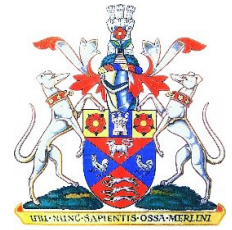


Marlborough Town Council



25 March 2025

To: Councillors serving on the Amenities and Open Spaces Committee – Councillors Mark Cooper (Chair), Kelvyn Shantry (Vice Chair), Lisa Farrell, Mark Luson, Susannah O’Brien, Andrew Ross, James Sheppard, Emily Trow, and the Town Mayor Councillor Kym-Marie Cleasby

Dear Councillor

Amenities & Open Spaces Committee

You are **summoned** to attend the next meeting of the **Amenities and Open Spaces Committee** which will be held in the **Council Chamber, Marlborough Town Hall** on **Monday, 31 March 2025** at **7.00pm**.

Yours sincerely

Richard Spencer-Williams

Richard Spencer-Williams, PSLCC

Town Clerk

If members of the public wish to attend and ask a question they should notify the Town Clerk of this by noon on the day of the meeting and provide their question in writing at the same time.

If members of the public wish to ask a question, but not attend, they can provide the question in writing to the Town Clerk by noon on the day of the meeting, and a written response will be provided.

PUBLIC QUESTION TIME

In accordance with Standing Order 3(f), members of the public may ask questions of the Amenities & Open Spaces Committee. The time allocated for this should not exceed 10 minutes and be limited to one question per person unless directed otherwise by the Chair. A full response may not be possible without further research, and the Chair may direct that a written or oral response be given.

AGENDA

- 1. Apologies for Absence**
- 2. Declarations of Interest**
To receive any declarations of interest or requests for dispensation
- 3. Chair's Announcements**
- 4. Minutes**
To approve and sign the minutes of the meetings held 13 January 2025
- 5. Action Log**
To receive an update on the Action Log
- 6. Stonebridge Meadow**
To receive a verbal update from the Town Council's representatives to the Stonebridge Management Committee, and to note the minutes of the Stonebridge Management Committee meeting held on the 13 February 2025
- 7. Grounds Manager's Report**
To note and consider the Grounds Manager's Report
- 8. Tree Report**
To note the report on the Council's trees
- 9. Finance Report**
To note and consider the Committee's Finance Report for Month 11
- 10. Workshop Extension**
To receive a verbal update on the workshop extension
- 11. Cemetery Extension**
 - A. To receive an update on the consultation plan
 - B. Hawthorn Meadow draft plan
- 12. Victorian Cemetery**
To consider a request by the Friends of the Victorian Cemetery to set up a Charitable Incorporated Organisation and Town Council Trustee

13. Informal Car Park

To consider the indicative plan for implementation of the informal car park on the Common

14. Allotments

C. To receive an update report from the Town Clerk on the Allotment Committee

D. To consider the draft plan for Stonebridge Allotment site

15. Cemetery Report

i. To note any Grants of Exclusive Rights of Burial issued

ii. To note any recently approved Memorials and Inscriptions

To approve and sign the minutes of the meetings held on 13 January 2025

Marlborough Town Council



Amenities & Open Spaces Committee

Minutes of a meeting of the Amenities & Open Spaces Committee held Monday,
13 January 2025 in the Council Chamber, Marlborough Town Hall at 7pm

PRESENT	Councillor Mark Cooper	Chair
	Councillor Kym-Marie Cleasby	Town Mayor
	Councillor Andrew Ross	
	Councillor Lisa Farrell	
	Councillor Mark Luson	
	Councillor Susannah O'Brien	
	Councillor Emily Trow	
	Councillor Mervyn Hall	Observing
	Richard Spencer-Williams	Town Clerk
	Nigel Weatherly	Grounds Manager
	Dawn Whitehall	Corporate Services Officer

ALSO

PRESENT	Sue Round	Marlborough.News
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PUBLIC QUESTION TIME

There were no questions.

336/24 APOLOGIES

Apologies for absence were received from **Councillors Sheppard** and **Shantry**.

337/24 DECLARATIONS

Councillors Cooper and **Luson** – agenda item 14 – Allotments – non-pecuniary interest.

338/24 CHAIR'S ANNOUNCEMENTS

There were no announcements.

339/24 MINUTES

RESOLVED: that the minutes of the meeting held 14 October 2024 were confirmed as a true record and signed by the Chair.

340/24 ACTION LOG

Members noted the updated action log.

341/24 STONEBRIDGE MEADOW

Members noted the minutes of the Stonebridge Meadow Management Committee meeting held 31 October 2024. **Councillor O'Brien** had been unable to attend and, with **Councillor Shantry** not present, no verbal update was available.

342/24 GROUNDS MANAGER'S REPORT

Members noted the Grounds Manager's Report and asked him to convey the Committee's thanks to the team. Discussion points included:

- Capacity: at the previous meeting Members had noted the Staffing Committee was in active discussion to address capacity issues in the Grounds Team. The Finance & Policy Committee had agreed a budget for temporary staff and the Grounds Manager was making contact with people who might wish to help out on a casual basis to cover staff shortages. The use of additional staff to help with planned projects (e.g. biodiversity planting) was also being considered
- The team was congratulated on the construction and installation of a storage rack for the new watering cans replacing those that had been stolen at Marlborough Cemetery
- The team had a litter bin ready to be installed next to a bench at Salisbury Road Recreation Ground
- The stone wall bordering Jubilee Field at Bridge Street, Manton requires repair. Budget was available from Ear Marked Reserves. A traffic management plan would be needed while the work was underway, and a meeting had been scheduled to draw up plans. Ideally the work would be carried out during the Easter school holidays.

343/24 TREE REPORT

Members noted the most recent report on the management of the Town Council's trees. The Grounds Manager advised that tree works had also been undertaken recently at Salisbury Road Recreation Ground to deal with a storm-damaged tree leaning on a fence.

344/24 FINANCE REPORT

Members noted the finance report for Amenities and Open Spaces at month 8 with no issues arising.

345/24 WORKSHOP EXTENSION

The Town Clerk provided a verbal update on the project to extend the Grounds Team workshop at Salisbury Road Recreation Ground:

- More detailed plans had been drawn up to satisfy building regulations
- A slight delay to the start of physical work had been caused by a requirement to dig a test hole to understand the condition of the foundations

- Final costs had been agreed with the Chair of the Property Committee and Wilkins had been appointed as the preferred contractor following a tender process
- Following a site meeting with the Town Council's agent and the contractor, it was expected that the next phase of work would begin w/c 27 January, to complete at the end of April

346/24 CEMETERY EXTENSION

Members noted the Town Clerk's update report. Discussion points included:

- Whether the target end-stop handover date of March would be achievable, as there had been slow progress by GreenSquareAccord in terms of both actions and communication
- Some work to rectify the rough ground (e.g. creating a layout to include hedges and path/s) was required, but work could not start until the land had been transferred to the Town Council. Ideally a costed, agreed layout plan should be in place by April 2025
- There may be an opportunity to benefit from Thames Water's Community Fund to create a gate and access following planned work that would necessitate heavy plant on the site
- Separate from the proposed Common land transfer, Members discussed the play area to be handed over from GreenSquareAccord, including questions about the manufacturer, warranty and timing: the area could not be used until grass seed had been sown and a period of time allowed until the grass could be walked over

RESOLVED: to draw up a costed landscape plan for agreement, including contribution by Thames Water and the critical conditions for the formal handover, by April

347/24 LONDON ROAD WAR MEMORIAL PLANTING SCHEME

Members noted the Town Clerk's report and considered a planting scheme for the 7th Battalion Wiltshire Regiment Memorial. Discussion points included:

- The flowering period for the suggested flowers (day lilies, foxgloves, cornflowers and poppies) and whether there would be any blooms remaining in November
- Support for mixing flowers with evergreen shrubs such as Lavender, Hebe or Heather
- That heathers provide a colourful display year-round
- Whether to reconsider planting at the next meeting (April), and whether this would be too late in the planting season to create a good display this year
- Whether to go ahead with the proposed planting scheme and review it in 2026
- Whether to go ahead with all the proposed flower varieties or a smaller selection
- That other plants could be incorporated, e.g. spring bulbs

RESOLVED: to go ahead with the poppy and cornflower mix together with evergreens (e.g. Lavender, Heather, Hebe) and anything else the Grounds Manager feels is appropriate to replace the roses at the 7th Battalion Wiltshire Regiment Memorial

348/24 INFORMAL CAR PARK

Members noted the Town Clerk's report and considered the proposal in the Marlborough Area Neighbourhood Plan (MANP) to create an informal car park on The Common, adjacent to the existing Town Council car park next to the Marlborough Rugby (MRFC) clubhouse.

On 28 October 2024 the Finance and Policy Committee (*Min. No. 251/24*) requested that the matter be considered by this Committee:

“It was noted that the £9,000 committed for matting at Marlborough Common was to protect areas that received high traffic as a result of parking for sports matches or other events and was not for the creation of an informal car park as outlined in the Marlborough Area Neighbourhood Plan. Members requested that the Amenities & Open Spaces (A&OS) Committee be asked to provide an update on plans to progress the latter.”

Councillor Hall (Chair of the Property Committee and former Chair of the MANP Steering Group) explained the background and need for additional free parking spaces, especially for people who work in the town or who live on nearby streets with no off-street parking availability.

Discussion points included:

- The MANP was Made following a Referendum in March 2023. Policy 5 sets out the creation of an informal car park at Marlborough Common in response to a parking survey that identified the need for an additional 100 parking spaces in the town
- Policy 5 in MANP supports the criteria as:
 - The car park will comprise a grass grid, permeable surface only
 - There will be no permanent buildings or structures or other urbanising effects such as paved footways or landscape bunding
 - Its use will be confined to cars and not any high-sided vehicle
 - Vehicular access is in a location and of a type to be agreed with the Highways Authority
 - The length and width of the car park shall retain a meaningful nib of land between its southern end and Hyde Lane and shall retain the continuous swathe between its eastern edge and Free's Avenue
 - Any impact on the amenities of adjoining residents can be satisfactorily mitigated
- Vehicle access point would be the existing entrance (from St Luke's Court) with the additional parking created in line with the existing; this would likely require consultation with the Highways Authority

- Whether the drawing in the MANP shows an area big enough to accommodate up to 60 cars
- That the current car park adjacent to the clubhouse is a Town Council car park and not owned by the Rugby Club, and is available to anyone at any time, although routinely used by the Rugby Club for games and events
- That the MANP was Made following a Referendum with this car park included, which may negate the need for further consultation
- Whether any further planning permission is required or whether the Made Plan implies planning consent
- That consent may be required under Section 38 of The Commons Act 2006: the Town Clerk had already made enquiries with Defra to seek to clarify this
- That any changes to Common land will be of interest to the public and careful communication will be required
- Rules would be required for those using the car park (e.g. height restriction; not to be used for untaxed or uninsured vehicles)
- A sum of £10,000 had been set aside although a costed plan was still to be drawn up; a communications plan would also be required
- The preferred demarcation would be to create grassed bunds with pedestrian gaps, but the MANP policy as written prohibits this. Alternatives such as posts would be more obtrusive and could be vulnerable to removal by others. Bunding was the best way to protect the land from unwanted vehicle access
- Members considered whether the MANP should be updated to remove the reference to bunding, or an alternative demarcation method should be found: a minor revision to the MANP was preferred

RESOLVED: that the A&OS Committee supports the creation of an informal car park subject to:

- (i) a minor revision to the wording of Policy 5 of the Marlborough Area Neighbourhood Plan
- (ii) reinforcing the public availability of the existing informal car park
- (iii) an agreed communication plan
- (iv) an agreed costed plan

349/24 ALLOTMENTS

Councillor Lusson gave a verbal update including:

- The last meeting of the Allotment Association (AA) was on 4 November
- A meeting had been called between the AA and Town Council representatives on 21 January
- The AGM had been postponed until after the 21 January meeting
- It was now a year since the flooding at Stonebridge allotments; it would be safe to consume produce planted from now on as the soil should be free of the contaminants from the flood water
- A pedestrian mower loaned to the St John's site was to be handed back to the Town Council

- A designated contact at Stonebridge site was required in order for the Grounds Manager to coordinate activities; currently it was difficult to access the site by vehicle because of nearby construction works

350/24 CEMETERY REPORT

- (i) Members noted recent grants of Exclusive Rights of Burial that had been issued
- (ii) Members noted memorial inscriptions that had recently been approved

351/24 MEMORIAL BENCHES

RESOLVED: that the request for a Memorial Bench at Marlborough Common for Allesandra Bedford is approved

The meeting closed at 8.09 pm

ITEM 5 ACTION LOG

To receive an update on the Action Log

Ref	Action	Min No	Owner	Status	Meeting date	Notes
250	Seek clarification from WC whether trees can be planted next to 4 benches at College Fields and Barton Park without MTC taking on land parcel management	205/24	Councillor Sheppard	In Progress	14 Oct 2024	
252	Expedite delivery of soil or compost to Stonebridge Lane allotment site	214/24	Town Clerk	In Progress	14 Oct 2024	Soil delivery hampered by limited access due to building works at Stonebridge Lane
253	Provide detail about plan for Stonebridge Allotments, and overview of # of town sites and any mandatory provision required for MTC	214/24	Councillor Lusson	In Progress	14 Oct 2024	On agenda 31.3.25

To receive a verbal update and to note the minutes of the Stonebridge Management Committee (SMC) meeting held 13 February 2025

The Committee is asked to receive a verbal update report from the Town Council's representatives to the Management Committee, and to note the minutes of the SMC meeting (Appendix 1) held 13 February 2025 and consider any matters arising.

Members are asked to instruct the Town Clerk accordingly.

Town Clerk 17 3 25

ITEM 7**GROUNDS MANAGER'S REPORT**

To note and consider the Grounds Manager's Report

General workload

Spring has finally arrived. We have installed several new benches around the town over the winter months: four at Barton Park, two at Coopers Meadow and one on the Common. There is also a new notice board installed on the High Street in Manton. The insides of the bus stops have been painted, as have the barriers and crossing points on the Common. The pedestrian bridge at Wye house has been replaced with a new one designed and built by the grounds team. We have commenced our spring /summer maintenance routine throughout the town, mowing, weeding, strimming, edging and generally tidying up and improving Marlborough's open spaces. The grass cutting is scheduled for fortnightly cuts weather permitting. There is still a fallen tree in the river at the back of Churchill Court that needs clearing, which will be cleared when the level of the river is low enough to safely work in it.

Floral displays

This year's winter bedding has given a bright splash of colour to our planters in the High Street. Unfortunately, the wallflowers we planted in Priory Gardens haven't done so well this year and have been removed early. The winter bedding will be removed in mid-May in preparation for the summer bedding in early June.

Play equipment

Play equipment inspections are recorded monthly. All play areas are being well used throughout the town's open spaces. There are a few maintenance tasks that will be done in the next month.

Machinery

All our small machinery is ready for the season ahead. Our pedestrian lawn mowers, strimmers, hedge cutters, blowers and ride-on mowers have been serviced and are ready for use. We have received the new Wessex trailer early and it has been put to use already.

Site Specific

Salisbury Road Recreation Ground

The Recreation Ground is well used by the local community. The football pitches are holding up well although one weekend's fixtures were cancelled to ensure that the pitches stayed in good condition. We have already done some work on the drainage and compaction work to improve the quality of the grass on the pitch surface. The play equipment is very well used.

St Mary's Churchyard

The soil level and turf where the bench was removed due to anti-social behaviour will be replaced next month, as will turf maintenance through the church yard - to scarify and over seed the lawn areas.

The Green

The posts around the edge of the Green will be cleaned and re-secured next month. Turf maintenance to scarify and overseed will be carried out in April.

War Memorials

We have planted the new planting plan for the war memorial which comprises of Lavender, Hebe, and Heather along the borders, poppy and cornflower seed in the middle will be sown next month.

The Cemetery

We have had a few burials and ashes internments over the last couple of months. We will now aim to get the Cemetery grass cut once a fortnight weather permitting. I will order in some additional topsoil to top up the sunken graves (this is an ongoing task).

Victorian Cemetery

We have been working with the Friends of the Victorian Cemetery to improve the quality of the maintenance throughout the Victorian cemetery. This will see a different maintenance schedule with the cemetery being divided into three different areas each receiving a different maintenance routine. We will continue to remove the brambles throughout this season and control the invasive weeds such as nettles, brambles, and dock.

Priory Gardens

We will do some turf maintenance in April to scarify and over seed. We have received a request from Aster who want to increase their car parking area taking another two spaces. This will require some tree maintenance which has been quoted for. The Wiltshire Council tree officer is aware of the work that Aster would like to get done and has been on site to see the affected area and to advise on any tree works that are to be carried out. The tree surgeon has been out and quoted for this work. **£600 plus VAT**

Coopers Meadow

The newly installed benches are being well used. The area is still very wet underfoot and is still heavily used by the public. Regular litter picks are carried out around the picnic benches in the

meadow where the local teenagers seem to like to congregate. The branches and bits pruned from the trees along the leat will be removed when the ground dries out.

The Common

This area is well used by the local community. The training area was opened in March although no training is permitted at the moment while the grass gets better established. We have raised the canopies of the trees along the side of the Common to reduce the risk of damage to the tractors and equipment. The epicormic growth has been trimmed back on the lime trees along the edge of the Common. The football pitch is holding up well although some work on the drainage and compaction work needs to be carried out to improve the quality of the grass on the pitch surface. The area for parking is getting a little bit rutted and will be re-levelled when new car parking matting is installed as soon as the playing season finishes and the ground conditions allow (May).

Manton - Jubilee Field

We have commenced our seasonal maintenance programme. The footpath remains closed until Wiltshire Council come out to remove the fallen trees. Some repair work to the perimeter fence of the play area has been carried out, as this was not replaced when the play area was re developed. The exterior wall that was damaged by a vehicle, and has other sections in need of repair, is scheduled to be carried out at Easter.

Wye House Gardens & Play Area

The newly installed bridge is now in position. Some additional gravel has been added to the gravel path around the lawn. We will be scarifying and over seeding the lawn in the upcoming months.

Elcot Rec

The football pitch is heavily used in this area showing signs of being well used. Some drainage and compaction work to improve the quality of the grass on the pitch surface will be carried out in March.

Stonebridge Meadow

We will commence the maintenance programme as soon as the ground conditions allow. The meadow is still very wet underfoot and as yet we have not cut any grass in this area. The new picnic bench is ready for installation, which ARK have kindly volunteered to build. We are also going to cut circular areas around the benches and picnic bench as soon as the ground conditions allow, and the footpath and river walk will be cut as soon as the ground dries out enough.

Recommendation

The Committee is asked to note the report.

Grounds Manager 17 3 25

To note and consider the report on the Council's trees

Purpose

The purpose of this report is to appraise the Committee of what tree works have been progressed or that are needed within the Council's estate, and in an advisory priority order.

Status

The table below outlines the key tree work required:

Priority	Location	Tree	Status	Implementation	Cost
1	Frees Avenue	All roadside trees	Reassessing for vehicle height due to insurance claim	Tree surgeon	£950 plus VAT Done
2	Victorian Cemetery	X3 large limes	Height risk (neighbouring property/require pollarding)	August / actioned	£1700 Done
3	The Common	Beech	– to be felled due to rotted base	Tree surgeon	£195+VAT Done
		Horse Chestnut	– to be felled due to safety reasons	Tree surgeon	£795+VAT Done
		Beech	– as above and poor condition	Tree surgeon	£395+VAT Done
4	Coopers Meadow	X2 Ash Trees (George Lane border)	Require removal due to ash die back	Tree surgeon	£595+VAT Done
		X1 Ash tree (by toilet block)	As above	Tree surgeon	£595+VAT Done
		X3 Lime trees	Need felling due to integrity of tree and safety		£250+VAT Done

Priority	Location	Tree	Status	Implementation	Cost
5	Priory Gardens	Yew Tree	Felled	MTC Grounds team	MTC Staff Winter works
		Larch	Felled	Tree surgeon	Done
6	Stonebridge Meadow	Black Poplars Deadwood removal	Reduce height	Tree surgeon	Quote for 5 trees £5250 plus VAT Two additional trees £2995 plus VAT Done
7	The Cemetery	Field Maple	Collapsed tree/needs removal	Tree surgeon due to size	Grounds Manager
8	Churchill Court		Tree husbandry required	MTC Grounds team	MTC Staff
9	Elcot Lane	Silver Birch	Require removal of secondary leader	MTC Grounds team	MTC Staff
10	Jubilee Field Manton		Tree husbandry required	MTC Grounds team	MTC Staff
	Large Ash tree		Higher canopy work Ash Die back	Tree surgeon	Booked in for end of January 2025 Done
11	Plume of Feathers		Tree husbandry required	MTC Grounds team	MTC Staff
			Higher canopy work	Tree surgeon	
12	Priory Gardens		Tree canopy work required for car park development Higher canopy work	Tree surgeon	£600 plus Vat
13	Salisbury Rd Recreation Ground		Tree husbandry required		MTC Staff

Priority	Location	Tree	Status	Implementation	Cost
			Higher canopy work Wind blown tree against neighbouring fence	Tree surgeon Tree surgeon	 £495plus VAT Done
14	The Green	Cherry trees	Maintain canopy height	MTC Grounds team	MTC Staff
15	Wye House Garden/Play area		Low level tree husbandry Dead tree to be removed	MTC Grounds team	MTC Staff

Recommendation

Members are asked to note the above.

Grounds Manager 18 3 25

ITEM 9

FINANCE REPORT

To note and consider the Committee's Finance Report for month 11

Please refer to Appendix 2.

ITEM 10

WORKSHOP EXTENSION

To receive a verbal update on the workshop extension

ITEM 11

CEMETERY EXTENSION

- A. To receive an update on the consultation plan and
- B. To consider the draft plan for *Hawthorn Meadow*

Purpose

The purpose of this report is to:

Update the Committee on the status of the play area at Rabley Wood View and land to the rear (*Hawthorn Meadow*); with a view to assessing the timing of the initial consultation on the proposed land swap with a parcel of land on Marlborough Common to enable the cemetery extension

and

To consider a draft plan for the *Hawthorn Meadow* area of land in readiness for when it is handed over to the Council (Appendix 3).

Status

The Town Clerk received an email on 25 February 2025 from Greensquare Accord updating on the status of the Play Area and the land handover at Hawthorn Meadow. They advised that:

‘the play equipment company eventually installed the equipment but right at the end of the planting season.

On inspection it was found they have left lots of things incomplete, missing bolts on the fencing, the gate grinding on a footpath they installed, a skewed back board to the basketball hoops, (items which we wouldn’t normally expect), to name but a few things.

Having now requested their return several times, we have this morning issue a 7-day notice for their return to remediate or we will have to find another subcontractor.

Once the play area is installed correctly, we have finalised the field gate & path and the landscaping is concluded when planting season begins, I will then call out the officer from Wiltshire council to sign off implementation, (installation as design) so I obtain the Council’s provisional certificate.

I am also going to obtain our own RoSPA report so we can draw a line in the sand with the play equipment installer by a third party.

Sorry, this is all taking so long.”

On 10 March Greensquare Accord then emailed to inform that the installers will be back on site the following week to complete their works and that they have commissioned a RoSPA report to coincide with their completion. There has also been communication between the Council and GreenSquare Accord regarding the wording for signs.

The Town Clerk and Grounds Manager have drafted an initial plan for *Hawthorn Meadow*. The rationale for the plan simply aims to connect the land and paths at Tin Pit with Bay Meadows, creating a more accessible stretch of amenity land, whilst offering some clear boundaries reinforcing the already established ‘wildlife and conservation’ corridor running alongside the River Og, including and running from the site of historical interest on our land at Tin Pit, to protecting the special sensitivities of the Og, and recognising the educational and conservation objectives of the Wiltshire Wildlife Trusts (WWT) site.

Key Points

The priority task could be to instate a type 1 compacted path to join the path section done by GreensquareAccord, with the path instated by WWT.

There is a soakaway pond to the immediate south of the large hedge that separates the play area from the 'meadow'; and a natural thick hedge would be left to grow to surround the pond acting as a natural safety barrier.

Two dog waste bins to be installed at the entrances to Tin Pit and Hawthorn Meadow.

Improved gate/access arrangements where the Tin Pit land section adjoins the Hawthorn Meadow land section would be installed enabling easier tractor access for maintenance purposes.

The existing grass path along the border of Tin Pit would remain as a mown path but slightly wider.

The perimeter fence around the Tin Pit land section would need to be assessed and made good; in particular the section running parallel with the tarmac path needs replacing.

NB The plan, if agreed, will assist when carrying out the consultation exercise on the land swap needed for the cemetery extension.

Considerations

- In the agreement with Greensquare Accord the 'long Stop Date,' after which either party can determine the Contract, is March 2025. The intention was that both areas of land would have been handed over by that time. This is now unlikely, with a handover month looking more like May / June.
- Is the current state of Hawthorn Meadow satisfactory to support a case for it becoming Common Land when the consultation goes live, and on the assumption the handover will occur by the end of June is there more basic landscaping that the Council would want to do prior to consultation?
- Does the 'vision' document encapsulate how the Council sees Hawthorn Meadow in the future?
- Resourcing for this will be needed with some financial planning for 2026 27 and beyond. CIL funds could be used if required.
- Thames Water have planned works to upgrade the pipeline that runs through land at Tin Pit. Creating access for heavy plant via the access path at Rabley Wood View, Thames have suggested that any works to instate a suitable gate and access, and associated fencing could be done to dovetail with and support any plans the Council may have for the land at Tin Pit and Hawthorn Meadow. Additionally, they have suggested they have funds for community benefit and often seek ways to use these to offset the impact of their work; this is yet to be confirmed. An update from Thames' commissioned project manager has suggested these works will not happen until 2026 as the update received on 18 March 2025 states:

'The geophysical surveys took place a month or so ago (these are surveys to test for archaeology using radar) and the team are currently analysing those results. It was too wet to conduct the geophysical surveys on the Marlborough TC land so they may need to return but we are waiting to receive guidance from Wiltshire Council.'

Intrusive surveys will be undertaken later in the year (trial trenches, boreholes) but I do not have any dates or locations as of yet . The project has a DWI (Drinking Water Inspectorate)

deadline of September 2027 so construction will begin in 2026, and will of course conduct full consultation on the proposed route and any required surveys prior to that.'

Proposal

Members are asked to note the update and consider both the status and Council's position in relation to the land handover, as well as principal agreement for the proposed plan for 'Hawthorn Meadow' and instruct the Town Clerk accordingly.

Town Clerk 20 03 2025

ITEM 12

VICTORIAN CEMETERY

To consider a request by the Friends of the Victorian Cemetery to set up a Charitable Incorporated Organisations with a Town Council Trustee

Purpose

The purpose of this report is to ask the Committee to consider the request by the Friends of the Victorian Cemetery to set up a Charitable Incorporated Organisation (CIO) in partnership with the Council.

Status

The Friends of the Victorian Cemetery have been working with the Council as part of a project group to create a cohesive plan for the *Victorian Cemetery and Arboretum* (as previously reported). The project group last met on 11 March when it was agreed that the group would benefit from the capability to draw in external funding, where the Council is not able to, to help fund some of the project works e.g. masonry and restoration works. To this end it was agreed that a CIO would serve such a purpose. Therefore, the Committee is asked to consider the proposal presented by the Friends of the Victorian Cemetery.

Proposal

'The Friends of the Old Victorian Cemetery would be grateful if MTC would work in partnership with them, in setting up a Charitable Incorporated Organisation.'

The aim of establishing a CIO would be to formally carry on and evolve the great work the Friends of the Old Victorian Cemetery has been undertaking for the past 10 years with the support of the Town Council. The FOVC are a small, mostly retired group of volunteers who aim to help conserve and enhance this beautiful cemetery for the benefit of the local community and visitors alike.

The group are very keen to increase the biodiversity of the cemetery and over the years have planted over 5000 bulbs, bluebells, fritillaries and crocuses, rattle seed to help increase wildflower growth and biodiversity.

In addition, being a member of The Friends of the Victorian Cemetery, has also given the retired community the opportunity to meet new people, combat loneliness, encourage friendships, exercise and be outside in a serene and peaceful environment.

If a CIO was formed, it would unlock more revenue streams and formalise the partnership between MTC and the Friends of the Old Victorian Cemetery, making the organisation more sustainable. As a CIO, it's aims would be:

- *heritage (including the preservation of monuments, commonwealth war graves),*
- *improving biodiversity*
- *encouraging health & wellbeing*
- *heritage and conservation education*
- *community involvement*
- *tourism.*

The CIO we would be looking to establish would be a 'Foundation CIO', in the name of 'The Friends of the Old Victorian Cemetery'

- *This would consist of a minimum of 3 trustees – maximum of 12 trustees.*
- *Trustees to serve a minimum of 2 years but ideally 3 years.*
- *Appointed trustees have sole voting rights. (Members of the FOVC and project team would have no voting rights)*
- *A location for the principal office – ideally MTC to ensure continuity of the years.*

It is proposed that the Foundation CIO be a mutual partnership, and we initially have just 4 trustees, made up of the Town Clerk and a Councillor, representing MTC and the Founder and Treasurer of the FOVC. (Margaret Rose and Nicola Scotchmer), with the principal office/registered address, being the MTC offices in the high street.

We would be grateful if you could take this under consideration and confirm that MTC would be happy to propose 2 trustees (ideally for 3 years) and confirm that we are able to use the MTC office as our registered address to ensure the continuity of the FOVC.

We look forward to hearing from you and please don't hesitate to contact myself or Margaret if you require any further details.'

Nicola Scotchmer

If the Committee is in support of the proposal and approach it would need to be ratified by Full Council.

Recommendation

Members are asked to consider the proposal and instruct the Town Clerk accordingly.

Town Clerk 17 3 25

To consider the indicative plan for implementation of the informal car park on the Common

Purpose

The purpose of this report is to ask the Committee to further consider the proposal in the Marlborough Area Neighbourhood Plan (MANP) to create an '*informal car park*' on the Common, adjacent to the existing car park where the MRFC clubhouse is located.

Background

The MANP was adopted in March 2023. Policy MARL 5 '*Improving Public Parking*' provides for an allocation of *land adjacent to Marlborough Rugby Club, as shown on the Policies Map, for an informal public car parking use*. The proposal, as adopted by the MANP process, supports the provision of the following criteria:

- 1. There will be no permanent buildings or structures or other urbanising effects such as paved footways or landscape bunding*
- 2. The car park comprises a grass grid, permeable surface only*
- 3. Its use will be confined to cars and not any high-sided vehicle*
- 4. Vehicular access to the car park is in a location and of a type to be agreed with the Highways Authority*
- 5. The length and width of the car park shall retain a meaningful nib of land between its southern end and Hyde Lane and shall retain the continuous swathe between its eastern edge and Free's Avenue*
- 6. Any impact on the amenities of adjoining residents can be satisfactorily mitigated*

[Marlborough Area Neighbourhood Plan 2021-2036 MADE March 2023.pdf](#): policy maps can be found at pages 61 and 66.

The matter was last progressed by the Amenities and Open Spaces Committee on 13 January when it **RESOLVED**: that the A&OS Committee supports the creation of an informal car park subject to:

- (i) a minor revision to the wording of Policy 5 of the Marlborough Area Neighbourhood Plan
- (ii) reinforcing the public availability of the existing informal car park
- (iii) an agreed communication plan
- (iv) an agreed costed plan

Status

Construction and indicative costs

On 13 February the Town Clerk and the Grounds Manager met on site to assess the identified area of land and clarify what might need to be done to construct the informal car park (please refer to Appendix 4 for location map).

The area measures 45 metres by 50 metres; total area covers 2250 m².

The ground is very uneven and would need to be landscaped, for which the council would need to hire an experienced relevant contractor.

The **material costs** are estimated as follows:

Type one depth 150mm	£15,400.00
Membrane	£2,760.00
Car parking matting	£17,628.00
Topsoil 50.8 mm	£26,891.04
Grass seed	£150.24
Total cost	£62,829.28

Additional costs:

landscaping contractor
Height barrier and
installation

MANP

On 10 March the Town Clerk and Deputy Town Clerk met with the WC Neighbourhood Planning team for seek clarification and guidance on what would be needed to proceed. They advised that:

- to amend the wording of MARL 5 / Point 1 would mean a ‘material change’.
- This would mean a review of the MANP and a re-run of Regulations 14-16 depending on the extent and nature of the changes.
- Other policies, amendments or additions could be added in the process; these can be either ‘minor, ‘material’ or ‘substantial’ - with the latter two requiring the 14-16 process.

Useful Link: [Reviewing your plan](#)

Considerations

- This project would mean amending the MANP, and as such instigate a review of the plan; and the Council would need to reconstitute a Steering Group and manage the neighbourhood planning process. Funds would need to be identified to secure professional support to advise on the process (grants may be available).
- The car park should be demarked so that the wider Common is protected from unwanted vehicle access.
- What vehicles will this car park area be aimed at and how will unwanted vehicle use (e.g. ‘*high sided vehicles*’) be prevented?
- How the demarcation is achieved may then require planning consent under Section 38 of the Commons Act 2006 <https://www.legislation.gov.uk/ukpga/2006/26/section/38>
- There is an EMR of £10,000 for this project. Additional funds will need to be found to cover the cost of the materials, and labour prior to implementation.
- The grounds team would need some additional capacity to help landscape the area.

Proposal

Members are asked to consider the matter and instruct the Town Clerk accordingly.

Town Clerk 20.3.25

- A. To receive an update report from the Town Clerk on the Allotment Committee**
- B. To consider the draft plan for Stonebridge Lane Allotment site**

Purpose

The purpose of this report is to inform the Committee of the outcomes of the meeting held with the Allotment Committee on 21 January 2025, and to ask the Committee to consider the draft outline plan for Stonebridge allotments site.

Status

Councillor Cooper, the Town Clerk, Grounds Manager, and the Office Manager met the Allotment Committee on 21 January 2025 at their request. The main thrust of the meeting was to hear a number of concerns and frustrations with the Council on their part, and in particular in relation to the Stonebridge Allotments site.

The central issue was one of communication breakdown, and information flow between the Council and allotment holders (mainly via the Allotment Committee, but also directly between allotment holders and the council), plus a range of practical issues that were not being met as a result.

The current Allotment Committee has to date relied on councillor representatives, supported by the Grounds Manager. The fact the councillor representatives are often busy with their work requirements has meant they have not always been as available as is required to support the current Allotment Committee model. Equally the fact the Grounds Manager has to date been the only officer support, has meant what is required to respond to some of the issues has been limited in that the needs of the allotment sites are broader than simply practical grounds maintenance issues.

In the meeting on 21 January, it was also recognised that the Stonebridge site had greater needs than the Elcot and St Johns Close sites, and as such would benefit from its own committee and representatives.

It was proposed at this meeting to create three separate committees focussing on each site. It was also recognised that the frequency for the Elcot Lane, and St John Close Committees may only need to be held annually, whereas the Stonebridge Lane Committee would require more meetings in the first instance to address some of the inherent issues that challenge the feasibility of the site.

Following this meeting there was another dedicated meeting with the Stonebridge Lane allotment holders on 25 February 2025.

The main issues that arose from the meeting and which need addressing are:

1. The vacant plots need to be offered to those waiting as soon as possible, and the status of which plots are occupied and by whom communicated (as appropriate) to other holders as the overall sustainability of the site is affected by the level of occupation.
2. The Council needs to routinely mow and maintain the perimeter path and hedge / fence.

3. There is a need to build up the levels of the plots so they can withstand the levels of rainwater that erodes the site; and the allotment holders have offered to do this for their respective plots.
4. With this, for more topsoil to be reliably and routinely delivered by the council.
5. That the ability to deliver soil has been hampered initially by the wet weather, and subsequently by building works at Stonebridge Lane.
6. The site becomes very sodden in sustained wet weather which limits the ability to safely take heavy vehicles on the site and turn, and to access with ride on mowers.
7. The allotment holders require a strimmer to maintain the internal paths. Whilst there is a strimmer ready to handover to the allotment holders, governance arrangements are yet to be agreed and put in place for the council asset.
8. There is a need to maintain irrigation ditches around each plot, which each plot holder will do.
9. Where plots are vacant for any length of time, the council needs to take on responsibility for maintaining the plot to a satisfactory minimum standard i.e. not allow it to become overgrown.
10. Plot holders need to be encouraged to ensure their plot is maintained whilst recognising not all holders have the same view of how their plots should be, or ability to work on it.
11. The site would benefit from an agreed 'vision' and project plan that everyone involved can work towards.

It was agreed that the Stonebridge Lane allotment holders and the council representatives present would meet again (next meeting is on 1 April). The main agenda item for this meeting is to consult and discuss the draft outline plan as presented to this Committee for consideration.

Please refer to Appendix 5 for proposed draft outline plan.

Considerations

Allotment Committee

It is more likely for the Allotment Committee to fulfil its function if it remains sustainable and adequately supported; and the allotment sites are in turn more likely to sustain themselves to a satisfactory standard.

Stonebridge Lane

In order to ensure the feasibility of the Stonebridge Lane site it will need an injection of resource (time, energy and money).

A budget will need identifying either from the remainder of the 2025 26 AOS Projects budget (NB just over half of this is committed to the Bio-diversity work) or will need to be presented as part of the 2026 27 budget requirements; and an indicative costing will need preparing if supported in either case.

If the 'hardstanding' area is supported, St Johns Trust (as landlords) will need to agree and consent any plans, and ARK as neighbouring partners at Stonebridge Meadow should be consulted.

Proposal

It is proposed that:

- i) The Allotment Committee moves to three smaller committees, with a Stonebridge Lane Allotment Committee meeting more frequently until such a time that everyone involved is confident the site will be able to be more sustainable to a satisfactory standard; and that each of these are supported by a Councillor, the Town Clerk, Grounds Manager, and the Office Manager (if required).
- ii) The 'draft outline project plan' is supported by the Committee in principle, subject to further consideration and consultation by the allotment holders, St Johns Trust, ARK, and a supporting budget is identified.

Recommendation

Members are asked to consider the proposals and instruct the Town Clerk accordingly.

Town Clerk 17 3 25

ITEM 15

CEMETERY REPORT

To note any Grants of Exclusive Rights of Burial issued and recently approved Memorials and Inscriptions

CEMETERY INFORMATION

Period 16.12.2024 – 24.03.2025

i) Exclusive Right of Burial/Notice of Interment/Purchase

Name of deceased	Grave No.	Cemetery Section	Type of Burial	Funeral Director
Caroline Ann Gregory	73	FCR	Ashes scattered on a double ashes	Claridge
Simon Baliol Brett	93	H	New double	Dianne Mackinder
Mary Kathleen D'Arcy	222	D	Reopen burial	Claridge
Maureen Marjorie Hicks	47	J	New Ashes	Claridge
Victor Collingwood Edwards	50	J	New Ashes	Claridge
Sheila Ann Edwards	180	FF	Reopen Ashes	Claridge
Desmond John Watts	48	J	New Ashes	Dianne Mackinder
Robert George Hutchinson	26	J	Reopen Ashes	N/A

ii) Memorial Applications – Inscriptions and Additional Inscriptions

Name of deceased	Stone	Grave No.	Section	Inscription to read -
Carmen Grace Barbara Black & Millie-Grace Stickland	Bahama Blue Granite	121	H	<p>Carmen Grace Barbara Black 26.03.2024 – 22.06.2024 Beloved Daughter and Sister My angel taken too soon. You touched so many hearts with your infectious smile, my beautiful sunflower.</p> <p>Millie-Grace Stickland 25.06.2021 – 25.06.2021 You were born silent. Perfect and beautiful. Still loved. Still Missed. Still remembered. Everyday. Stillborn. Still born. No one will ever know the strength of my love for you. You're the only one who knew my heart from the inside.</p> <p>You've left a Carmen shaped hole in all of our hearts "Sleep Tight My Carmy"</p>
Mary Allsop	Dark Grey Granite	34	J	<p>MARY ALLSOP 14.4.1931 – 7.6.2023 A much loved and remembered Mum, Sister, Daughter</p>
Robert Hutchinson	Additional Inscription	26	J	<p>BOB (ROBERT) HUTCHINSON 1941 – 2024 ALWAYS TOGETHER, NEVER APART JOINED AS ONE HEART</p>
Denise Gough	Kerbstone Set	102	G	
Norman Ernest Lawrence	Additional Inscription	140	G	<p>NORMAN ERNEST LAWRENCE 1933-2024 DEVOTED HUSBAND AND FATHER PEACE, PERFECT PEACE</p>

Name of deceased	Stone	Grave no.	Section	Inscription to read -
Mary Kathleen D'Arcy	Additional Inscription	222	D	ALSO A DEVOTED MOTHER, GRANDMOTHER, GREAT GRANDMOTHER, SISTER AND FRIEND MARY KATHLEEN D'ARCY DIED JAN. 5 TH 2025 AGED 84 YEARS Always loved, Never Forgotten

Recommendation

Members are asked to note the recent grants and approvals.

Town Clerk 24 3 25

Stonebridge Meadow Committee (SMC)

52nd Meeting

Marlborough Town Hall

10am to 11am, Thursday 13th February 2025

Minutes

1. Welcome and apologies for absence

Attendees

Anna Forbes (Chaired)
Susannah O'Brien
Judy Pitts
Kelvyn Shantry
Richard Spencer-Williams
Nigel Weatherly
Julie Parker (Minutes)

KS welcomed everyone to the meeting. Apologies were received from Martin Gibson.

2. Minutes of the last meeting – 31st October 2024

Minutes approved.

3. Matters Arising.

No specific matters arising outside of the agenda.

4. Dog fouling and dogs on leads

AF – The poo bag dispenser is being filled weekly by one of ARK's volunteers but goes down rapidly. Dogs must be kept on leads as the bird nesting season is now earlier; Natural England have moved the date to the beginning of February to the end of August.

The problem of dog fouling continues, not just at Stonebridge but elsewhere in town and it would appear that it is a persistent minority of the general public that do not pick up after their dogs. RSW said he will talk to the Police to see how it can be enforced and there needs to be some joint comms between all organisations to elevate the issue and get Wiltshire Council behind it. AF highlighted ARK led a Bag It & Bin It campaign for Stonebridge about 9 years ago, backed by The Dogs Trust, Wiltshire Council, Riverside Vets and MTC, sadly it made little difference. AF suggested if dogs were on leads year-round so owners could definitely see when their dogs were pooing this might increase clearing up after the dog and mean dogs were always under control. RSW said there would be a lack of enforcement. AF felt it would still set an expectation. The dog warden was discussed but this has been investigated before and there is one warden covering Wiltshire and Swindon, dealing with more urgent dog matters.

Action: RSW

5. Hedging

Autumn 2024 annual maintenance completed and hedging looking good. ARK will continue to provide annual maintenance to the hedging that goes around the conservation grazing area, the side closest to the river. MTC will continue to carry out the autumn height reduction other three sides, accessible to a vehicle. NW confirmed this year's height reduction will be in the diary for his team the first week of September and this will be the plan every year.

6. Tree work by tree surgeon update

A tree survey is commissioned by MTC every 3 to 5 years. The tree worked agreed last year has been carried out.

AF has arranged with tree surgeon, Dougal Oliver to deal with the willow tree that needs attention on the North riverbank, in May when ground conditions permit This is a cost that ARK will bear and is £2,000.

7. Mowing Update

The new recycled plastic picnic bench, manufactured by a British company has been ordered by MTC. It is in kit form, so AF has offered volunteers to assemble the bench. Once the sinuous path mowing and pods have been done and the ground is drier, it will provide a good photo and media opportunity.

Action: NW to liaise with AF over bench assembly

The sinuous path in the scrub area will be maintained by ARK volunteers. There are also ARK volunteers who will maintain the 5 metres strip of reduced height of marginal vegetation by the wooden logs opposite the beach area at the west end of the water meadow.

8. Wetland maintenance and update on scheduled de-silting end of October 2024

AF advised that the desilting of the wetland was completed in October and that ARK to date had still had not received an invoice from A4 Hire. However, given that they let AF down by not providing the required and booked tracked dumper on the day scheduled, and there was some subsequent structural damage to the Football Club, whilst collecting the digger, ARK will check any invoice before paying it. AF had emailed A4 Hire regarding a reduced invoice. There is a loss of confidence now with A4 Hire and ARK are looking to use an alternative contractor in future. AF will share this contact with NW.

Action: AF

KS asked about the storm drain at Stonebridge Close. RSW, NW and AF met Martin Cook from Wiltshire Council recently and are now waiting for him to arrange to do the flushing through of the drain to identify where the water comes out. RSW and NW will need to be there at the time it is done. In preparation for this, NW and his team cut back vegetation hanging over the drain and cleaned the top of the drain, but RSW has not heard anything and is unsure whether it has been jet washed yet. RSW will check with Martin Cook.

Action: RSW

9. Budget & update

AF had the latest budget showing ARK's and MTC's costs updated to the end of December 2024, this was circulated at the meeting and emailed after. The next budget presented at the June meeting, will show all costs up to the end of the financial year 2024/25.

10. PR, Publicity and Events

AF had circulated a report (attached). Additionally, AF mentioned ARK volunteer, Glyn Horn who has received an award from the Thames Rivers Trust (the Peter Spillett award) recently in recognition for the outstanding amount of volunteering work that she does. ARK, TRT and Glyn have had lots of media coverage.

ARK has plenty of River Schools booked, including at Stonebridge. Funding from AM Digital will support this and this year's fritillary planting.

RSW mentioned he had been invited up to Marlborough Golf Club recently to see the tree work that they are doing, the trees haven't been managed for many years and there is a plan to work in partnership with Wiltshire Wildlife Trust to do a planting scheme. RSW felt it would be a good idea to have a joint event in the Town Hall to invite other organisations in the local area, such as Forestry England, possibly Marlborough College, the Rugby Club, ARK etc. to raise awareness of all the work being done in the town for biodiversity, conservation, being greener etc. Could include information on a joint SuDS project that was discussed with Charlotte yesterday and the Town Council's arboretum plan. The Committee were all in favour of this idea and it would provide good PR for all the different groups, including ARK. RSW to set a date for an initial meeting to plan such an event.

Action: RSW

- 11. Stonebridge Annual Review** – this is to provide a summary of what has happened over the last 12 months and provide an opportunity for the public to raise any questions. Date is Thursday 27th March at 6pm in the Town Hall. SO and NW will attend from the Council and AF and JP from ARK. AF will publicise widely and share poster with MTC.

12. Any Other Business

KS asked whether anything is being done about the sewer lid at Stonebridge on the north riverbank that keeps popping and spilling sewage into the river. AF advised that this issue has been reported back to Thames Water on numerous occasions through the Thames Water Pollution Line and at a more senior level. ARK has publicised the sewage spills on social media channels. Apart from a large amount of sewage being cleared by Thames Water from the beach last year after a lot of chasing up nothing else has been done by Thames Water. ARK has restored the beach, and it has been well used. Thames Water have requested anyone seeing the spilling to continue to report it. The thinking is the more it is reported it will eventually be escalated and a permanent solution carried out. AF to email details to RSW, who can send in a formal communication about the pollution issue from MTC. The message is to ensure all members of the public continue to apply pressure on Thames Water and to use What3Words to accurately identify the location of the sewer lid when ringing it in. The more people that contact them the better. KS is also meeting Danny Kruger next week so will mention it then. AF said this would be good, although Danny has contacted Thames Water before and received the standard reply.

Action: RSW/KS

13. Date of Next Meeting

Friday 6th June, 10.00 am Marlborough Town Hall.

Amenities & Open Spaces Month 11

APPENDIX 2 - CONFIDENTIAL - COUNCILLORS ONLY

	Actual YTD		Annual budget		Variance		KEY
INCOME							
1101 INCOME-CEMETERY	£	18,671	£	15,880		117.60%	Over
1100 INCOME-ALLOTMENTS	£	1,485	£	1,391		106.80%	Saving
1102 INCOME-GOLF CLUB							On budget
1103 INCOME OPEN SPACES	£	8,770	£	9,075		96.60%	
1106 INCOME - SHOWMENS GUILD	£	2,300	£	2,438		94.30%	
1111 INCOME - RUGBY CLUB							
EXPENDITURE							
CEMETERY							
4036 OLD CEMETERY	£	387	£	500	£	113	77.40%
4006 ST JOHNS TRUST	£	250	£	250	£	-	100.00%
204 WORKSHOP							
4027 INTRUDER ALARM	£	1,384	£	2,100	£	716	65.90%
4042 PERSONAL PROTECTIVE EQUIPMENT	£	606	£	1,000	£	394	60.60%
4043 PICK-UP LEASE	£	445	£	600	£	155	74.10%
4044 VEHICLE TAX/INS.	£	335	£	400	£	65	83.80%
4045 VEHICLE PETROL/DERV	£	6,002	£	9,000	£	2,999	66.70%
4047 WORKSHOP TOOLS ETC	£	3,687	£	3,000		-687	122.90%
4048 VEHICLE MAINTENANCE	£	16,008	£	12,000		-4,008	133.40%
4050 WORKSHOP MISC	£	944	£	1,000	£	56	94.40%
4315 REFUSE COLLECTION	£	4,668	£	4,000		-668	116.70%
4320 MOWER	£	2,560	£	4,200	£	1,640	61.00%
4323 MISTUBISHI LEASE	£	2,071	£	2,400	£	329	86.30%
4332 WESSEX MOWER LEASE	£	6,062	£	7,000	£	938	86.60%
4339 ISEKI TRACTOR LEASE 2023	£	9,605	£	10,000	£	395	96.00%
OPEN SPACES							
4038 MAINTENANCE	£	7,741	£	9,000	£	1,259	86.00%
4220 OPEN SPACES PLANTS	£	4,472	£	4,800	£	328	93.20%
4223 PLAY EQUIP/MAINT/REPLACEMENT	£	2,115	£	3,500	£	1,385	60.40%
4314 AOS PROJECTS	£	27,972	£	10,000		-17,972	279.70%
4318 TREE SURVEY & WORKS	£	8,180	£	17,500	£	9,320	46.70%
4324 RTV/Husqvana	£	3,633	£	3,500		-133	103.80%
4325 STONEBRIDGE MEADOWS	£	420	£	1,000	£	580	42.00%
4327 ISEKI TRACTOR TG6490	£	4,230	£	7,000	£	2,770	60.40%
4330 MULTI PURPOSE MOWER	£	1,562	£	3,100	£	1,538	50.40%
4331 FRONT LOADER/BACK HOE LEASE	£	2,620	£	3,200	£	580	81.90%
4335 FREES AVENUE TREES	£	-	£	1,000	£	1,000	0.00%
4337 SKATE PARK LIGHTING	£	-	£	500	£	500	0.00%
4401 NEW WORKSHOP	£	76,087	£	-		-76,087	0.00%
4402 ISEKI RIDE-ON MOWER	£	4,534	£	3,000		-1,534	151.10%
4403 KAWASAKI MULE 24	£	4,951	£	5,360	£	409	92.40%
4404 TRAFFIC MANAGEMENT	£	1,240	£	1,500	£	260	82.70%
INCOME	£	50,554	£	51,862			97.50%
EXPENDITURE	£	204,771	£	131,410		-73,361	155.80%

Strimmer, mesh sides mule, burshcuutrer , plus various
4275 Tractor clutch, mower repair, routine maintenance

Increased costs

215 Jubilee field play area fence, Salisbury Rec path/steps, Manton notice board

Order pending re: Zurich advisories
19256 Wye House Play area, barrier, top soil, boulders, car park signs, cemetery boards

76087 EMR transfer workshop ext.
Clarifying lease v budget

Christmas lights safety crossing ad signs

Month 11 Earmarked Reserves

APPENDIX 2

Account	Opening Balance		Net Transfers		Closing Balance	
323 EMR - OPEN SPACES MACHINERY RE	£	12,484.07	-£	4,275.34	£	8,208.73
324 EMR - CCTV FUND	£	181.18			£	181.18
325 EMR - MUSEUM & HERITAGE CENTRE	£	42,400.00			£	42,400.00
326 EMR - CIVIC FUND	£	5,000.00	-£	4,200.05	£	799.95
327 EMR 2015 NEW CEMETERY EXT.	£	37,000.00			£	37,000.00
328 EMR 2015 NEIGHBOURHOOD PLAN	£	500.00			£	500.00
337 EMR INFORMAL CAR PARK	£	10,000.00			£	10,000.00
339 EMR BYE ELECTION/REFERENDUM	£	9,261.83			£	9,261.83
340 EMR EVENTS	£	1,000.00			£	1,000.00
342 EMR DEVOLUTION SERVICES	£	46,000.00	-£	20,750.00	£	25,250.00
344 EMR WORKSHOP EXTENSION	£	197,055.33	-£	75,932.52	£	121,122.81
347 EMR EMERGENCY FUND	£	7,423.41	-£	400.00	£	7,023.41
353 EMR STONEBRIDGE MEADOW	£	4,822.30			£	4,822.30
355 EMR DARK SKIES	£	-	-£	154.46	-£	154.46
356 EMR CIL RECEIPTS 2021/2022	£	83,250.44	-£	83,250.44	£	-
357 EMR Climate Emergency Response	£	3,104.85	-£	2,279.00	£	825.85
358 EMR 106 Receipt Re Redrow	£	100,000.86	-£	100,000.86	£	-
360 EMR CIL RECEIPTS 2022/23	£	33,341.25	-£	33,341.25	£	-
361 EMR PROPERTY MAINTENANCE	£	112,174.82	-£	13,883.00	£	98,291.82
362 EMR - PLAY AREAS	£	4,584.00			£	4,584.00
364 EMR- HIGHWAYS	£	5,464.16	-£	620.72	£	4,843.44
365 EMR - WALLS AND FENCES	£	17,521.00	-£	215.46	£	17,305.54
366 EMR - CIL RECEIPTS 2023/24	£	26,248.22	-£	26,248.22	£	-
367 EMR - HIGH ST PROJECTS	£	-	£	6,713.99	£	6,713.99
368 EMR - MC & YC MAINTENANCE	£	-	£	16,394.76	£	16,394.76
400 EMR CIL RECEIPTS 2021/2022	£	-	£	31,263.00	£	31,263.00
401 EMR CIL RECEIPTS 2022/23	£	-	£	33,341.25	£	33,341.25
402 EMR - CIL RECEIPTS 2023/24	£	-	£	26,248.22	£	26,248.22
410 EMR 106 RECEIPT REDROW	£	-	£	100,000.86	£	100,000.86
	£	758,817.72	-£	151,589.24	£	607,228.48



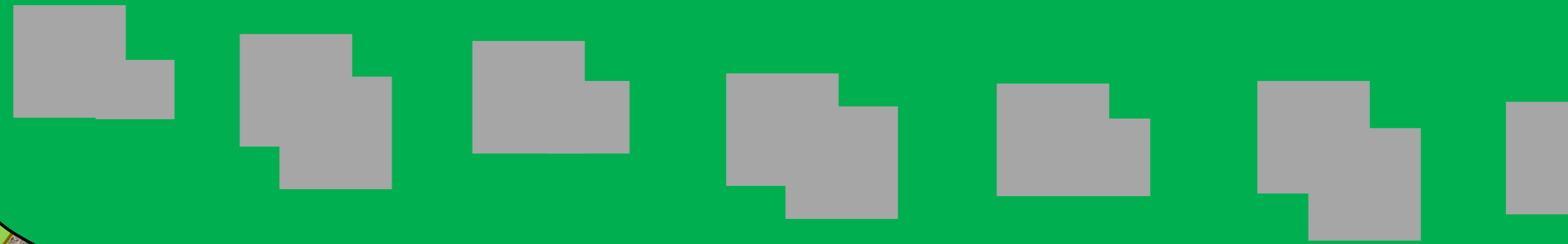


Marlborough Area Neighborhood Plan
 Policies Map MARL5 - June 2022

N
 C)

 MARL5 improving Public Parking Land
 Adjacent to Rugby Club

Stonebridge Lane



Vicarage Close

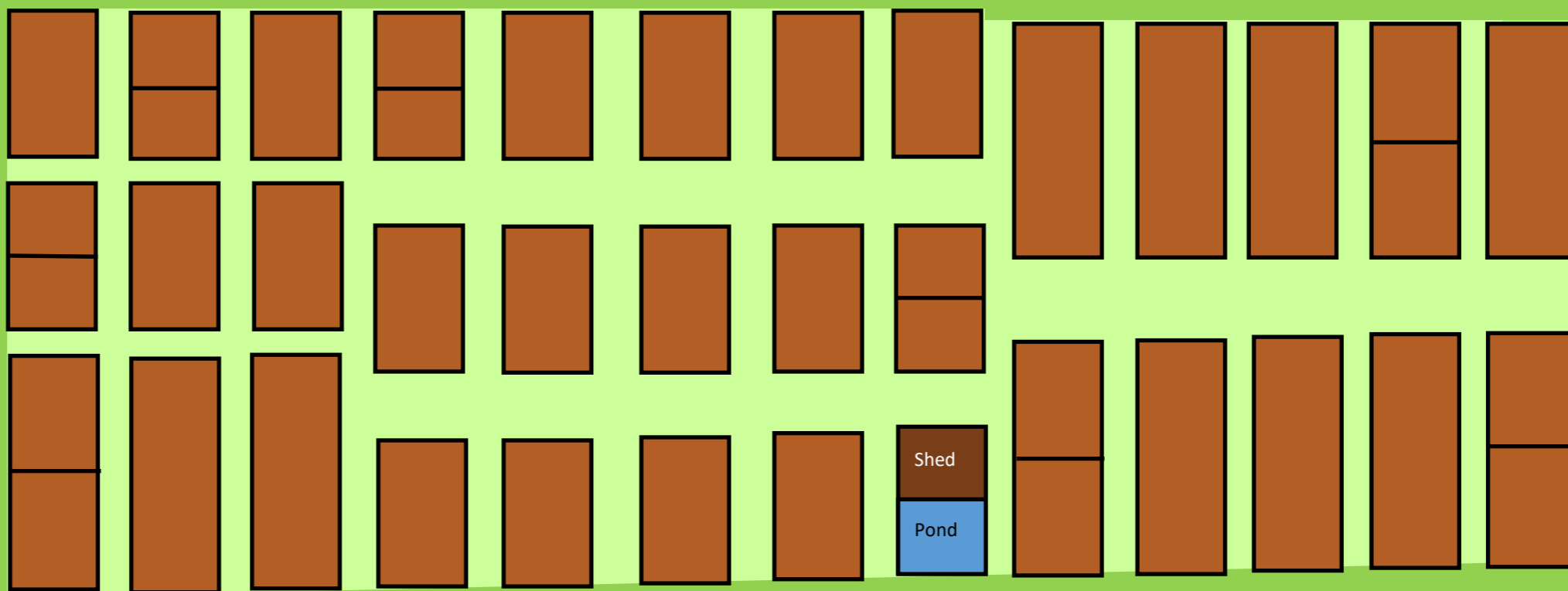


Car Park
Type 1 compact

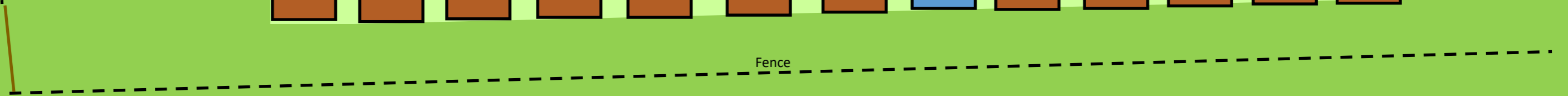
Compost

Bonfire

Rubbish



Fence



Wild River Reserve walkway

River Kennet