

Marlborough Town Council

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COUNCIL OFFICES
5 HIGH STREET
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WILTSHIRE
SN8 1AA

8th May 2019

Dear Councillor

You are summoned to the **Annual Meeting** of the **Full Town Council** which will be held on **Monday 13th May 2019** in the Court Room, Town Hall, Marlborough at **6.30 pm**.

Yours faithfully


Mrs S.A. Parker, PSLCC
Town Clerk

PRAYERS

AGENDA

- 1. Election of Town Mayor for the Year 2019/2020**
Councillor A Ross will propose and Councillor N Barrett-Morton will second Councillor Mervyn Hall for election as Town Mayor for the ensuing year
- 2. Declaration of Acceptance of Office by the Town Mayor**
- 3. Election of Deputy Town Mayor for the Year 2019/2020**
Councillor L Farrell will propose and Councillor B Castle will second Councillor Mark Cooper for election as Deputy Town Mayor for the ensuing year
- 4. Declaration of Acceptance of Office by the Deputy Town Mayor**
- 5. The retiring Town Mayor, Town Clerk, Deputy Mayor, Mayor's Chaplain, Town Crier and Macebearers will process from the Court Room, followed by the newly elected Town Mayor and their Chaplain.**
- 6. The newly elected Town Mayor and Deputy Mayor, the Town Clerk, Mayor's Chaplain, Town Crier and Macebearers will process into the Court Room.**
- 7. The Town Mayor will give thanks for his election**
- 8. The Town Mayor will present his Mayoress with their badge**
- 9. A vote of thanks will be proposed by Councillor N Fogg to the retiring Town Mayor which will be seconded by Councillor A Wilson**
- 10. The Town Mayor will present to the retiring Town Mayor her Mayor's Badge**

11. **The retiring Town Mayor will present her Consort with his Consort's Badge Badge**
12. **The retiring Town Mayor will give her reply**
13. **Apologies for absence**
14. **Minutes**
To approve and sign as a correct record the Minutes of the meeting of the Full Town Council held on 23rd April 2019
15. **To authorise the fixing of the Common Seal of the Marlborough Town Council to all documents necessary to give effect to the decisions of the meeting**

Guests to make their way to the Assembly Room

Following photographs, Councillors to make their way to the Assembly Room