

# Marlborough Town Council

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COUNCIL OFFICES  
5 HIGH STREET  
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WILTSHIRE  
SN8 1AA

18 September 2019

Councillors serving on the Finance & Policy Committee - Cllrs. A. Ross (Chairman), G. Loosmore (Vice-Chair), N. Fogg, A. Kirk Wilson, M. Cooper, S. Price and A. Wilson plus the Town Mayor

Dear Councillor,

You are summoned to attend a meeting of the **Finance and Policy Committee** to be held on Monday, **23 September 2019** in the **Council Chamber, Town Hall, Marlborough immediately following the Planning Committee and Full Council Meetings and not before 7.45pm**

Yours faithfully

S A Parker (Mrs)  
Town Clerk, PSLCC

**Public Question Time** - In accordance with Standing Order 3 (f), members of the public may ask questions of the Finance & Policy Committee. The time allocated for this should not exceed 10 minutes and be limited to 1 question per person unless directed otherwise by the Chairman. A full response may not be possible without further research and the Chairman may direct that a written or oral response be given.

## A G E N D A

- 1. Apologies for absence**
- 2. Declarations of Interest and Requests for Dispensations**  
To receive declarations of interest and consider any requests for dispensations
- 3. Chairman's Announcements**
- 4. Minutes**  
To approve and sign as a correct record the minutes of the Finance and Policy Committee meeting held on Wednesday, 28 August 2019

- 5. Town Clerk's Report**  
To note the contents of the Town Clerk's report
- 6. Town Council Grant Scheme**  
To note a report by the Town Clerk and consider grant applications from Greatwood Charity, Home Start Kennet and St John's Resident's Association
- 7. Committee Budgets 2019/2020**  
To note the committee income and expenditure reports to end July 2019 (Month 4) and list of payments
- 8. Urgent Expenditure**  
To note a report by the Town Clerk about urgent expenditure made in accordance with the Scheme of Delegation, para.3.2
- 9. VAT Health Check**  
To note the now annual VAT Health Check which includes a partial exemption calculation
- 10. Financial Regulations**  
To note the new model Financial Regulations and associated guidance issued by the National Association of Local Councils (NALC) and consider holding a workshop to review the Town Council's current version
- 11. Civic Working Party**  
To note the minutes of the most recent meeting of the Civic Working Party held on 2 September 2019