Chairman's Announcements**

**4. Minutes**

To approve and sign as a correct record the minutes of the Finance and Policy Committee meeting held on Monday, 11 January 2021

**5. Town Council Grant Scheme**

To note a report by the Town Clerk and consider grant applications from St John's Residents Association, the Friends of the Old Victorian Cemetery, Marlborough St Marys CEVC Primary School and The Merchant's House

**6. Committee Budgets 2020/2021**

To note the committee income and expenditure reports to end February 2021 (Months 9, 10 and 11) and lists of payments

**7. Interim Audit Report 2020-21**

To note the second interim Internal Audit Report

**8. Community Infrastructure Levy (CIL)**

To note a report by the Town Clerk about the Community Infrastructure Levy and consider any recommendations about any unallocated funds

**9. Ear Marked Reserves**

To note a report by the Town Clerk and in accordance with para 4.2 and 4.9 of Financial Regulations, consider which budget monies should be recommended to Full Council to move to an ear marked reserve

**10. Urgent Matters**

To note decisions taken during the pandemic under para 3.2 of the Scheme of Delegation

**11. Charities**

To note a report by the Town Clerk about taking forward dormant charities

**12. Asset Register**

To note the updated Asset Register

**13. Disposal of Equipment**

To note the Town Clerk's report and consider a recommendation about the disposal of associated equipment

**14. Investments**

To note information from the The Public Sector Deposit Fund, a sub-fund of CCLA Public Sector Investment Fund where the Town Council holds an account

**15. Standing Orders and Financial Regulations**

To note a report by the Town Clerk and consider a recommendation about the review and adoption of Standing Orders and Financial Regulations