

Marlborough Town Council

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COUNCIL OFFICES
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MARLBOROUGH
WILTSHIRE
SN8 1AA

17 February 2020

Dear Councillor

I hereby summon you to an **Extraordinary Meeting** of Marlborough Town Council which will be held on **Monday, 24 February 2020** in the **Council Chamber, Town Hall** immediately following the Planning Committee meeting and not before **7.30pm**

Yours faithfully

A handwritten signature in black ink, appearing to read 'Mervyn Hall'.

Councillor Mervyn Hall
Town Mayor

Public Question Time - In accordance with Standing Orders, members of the public may ask questions of Full Town Council. The time allocated for this should not exceed 10 minutes and be limited to 1 question per person of a duration of no longer than 3 minutes unless directed otherwise by the Chairman. A full response may not be possible without further research and the Chairman may direct that a written or oral response be given.

AGENDA

- 1. Apologies for absence**
- 2. Declarations of Interest**
To receive declarations of interest and consider any requests for dispensations
- 3. Mayor's Announcements**
- 4. Minutes**
To approve and sign as a correct record the minutes of the Full Town Council meeting held on Monday, 20 January 2020
- 5. Notice of Vacancy**
To note that a vacancy has been created by Councillor Edward Northeast (East Ward) and that a Notice of Vacancy has been issued by the Town Clerk
- 6. To authorise the fixing of the Common Seal of Marlborough Town Council to all documents necessary to give effect to the decisions of the meeting**