

Marlborough Town Council



Tel: 01672 512487
Fax No: 01672 512116
VAT No: 195 5986 93
Town Clerk: Shelley Parker, FSLCC
www.marlborough-tc.gov.uk
E-mail: enquiries@marlborough-tc.gov.uk

COUNCIL OFFICES
5 HIGH STREET
MARLBOROUGH
WILTSHIRE
SN8 1AA

24 February 2021

Dear Councillor

I hereby summon you to a meeting of **Marlborough Town Council**, which will be held on **Monday, 1 March 2021 at 7.00pm** via Zoom.

Yours faithfully

Handwritten signature of Shelley Parker.

Mrs S A Parker, FSLCC
Town Clerk

On 4 April 2020, the government introduced The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 which allows local councils to meet remotely. These regulations apply to meetings held before 7 May 2021.

This meeting will be held online using Zoom videoconferencing software. The press and members of the public are welcome to join the meeting by following this link:

<https://us02web.zoom.us/j/81462878542?pwd=VmdQcFpvdXJ4Yk42ZE1CYWxYMnNCUT09>

Meeting ID: 814 6287 8542

Passcode: 953409

Public Question Time – In accordance with Standing Order 3(f), members of the public may ask questions of Full Town Council. The time allocated for this should not exceed 10 minutes and be limited to 1 question per person unless directed otherwise by the Chair. A full response may not be possible without further research and the Chair may direct that a written or oral response be given

- a) **Prayers**
- b) **Public Question Time** - not to exceed 10 minutes and limited to 1 question per person unless time permits otherwise
- c) **Crime and Disorder** – a member of Wiltshire Police will be invited to give a report and answer questions from Councillors and members of the public (not to exceed 10 minutes)
- d) **To receive Questions to and from Wiltshire Councillors** (not to exceed 10 minutes)
- e) **To bid farewell to current Town Clerk, Shelley Parker, who leaves the post at the end of March and welcome her replacement, Richard Spencer-Williams**

AGENDA

1. **Apologies for Absence**
2. **Declarations of Interest and Requests for Dispensations**
3. **Mayor's Announcements**

4. Minutes

To approve as a correct record the minutes of the meeting of the Extraordinary Full Town Council held on Monday, 1 February 2021

5. Wiltshire Council - Local Plan Review

To consider a response to the Local Plan Review, in particular the proposals for Marlborough, as well as feedback from the Climate Emergency Working Group on addressing climate change and biodiversity.

Consultation details at: <https://www.wiltshire.gov.uk/planning-policy-local-plan-review>

Deferred from the Planning Committee meeting of 22 February 2021

6. Planning for Wiltshire's Gypsy and Traveller Communities - Consultation

To consider a response to the consultation around Planning for Wiltshire's Gypsy and Traveller Communities. Consultation details at: <https://www.wiltshire.gov.uk/planning-gypsy-travellers>

Deferred from the Planning Committee meeting of 22 February 2021

7. Allocation of S106 Funding

To note a report by the Town Clerk and consider the allocation of a developer's contribution as set out under a legal Section 106 Agreement

8. Community Governance Review

To note a report by the Town Clerk and consider a request from Wiltshire Council's Electoral Review Committee whether there is a requirement for a future Community Governance Review

9. Elections

To note a report by the Assistant Town Clerk about the arrangements for Town and Parish Council Elections on 6 May 2021

10. Dark Skies

To note a report by the Assistant Town Clerk about the Dark Skies Festival scheduled for 29-31 October 2021 and consider a recommendation from the Working Party around funding arrangements

11. Project Plan – 2017 - 2021

To note a report by the Town Clerk about a review of the Project Plan and consider a recommendation for how actions might be taken forward

12. Annual Town Meeting

To note a report by the Town Clerk and consider whether and when this annual meeting should take place in 2021

13. Calendar of Meetings – 2020/2021 - To note the dates of scheduled meetings for the next municipal year (2021/2022)

14. Civic Diary – 2021/2022 - To note the calendar of civic events for the next municipal year (2021/2022)

15. Outside Bodies - Members to offer updates on their representational roles to external organisations

16. Committee Minutes - In accordance with para 3.1 of the Scheme of Delegation, to note the approved minutes of the **Planning Committee of 11 January and 1 February 2021, the **A&OS Committee** of 15 December 2020 and the **Property Committee** of 15 December 2020. These minutes have been approved by the committee and circulated to Members and are available to download from www.marlborough-tc.gov.uk or from the Town Council offices. Other meetings have taken place but, minutes are not yet approved so remain in draft form**

17. Member's Question Time - Questions to be submitted to the Town Clerk by midday on the day of the meeting and not to exceed 10 minutes

18. To authorise the fixing of the Common Seal of Marlborough Town Council to all documents necessary to give effect to the decisions of the meeting