



Marlborough Area Neighbourhood Plan

**Virtual Steering Group Meeting
Thursday, 27 August 2020 at 1.30pm
Via Zoom**

Present: Cllr Mervyn Hall (Chair) [MH], Noel Barrett-Morton [NBM], Cllr Peter Cairns (Vice Chair) [PC], Cllr Stewart Dobson [SD], Susanne Harris [SH], Shelley Parker (Town Clerk) [SP], Deborah Schofield (Transition Marlborough) [DS], Guy Singleton (Savernake Parish Council) [GS], Sir Nigel Thompson [SNT] and Deirdre Watson [DW]

Glossary of Terms: **ARK** – Action for the River Kennet – **BCS** – Basis Condition Statement - **CCG** - Clinical Commissioning Group – **CLT** – Community Land Trust - **HNA** – Housing Needs Assessment – **KAMP** – Kennet & Avon Medical Partnership - **LP** – Local Plan – **MHCLG** - Ministry of Housing, Communities & Local Government - **MTC** – Marlborough Town Council – **NA** - Neighbourhood Area – **NFU** – National Farmers Union - **NP** – Neighbourhood Plan – **NPPF** – National Planning Policy Framework **NPSG** – Neighbourhood Plan Steering Group – **OH** – O'NeillHomer - **PC** – Parish Council – **PPG** – Patient Participation Group – **SA** – Sustainability Appraisal and also Site Assessment - **SHELAA** – Strategic Housing and Economic Land Availability Assessment - **SHMA** – Strategic Housing Market Assessment - **SEA** – Strategic Environmental Assessment - **ToR** – Terms of Reference - **TM** - Transition Marlborough - **WCS** – Wiltshire Core Strategy – **WC** – Wiltshire Council - **WP** – Working Party

NOTES

1. Welcome/Apologies/Clearance of Minutes/Update

MH welcomed all to the meeting. There were apologies from Bill Roe (Marlborough College). The minutes of the meeting of 6 August 2020 were agreed as a correct record.

SP confirmed that, as requested, she had asked the landowner of the agreed alternative site at Salisbury Road for further details around access and traffic. The response would be circulated to all.

2. Re-designation of Marlborough Neighbourhood Area

Marlborough Town and Mildenhall Parish Councils have formally agreed to the new designated NA following the withdrawal of Preshute Parish. Savernake Parish met on 25 August and also agreed to the change. Once the necessary documents were with the Town Clerk she could pass the application on to the Neighbourhood Planning Manager at WC for consultation and sign off. This would take up to 10 weeks so late October/early November would be the time to consider starting the Regulation 14 process.

ACTION: [GS] to send [SP] relevant meeting minute and consent for re-designation for her to send on to WC

3. Pre-Submission Plan

Version 9 has been circulated following changes brought about by the Preshute Parish withdrawal and agreement to an alternative site for Regulation 14. This had been circulated prior to the meeting.

ACTION: DW and PC agreed to proofread this latest version

4. Regulation 14 Consultation

All agreed that a wide campaign should be launched to coincide with the consultation to include letters in the local press, social media input, a promotional video, posters, drop in virtual open meetings, etc. It would be important to make sure that those without internet

access were also included in the campaign and that a leaflet drop should take place to all households. Even though the process would not start until November, it was important for preparation to start much earlier.

ACTION: SP to obtain quotes for leaflets, a video and household delivery/postage. JH, SH, PC and DW to form a Working Group to meet as soon as possible.

5. Planning Consultations

MH commented that the new White Paper on the proposed radical overhaul of the planning system was not bad news for Neighbourhood Planning. Members agreed responses to the 35 questions set out in the consultation 'Changes to the current planning system' issued by MHCLG. The Town Council would be considering this and the other 2 consultations over the coming weeks.

ACTION: SP to send MANP's response to MHCLG

6. Wiltshire Area Localism Alliance

PC updated the meeting following the most recent WALA meeting. It had been useful to hear about the knock-on effect of WC's landbank deficit on other towns in the county. (It was well known that the Marlborough area did not suffer from the deficit, but it now applied to the whole county rather than separate areas within it). Other MPs had rallied to the call for action (notably the MP for North Wiltshire, James Gray, MP) but it was not clear if the local Devizes MP had taken this up on behalf of NP groups in his constituency.

ACTION: PC to contact NP groups in Devizes to ascertain interest in WALA's campaign

7. Finance

SP confirmed that there had been no change since the meeting of 23 July 2020, but did highlight the total spend of the project since its inception in 2014. Expenditure totalled £62,849.35 (including all consultants fees, communication costs, venue hire, etc). £20,904.00 of this had been funded by external grants and the remaining £41,945.35 through town and parish councils making up the NA (the largest proportion from Marlborough Town Council.)

8. AOB/ Next Meeting

Next Meeting - This would take place, virtually, on Thursday, 24 September at 1.30pm.

Town Clerk

2 September 2020