

Marlborough Town Council



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COUNCIL OFFICES
5 HIGH STREET
MARLBOROUGH
WILTSHIRE
SN8 1AA

13 January 2021

Dear Councillor,

I hereby summon you to a meeting of **Marlborough Town Council**, which will be held on **Monday, 18 January 2021 at 7.00pm** via Zoom.

Yours faithfully

Handwritten signature of Shelley Parker.

Mrs S A Parker, PSLCC
Town Clerk

On 4 April 2020, the government introduced The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 which allows local councils to meet remotely. These regulations apply to meetings held before 7 May 2021.

This meeting will be held online using Zoom videoconferencing software. The press and members of the public are welcome to join the meeting by following this link:

<https://us02web.zoom.us/j/82273918378?pwd=cU54YU1nSDVFNmIEN21HRVd2WTdsdz09>

Meeting ID: 822 7391 8378

Passcode: 385018

Public Question Time – In accordance with Standing Order 3(f), members of the public may ask questions of Full Town Council. The time allocated for this should not exceed 10 minutes and be limited to 1 question per person unless directed otherwise by the Chairman. A full response may not be possible without further research and the Chair may direct that a written or oral response be given

- a) **Prayers**
- b) **Public Question Time** - not to exceed 10 minutes and limited to 1 question per person unless time permits otherwise
- c) **Crime and Disorder** – a member of Wiltshire Police will be invited to give a report and answer questions from Councillors and members of the public (not to exceed 10 minutes)
- d) **To receive Questions to and from Wiltshire Councillors** (not to exceed 10 minutes)

AGENDA

1. **Apologies for Absence**
2. **Declarations of Interest and Requests for Dispensations**
3. **Mayor's Announcements**
4. **Minutes**
To approve as a correct record the minutes of the meeting of the Full Town Council held on Monday, 14 December 2020
5. **Town Mayor 2021/22**
To select the Town Mayor for the forthcoming municipal year 2021/22

- 6. Deputy Town Mayor 2021/22**
To select the Deputy Mayor for the forthcoming municipal year 2021/22
- 7. Strategy for The Common**
To note the Town Clerk's report and consider recommendations from the newly formed Working Party set up to consider a strategy for The Common
- 8. Community Infrastructure Levy (CIL)**
To note the Town Clerk's report and consider the allocation of CIL funding
- 9. Budget Precept 2021/22**
To note a report by the Town Clerk and consider a recommendation from the Finance and Policy Committee for budget and precept requirements for 2021/22
- 10. Risk Assessment**
To consider a recommendation from the Finance & Policy Committee to adopt the annual Risk Assessment
- 11. Tourism**
To note a report by the Tourism Officer about actions taken around delivery of the Marlborough Tourism Strategy
- 12. The Vicar's Library – Bodleian Library**
To note a report by the Town Clerk and consider a request for support to film rare books on permanent loan to the Bodleian Library in Oxford
- 13. Outside Bodies**
Members to offer updates on their representational roles to external organisations and nominate 2 representatives to the Marlborough Football Facility Project
- 14. Committee Minutes** - In accordance with para 3.1 of the Scheme of Delegation, to note the approved minutes of the **Planning Committee** of 7 December 2020, the **Amenities & Open Spaces Committee** of 16 November, the **Property Committee** of 5 October and the **Finance & Policy Committee** of 21 September. These minutes have been approved by the committee and circulated to Members and are available to download from www.marlborough-tc.gov.uk or from the Town Council offices. Other meetings have taken place but, minutes are not yet approved so remain in draft form
- 15. Member's Question Time**
Questions to be submitted to the Town Clerk by midday on the day of the meeting and not to exceed 10 minutes
- 16. To authorise the fixing of the Common Seal of Marlborough Town Council to all documents necessary to give effect to the decisions of the meeting**
- 17. Exclusion of Press and Public**
RECOMMENDED: That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following item of business as publicity would be prejudicial to the public interest because of the commercially confidential nature of the business to be transacted
- 18. Town Council-owned Property**
To note the Town Clerk's report and consider future plans for a Town Council-owned property