

# Marlborough Town Council

Tel: 01672 512487  
Fax No: 01672 512116  
VAT No: 195 5986 93  
[www.marlborough-tc.gov.uk](http://www.marlborough-tc.gov.uk)  
Town Clerk: Mrs S A Parker, PSLCC  
e-mail: [enquiries@marlborough-tc.gov.uk](mailto:enquiries@marlborough-tc.gov.uk)



COUNCIL OFFICES  
5 HIGH STREET  
MARLBOROUGH  
WILTSHIRE  
SN8 1AA

27 January 2021

To: Cllrs. D. Heath (Chairman), L. Farrell (Vice Chair), B. Castle, A. Ross, N. Barrett-Morton, P. Cairns, M. Hall, V. Hillier and the Town Mayor

Dear Councillor

You are summoned to a meeting of the **Amenities and Open Spaces Committee** to be held on **Monday, 1 February 2021, immediately following the Planning Committee meeting and not before 8pm**

Yours faithfully

Handwritten signature of Mrs S A Parker.

Mrs S A Parker, PSLCC  
Town Clerk

*On 4th April 2020, the government introduced The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 which allows local councils to meet remotely. These regulations apply to meetings held before 7th May 2021.*

This meeting will be held online using Zoom videoconferencing software. The press and members of the public are welcome to join the meeting by following this link:

<https://us02web.zoom.us/j/87460640947?pwd=T0RnRlRlXkdW1oRERkVGRQN0FudFBqQT09>

Meeting ID: 874 6064 0947

Passcode: 700376

**Public Question Time** – in accordance with Standing Order 3 (f), members of the public may ask questions of the Amenities and Open Spaces Committee Planning Committee. The time allocated for this should not exceed 10 minutes and be limited to 1 question per person unless directed otherwise by the Chairman. A full response may not be possible without further research and the Chair may direct that a written or oral response be given.

## AGENDA

- 1. Apologies for Absence**
- 2. Declarations of Interest**  
To receive any declarations of interest or requests for dispensations
- 3. Chairman's Announcements**
- 4. Minutes**  
To approve the minutes of the meeting held on Monday, 15 December 2020 as a correct record
- 5. Grounds Manager's Report**

To note the contents of a report by the Grounds Manager and consider a recommendation for the sharing of equipment

**6. Churchill Court**

To note a report by the Town Clerk and consider how to take forward issues with trees and ownership at the site

**7. Stonebridge Meadow**

To note the minutes of the most recent Stonebridge Management Committee and that the annual review of the Stonebridge Management Plan will take place on Tuesday, 23 February at 7pm via videoconference

**8. Plume of Feathers Garden**

To note a report by the Town Clerk and consider a request by the Richmond Fellowship and local residents about future community use of the garden and also to note emergency cabling works to take place at Plume of Feathers Lane.

**9. Cemeteries**

- i) To note any Grants of Exclusive Rights of Burial issued
- ii) To note any memorials and inscriptions approved
- iii) To consider cemetery fees for 2021/22

**10. Open Spaces Charges 2021/22**

To consider charges for open spaces for 2021/22

**11. Skatepark**

To note an update report from the Assistant Town Clerk about the skatepark lighting project and consider a recommendation about minor changes to overall costs

**12. Marlborough in Bloom**

To note a verbal update by Cllr Hillier, one of two Town Council representatives sitting on the Marlborough in Bloom Working Party